Department of Electronic Media & Mass Communication
School of Media & Communication
Pondicherry University
R.V Nagar, Kalapet
Pondicherry – 605014

Quotations invited for Audio & Video equipments

Sealed quotations are invited for the purchase of the following equipments for the Department of Electronic Media & Mass Communication. The quotations can be submitted for one or more equipments. The quotations duly signed and sealed should be sent to **Prof. M.S. Pandian, Dean i/c, School of Media and Communication, Pondicherry University, Kalapet, Puducherry-605 014.**

The quotation should be sent by post (speed/registered/) only. The price quoted should include all the costs such as delivery, and also inclusive of all taxes. Warranty terms should be explicitly specified in your quotation. The technical specifications are given below. Last date for receiving quotation is **27.02.2012.**

List of Equipments

S. No.	Name of the Equipment with Specification	Qty.
1.	**Panasonic AG-HMC82** (PAL) (Like Model) **Specifications:** Records stunning 1920 x 1080 or 1280 x 720 AVCHD video with high sensitivity •Four professional AVCCAM HD recording modes: HA mode (approx.17 Mbps), HG mode (approx.13 Mbps), the extended recording HE mode (approx. 6 Mbps) and the highest-quality PH mode (average 21 Mbps/Max 24Mbps). •Supports the following HD formats in PH mode at 50Hz: 1080/50i, 1080/25p, 720/50p, 720/25p. In HA, HG and HE modes, it records in 1080/50i only. •Records 576/50i, 576/25p in standard definition DV directly onto SD cards in the AVI Type 2 file format and offers squeeze, letter box and side crop options. •User-assignable manual focus ring functions (Focus/Iris/Zoom) for added control; time code/UB recording; time/date stamp; and two wired remote control terminals (for zoom, focus, iris, REC start/stop controls). •Lens system captures super sharp images at up to 12X optical zoom and features a 40.8mm (35mm lens equivalent) wide-angle setting •Optical Image Stabilizer (OIS) for smooth stable shooting •Dynamic Range Stretch (DRS), which helps compensate for wide variations in lighting •Cine-Like Gamma mode that gives recordings a more film-like look. •Standard HDMI output (AVCHD only), USB 2.0 (mini B-type devices), composite output (BNC x 1), analog component (BNC x 3), IEEE 1394 output (DV only), and a built-in stereo microphone as well as a 3.5 mm external mic-in jack •Features two locking XLR inputs with switches for mic/line, and +48V Phantom Power capability. •Three-year limited warranty (one year plus two extra years upon registration).	6 Nos.

	Accessories: With all standard accessories Video lights - VW-LDC103E-K Video DC light or LED light Tripod for Panasonic AG-HMC82 Extra Battery for Panasonic AG-HMC82 (5 hrs) Carry Case	6 Nos 6 Nos 6 Nos 6 Nos
2.	**Canon EOS 550D DSLR (Kit EF-S 18-55mm f/3.5-5.6 IS) Camera Kit) like model** **<u>Specifications</u>** **Type** Type Digital, single-lens reflex, AF / AE camera Recording medium SD and SDHC card Compatible lenses Canon EF lenses (including EF-S lenses) Lens Mount Canon EF mount **Image Sensor** Type CMOS sensor Effective Pixels Approx. 15.10 megapixels Image Sensor Size 22.3 x 14.9mm Aspect ratio 3:2 Dust deletion feature Auto, Manual, Dust Delete Data appending * In Basic Zone modes, Auto ISO sets the ISO automatically within 100-1600 *The minimum ISO speed when (highlight tone priority) is enabled will be ISO 200 Exposure compensation +/-3 stops in 1/3-stop or 1/2-half increments, Manual and AEB correction AE lock Auto: Applied in One-Shot AF mode with evaluative metering when focus is achieved Manual: By AE lock button **Shutter** Type Electronically-controlled, focal-plane shutter Shutter Speeds 1/4000sec. to 30secs., bulb (Total shutter speed range. Available range varies by shooting mode.) X-sync at 1/200sec. **Built in Flash** Type Auto pop-up, retractable, built-in flash in the pentamirror Guide No. 13 / 43 (at ISO 100 meters / feet) Recycle time Approx. 3secs. Flash coverage 17mm focal length (equivalent to 27mm in 135 format) Flash metering system E-TTL II autoflash (evaluative, average), FE lock SD approx. 24mins. Max file size: 4GB per clip **LCD Monitor** Type TFT colour liquid-crystal monitor Monitor Size and Dots 3-in. with approx. 920,000 dots (VGA) Coverage Approx. 100% Brightness adjustment Manual (7 levels) Interface languages 25	6 Nos.

Power Source   Battery Battery Pack LP-E5 (Qty.1)
* AC power can be supplied via AC Adapter Kit ACK-E5
* With Battery Grip BG-E5 attached, 6 size-AA / LR6 batteries or 2 LP-E5 battery packs can be used Battery Life
(Based on CIPA testing standards) With viewfinder
shooting: At 23°C / 73°F, approx. 500 shots. At
0°C /3 2°F, approx. 490 shots. With Live View shooting: At
23°C / 73°F, approx. 190 shots.

At 0°C / 32°F, approx. 180 shots. **Dimensions and Weight** Dimensions (W x H x D) 128.8 x 97.5 x 61.9mm / 5.1 x 3.8 x 2.4in. Weight Approx. 480g / 16.9oz. (body only) **Operating Environment**
  Working temperature range 0°C - 40°C / 32°F - 104°F Working humidity 85% or less

Accessories:

Memory Card SD: 16GB	:	**6 Nos**
Carry case	:	**6 Nos**
UV filter	:	**6 Nos**
Canon 70~200 f/2.8L IS (lens)	:	**2 Nos**
Canon 16~35mm f/2.8L (lens)	:	**2 Nos**

Prof. M.S. Pandian, Dean, School of Media & Communication, Pondicherry University invites sealed quotations from reputed Indian authorized dealers/distributors for the supply of õ**Audio & Video equipments"**. Non-refundable tender fee for Rs. 500/- as DD favouring õFinance Officer, Pondicherry Universityö payable at Pondicherry should be submitted with the quotation. The Earnest money deposit of 2.5% of the quoted value must accompany the quotation. The University will not be responsible for loss or postal delay of quotations.
Details can also be downloaded from the University web site: **www.pondiuni.edu.in**.
Separate **Tender fee** and **EMD** should be enclosed with the quotation.

TERMS AND CONDITIONS

I. General Information:

a) **Last date and time of receipt of the Quotation: February 24, 2012, 3.00pm**

b) Quotation/ Tender document Fee: Rs.500/-

c) EMD rates: 2.5% of the quoted price

d) Quoting merely the lowest price does not confer any right to any bidder for award of supply order.

The University's Purchase Committee, reserves the right to select the equipment any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support & training, offer of additional / special features, compatibility with the existing system, etc.

e) The Quotation/Tender Document Fee and EMD should be submitted along with your quotations.

f) The quotation must be submitted along with the stipulated EMD fee in the sealed cover, super-scribing **"Tender for the equipment – Department of Electronic Media & Mass Communication"**. The name and address of the bidder should also be mentioned at the õFrom addressö space. g) The quotation should be addressed and posted to the following address by speed, registered post.
Prof. M.S. Pandian, Dean, School of Media & Communication, Pondicherry University, Kalapet, Puducherry – 605 014.

h) Quotation will not be accepted through fax / e-mail.

II. Common Conditions (Import or Indigenous)

1. Price Schedule
The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery, installation, training charges, etc. at the respective Department, Pondicherry University. The prices quoted shall remain firm until the Equipment is supplied to the respective Department, Pondicherry University.

2. Quoting the Core price & Tax, Duties, Discount etc.
The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.

3. Eligibility:
The firm must have the requisite domain expertise with regard to supply, installation and post-sale service of the items they are quoting. The firm should have been in existence for at least six years as on the date of this Tender and must have executed at least three orders for this kind of Equipment) during the last three years.

4. Duty Exemption
The University has been granted the benefit of exemption from the payment of the Central Excise Duty and Customs Duty by the Department of Scientific and Industrial Re-search (DSIR), India, vide their Notification No.10/97, dated 01-03-1997 and No.51/96 dated 23.07.96 respectively, in respect of

a) Scientific and technical instruments, apparatus, equipment, Software including computers.
b) Accessories and spare parts of goods specified in (a) above and consumables.
c) Computer software, compact disks, CD ROM, Recording magnetic tapes, microfilms, micro-chips etc.
d) Prototypes.
Customs duties at Indian port, if any, will be to the account of the University.

5. Technical Specifications

i. **WARRANTY:** The equipment covered under the purchase order, shall be warranted for the quality, workmanship, trouble free operation and performance for a period of at least **1 year.**

ii. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.

iii. Complete technical specifications of the equipment to be included in the quotation.

iv. The necessary service support should be provided by Bidder during the agreement period.

 v. Operating Manual should be provided in English.

vi. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids / bids as the case may be.

vii. If the Equipment is proprietary a product, a proprietary product certificate should be enclosed.

viii. The Equipment must operate at 230V / 50 Hz single phase and / or equivalent three phase electrical power.

ix. **The validity of the each quotation should be at least for Six MONTHS from closing date.**

x. The offers will not be considered if received after the bid closing date and time.

xi. The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.

xii. The University shall not be responsible for any delay / loss or non-receipt of the quotation by post / courier service.

 xiii. No unsolicited correspondence shall be entertained after the submission of the offer.

xiv. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

xv. Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.

xvi. Tender is not transferable.

xvii. In case of any dispute in respect of the quotation, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

6. Power to reject the offer:

i. Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

ii. No agency commission will be paid to any authorized agent in India.

iii. Liquidated damages: Timely supply of the ordered items, installation, commissioning (wherever applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty / LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.

iv. Bidder(s) must be authorized business partners of Global / National service providers of the respective Equipment.

v. The Bidders must enclose authorization letter from the respective global / national service providers of the above said Equipment particularly mentioning an undertaking that in case of default by the Bidder, they (Global Service Provider) shall take over all the responsibilities of the Bidder.

vi. The Bidder should not be involved in any Bankruptcy filing for protection from it.

III. Specific Conditions for Imported Equipments

1. Payment of EMD and Tender document fee:

The Quotation must be accompanied by separate EMD and tender fee as stated above, by means of a Demand Draft, drawn in favour of **The Finance Officer, Pondicherry University, payable at Puducherry.** The Small Scale units are exempted from payment of EMD provided they enclose the proof of their exemption Certificate issued by the competent authority.

2. Payments terms:

Normally a payment 90% will be released after the installation & training. However, 100% payment will be released **if the supplier provides Bank Guarantee** towards performance Security for the 10 % of the total cost of the furnace to cover the warranty period. Bank charges in India shall be borne by the purchaser and outside India shall be borne by the contractor / supplier. The offer must be in English. The rates should be indicated both in figures and words against item specified in the given table. It is preferable that the price be quoted in US Dollars or in major foreign currencies.

REGISTRAR