



PONDICHERRY UNIVERSITY

Stores Section

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CIRCULAR

Sub: Disposal of old and waste papers in various categories by the
Departments/Sections.

A new rate contract has been entered through an open advertisement for disposal of old and waste papers of various categories by the department/Sections as per the rates mentioned below:

- I.** M/s Arul Thanigai Traders
No. 76/1886, Sathiyamoorthy Nagar
Vyasarpadi
Chennai-600 039.
Cell No.: **9444056016, 9841956016**

Sl. No.	Name of the items	Rate accepted by the firm. Per Kg. (Rs.)
1.	Time Barred Examination Papers	25.16
2.	Waste Papers	12.86
3.	Students Response Sheets	12.86
4.	Old News Papers (English)	12.86
5.	Old News Papers (Tamil)	12.86
6.	Magazines	12.86
7.	Carton Boxes	12.86

- II.** M/s Sri Vigneshwara Waste Paper Mart
114, Mahathma Gandhi Road
Puducherry-605 001.
Cell No.: **9345452565**

Sl. No.	Name of the items	Rate accepted by the firm. Per Kg. (Rs.)
1.	Admission related waste papers	14.00
2.	Old unused/damaged DDE study materials	16.00
3.	Old used Study materials Negatives	115.00

The Contract is subject to the following terms & conditions:-

- 1) The contractor should come forward to collect the above mentioned items every month or as and when they are ready for disposal and informed by the Departments/ Section, during the rate contract period of one year.
- 2) The above said items should be weighed by using University's Electronic Weighing Machine in the presence of the responsible officers of the University.
- 3) The required Man power for categorizing, loading, etc., to be borne by the contractor at the time of taking the waste materials.
- 4) The Contractor should remit the full cost of the weighed materials into the University Non Plan Account (413264148). Only after this remittance, the material should be allowed to be transported from the University Campus by the concerned Departments/Sections. Transportation is to be arranged by the contractor at their cost.
- 5) The places from where the old materials are collected should be left in a neat and tidy condition by the contractor.
- 6) This rate contract is valid for 1 year from the date of issue of this order.
- 7) The time barred Examination papers should be taken after shredding at the site itself by the contractor.

Therefore, all the Head of the Departments / Schools / Centre's / Sections are hereby requested to dispose the different varieties of used, old and waste papers through the approved rate contractors whose contact address and phone numbers are given above.

Due care may be taken to dispose the relevant items through the concerned firms as mentioned above.


Assistant Registrar (Stores)

To

All the Heads of Depts./Schools/Centre's/Sections/Library.