



PONDICHERRY UNIVERSITY

(A Central University)

MAHE CAMPUS

Tender notification

**Subject: Pondicherry University-Mahe Centre-Supply and Installation of Machinery/equipments
For the setting up of Audio visual laboratory at Pondicherry University-Mahe Centre**

Sealed quotations are invited for the supply of the following equipments for setting up of Audiovisual Laboratory at Pondicherry University, Community College, Mahe Centre, Mahe. The quotation duly signed and sealed should be sent to

The Centre Head, Pondicherry University, Community College, Mahe Centre, Mahe-673 310

The quotation should be sent by post (speed/registered) only. The price quoted should include all the costs such as delivery and also inclusive of all taxes. Warranty terms should be explicitly specified in your quotation. The technical specifications are given below. Last date for receiving quotation is 28th August 17

Non refundable tender fee for Rs.500/- as DD favouring "Finance Officer, Pondicherry University" payable at Pondicherry should be submitted with the quotation. The University will not be responsible for loss or postal delay of quotations.

Details can also be downloaded from the University web site:www.pondiuni.edu.in.
Separate Tender fee and EMD should be enclosed with the quotation.

SLNO	Particulars with accessories details	QTY
1	Head Phone a) Sennhiser HD 180 Professional Over Ear Head phone	6
2	Audio Monitor, Yamaha, HS-5 Studio Monitor Speaker	2
3	DSLR Camera a) Canon EOS 800 D b) Canon EOS 700 D	2 1
4	Cannon Lens a) 24-70mm(L Series lens) b) 18-55mm(L Series lens) c) 50 mm Prime lens	2 2 2
5	UV filter, Hoya brand	3

6	Battery for DSLR Camera	3
7	Bag for DSLR Camera, Vanguard brand	1
8	Video Camera. a) Panasonic MDH2M HD Camcorder (Black) Full kit	2
9	Battery and Charger for Video Camera	1
10	Memory card 32 GB	4
11	Wired Microphones a) Rode NTG2 Condenser Shotgun Microphone	2
12	Video Camera Tripod , Libeac brand model 350	2
13	DSLR Camera Tripod, vanguard, or manfrotto brand	2
14	Rode Boompole Boom Rode –	1
15	Sennheiser wireless lapel microphone EW 100 full kit	1
16	Video switcher Roland VR-3EX SD/HD/A/V Mixer with USB Streaming	1
17	Audio Mixer, Yamaha, 02R/01V96	1
18	Condenser Microphone ,Rode NT1A, with Stand(PSA ARM)	1
19	Cardioid Mic, Sennheiser e845 extended High Frequency Response	1
20	Speaker a) GENELEC 8030B Active Two Way Studio Monitor Speaker	2
21	a) Sony TV 32 Inch b) Sony TV 21 Inch	1 1
22	Audio USB Card, Focusrite Scarlett Audio USB Card	1 1
23	TASCAM Audio Recorder DR 100	1
24	SDI-HDMI Converter	1
25	Video Cable Audio Cable Electrical Cable 16 Amps Socket, Switches and Plate	With enough length for installation

Electrical DB Box Rj45 CAT6 Cable RJ45 Connectors XLR Wall Mound Connector XLR Wall Mound Connector (M) XLR Wall Mound Connector (F) XLR Connector (M)(nutriec pin) ELR Wall Connector (F) HDMI Cables. Belton Coaxial cable with BNC connectors	
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TERMS AND CONDITIONS

I. General Information:

- a) Last date and time of receipt of the Quotation: 28th August 2017, 3.00 pm
- b) Date and time of opening of the quotation: 28th August 2017, 3.30 pm
- c) Quotation/Tender document fee: Rs500/-
- d) EMD rate: 2.5% of the quoted price
- e) Quoting merely the lowest price does not confer any right to any bidder for award of supply order.

The University purchase committee reserves the right to select the any bid under the ground of specification compliance technologically advanced quality, proven performance track record, brand reputation service backup support & training offer of additional/special features compatibility with the existing system etc.

- f) Tender document fee and EMD should be submitted along with your quotation.

g) The quotation must be submitted along with the stipulated EMD fee in the sealed cover super scribing "Tender for the Supply of accessories for Fashion Technology Laboratory-Pondicherry University, Community College, Mahe Centre". The name and address of the bidder should also be mentioned at the from address" The quotation should be addressed and posted to the following address by speed, registered post.

Centre head, Pondicherry University Mahe centre, Mahe 673 310

- h) Quotation will not be accepted through fax/e-mail.

II. Common conditions (Import or Indigenous)

1. Price schedule

The rate should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery installation training charges, etc. at the Mahe Centre, Pondicherry University. The prices quoted shall remain firm until the equipment is supplied to the respective Department Pondicherry University.

2. quoting the core price & Tax, Duties, Discount etc.

The taxes/duties/discount if applicable are to be explicitly and separately shown in the bid.

3. Eligibility

The firm must have the requisite domain expertise with regard to supply installation and post sale service of the items they are quoting. The firm should have been in existence for at least six year as

on the date of this Tender and must have executed at least three orders for this kind of Equipment during the last three years.

4. Duty Exemption

The University has been granted the benefit of exemption from the payment of the central Excise Duty and Customs Duty by the Department of Scientific and Industrial Research (DSIR) India, vide their Notification No.10/97, Dated 01-03-0997 and No.51/96 dated 23.07.96 respectively in

- a) Scientific and technical instruments, apparatus, equipment, software including computers.
- b) Accessories and spare parts of goods specified in (a) above and consumables.
- c) Computer software, compact disk, CD ROM, Recording magnetic tapes, Microfilm, microchips etc.
- d) prototypes

Customs duties at Indian port if any will be to the account of the University.

5. Technical Specifications

i. WARRANTY: The equipment covered under the purchase order shall be warranted for the quality, workmanship, trouble free operation and performance for a period of at least 1 year.

ii. If any item covered under warranty fails the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.

iii. Complete technical specifications of the equipment to be included in the quotation.

iv. The necessary service support should be provided by bidder during the agreement period.

v. Operating Manual should be provided in English.

vi. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids/bids as the case may be.

vii. If the Equipment is proprietary a product a proprietary product certificate should be enclosed.

viii. The Equipment must operate at 230V/50Hz single phase and /or equivalent phase electrical power.

ix. The validity of the each quotation should be at least for six MONTHS from closing date.

x. The offer will not be considered if received after the bid closing date and time.

xi. The offer received through telex/tele-fax/e-mail will not be accepted by the University under any circumstances.

xii. The University shall not be responsible for any delay/loss or non-receipt of the quotation by post/courier service.

xiii. No unsolicited correspondence shall be entertained after the submission of the offer.

xiv. If an order is placed with the firm the purchase shall be governed by an agreement as per the University rules in force at the time.

xv. Additional terms and conditions will be incorporated in the purchase order if needed to safeguard the interests of force at the time.

xvi. Tender is not transferable.

xvii. In case of any dispute in respect of the quotation all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

6. Power to reject the offer:

i. Pondicherry University reserves the right to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

ii. No agency commission will be paid any authorized agent in India.

iii. Liquidate damages: Timely supply of the ordered items, installation, commissioning (wherever applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specific in the purchase order a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.

iv. Bidder must be authorized business partners of Global/national service providers of the respective Equipment.

v. The Bidder must enclose authorization letter from the respective global/national services providers of the above said Equipment particularly mentioning an undertaking that in case of default by the Bidder they (Global Service Provider) shall take over all the responsibilities of the Bidder.

vi. The Bidder should not be involved in any Bankruptcy filing for protection from it.

III. Specific Conditions for Imported Equipments

1. Payment of EMD and Tender documents fee:

The quotation must be accompanied by separate EMD and tender fee as stated above by means of a Demand Draft drawn in favour of The finance Officer, Pondicherry University, payable at Pondicherry. The small scale units are exempted from payment of EMD provided they enclose the proof of their exemption Certificate issue by the competent authority.

2. Payments terms:

Normally a payment 90% will be released after the installation & training. However 100% payment will be released if the supplier provides Bank Guarantee towards performance security for the 10% of the total cost to cover the warranty period. Bank charges in India shall be borne by the purchaser and outside India shall be borne by the contractor/supplier. The offer must be in English. The rate should be indicated both in figure and words against item specified in the given table.

Registrar