



PONDICHERRY UNIVERSITY
PUDUCHERRY – 605014

SCHEDULE OF TERMS & CONDITIONS

Sub: Establishment of Structured Data Cabling – Reg.

SCHEDULE OF REQUIREMENTS

Sealed tenders are invited for Establishment of **Structured Data Cabling** for network at various University Departments/Offices from reputed firms as per the details given below:

TERMS AND CONDITIONS

General Information

- | | |
|---|-------------------------|
| a) Last date and time of receipt of the Tenders | : 11/03/2014, 3.00 p.m. |
| b) Date and Time of Opening Tender | : 11/03/2014, 4:00 pm |
| c) EMD amount | : Rs. 53000/- |
| d) Tender Document Fee | : Rs. 520/- |

The Tender Document Fee and EMD should be submitted in separate covers by way of two **Bank Demand Drafts** (only from nationalized banks) drawn in favour of **the Finance Officer, Pondicherry University** and payable at **Pondicherry** and should be enclosed with the tender in a sealed cover supercribed “**TENDER FOR STRUCTURED DATA CABLING**” addressed to the **Registrar, Pondicherry University, Puducherry -605 014.**

I. GENERAL CONDITIONS

1. **Purchase of Tender Document:** The Tender document can be downloaded from the University website www.pondiuni.edu.in
2. **Price Schedule: The rates should be quoted for 1 year validity.** The price should include supply installation, maintenance, replacement, transportation, training, documentation, fluke meter testing, etc.
3. Passive items materials should conform with technical standards. Specified brands: Molex/Krone/AMP and end-to end passive accessories (Jack panel, UTP cable, I/O, RJ45 & Patch chord) recommended uniformly same brand.
4. PVC products should be from Modi's brand or equivalent.
5. Rack should be from HCL/APW /VALRACK brand only.
6. Technical clearance may be obtained from Computer Centre.
7. The Vendor must supply wiring diagram after completion of the work.
8. Work order will be issued for specific quantity/location as and when required by the University during the contract period of one year.
9. Quoting merely the lowest price does not confer any right to any bidder for award of Work order. The University reserves the right to select the firm under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Training, etc.
10. **Quoting the Core price & Tax, Duties, Discount, etc.:** The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.
11. **Eligibility:** The firm must have the requisite domain expertise with regard to supply and installation of the item they are quoting. The firm should have been in existence for **at least 5 years as** on the date of this tender and must have executed at least 10 orders for this kind of Structured Data Cabling work during the **last five years**.
12. **Warranty & Maintenance:** 1 year onsite comprehensive for all passive items and labour. 3 years onsite comprehensive for all active items. If any item fails during the period of warranty, the same shall be replaced at free of cost including all the applicable charges including transportation cost both ways by next business day.
13. Complete technical specifications / details must be mentioned explicitly.
14. The validity of the quotation should be **at least one month** from closing date of the bid.
15. The offers will not be considered if received after the bid closing date and time.
16. The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.

17. The University shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.
18. No unsolicited correspondence shall be entertained after the submission of the offer.
19. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.
20. Additional terms and conditions will be incorporated in the order, if needed, to safe guard the interests of the University.
21. Tender is not transferable.
22. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place Puducherry.
23. **Power to reject the offer:** Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.
24. **Liquidated damages:** Timely supply of the ordered items, installation, commissioning (wherever is applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.

II. SUBMISSION OF TENDER

1. **Local delivery:** All the sealed tenders should be submitted to
**The Registrar,
Pondicherry University,
Puducherry – 605 014.**
2. **By Post** : All the sealed tenders should be sent to
**The Registrar,
Pondicherry University,
Puducherry – 605 014.**

III. PAYMENT OF EMD AND TENDER DOCUMENT FEE

The Tender must be accompanied by **EMD** and **Tender Document Fee** as stated above, by means of Two **Demand Drafts**, drawn in favor of **the Finance Officer, Pondicherry University**, payable at **Puducherry** separately.

- ❖ *The EMD amount is only refundable.*
- ❖ *Small Scale units are exempted from payment of EMD provided they enclosed proof of their exemption Certificate issued by the competent authority.*

The offer must be in English. The rates should be indicated both in figures and words against item specified in the given table.

IV. SPECIFIC CONDITION

1. The Successful bidder should start the work immediately after receipt of the firm work order.
2. **Payments terms:** As per University Norms.

Date: 13/02/2014

REGISTRAR