



PONDICHERRY UNIVERSITY
PUDUCHERRY

S. LOGANATHAN,
REGISTRAR.

Bharat Rathna Dr. B.R. Ambedkar,
Administrative Bldg., R.V. Nagar,
Kalapet, Puducherry – 605 014.

No. PU/ACA-II/Aca-6/PG Schol/12-13/33

Date 07.08.2012

CIRCULAR -65

Sub: Claiming of PG Scholarship- Reg.

Of late, it has been noticed that there has been long delay in the sanction of various scholarship to the PG students (Merit, Merit Cum Means and Freeship etc.) mainly due to the delay in receipt of the proposals from concerned departments /centres.

In order to eliminate the delay and facilitate timely claim of PG scholarships, the following schedule is prescribed for receipt of the scholarship proposals

Odd. Semester -31st August of the concerned academic year

Even Semester -31 January of the concerned academic year

The claim format is enclosed herewith. All the Heads of Departments / Centres are hereby requested to send the Scholarship claims in the prescribed format, strictly adhering to the above schedule. The Vice-Chancellor has directed that the concerned Heads of Departments will be held responsible for any delay in sending the details to Aca-II and consequent inconvenience caused to students.

The names of the students awarded the scholarships will be displayed by Aca-II in the website, within 15 days i.e latest by 15th September /15th February of each year.


REGISTRAR

Encl: As above

To All the HODs/Centre Heads /Coordinators, concerned Pondicherry University

Copy to:

1. The Director, SEI&RR
2. The Finance Officer
3. All the Deans
4. The Assistant Registrar, VC's Secretariat-for kind information of the VC
5. D.R. (F&A)



PONDICHERRY UNIVERSITY
Scholarship Claim Form

SCHOOL/DEPARTMENT OF -----

Merit Scholarship

Sl. No.	Name of the Student	Academic year in which admitted	Semester in which studying now	Semester for which scholarship claimed	Marks /SGPA obtained in the Entrance Exam/ previous semester (Proof to be enclosed)	No. of Students admitted

NB: Merit scholarship would be of Rs.500/-p.m which will be awarded to the student who obtained the highest marks in the Entrance Exam for admission to the programme during the First Semester and for the student who tops in the class in the subsequent semesters (as per SGPA)

Merit cum Means Scholarship

Sl. No.	Name(s) of the students recommended by the committee	Academic year in which admitted	Semester in which studying now	Semester for which scholarship claimed	Marks /SGPA obtained in the Entrance Exam/ previous semester (Proof to be enclosed)	No. of Students admitted

NB: 20 % of the students admitted in each P.G programme are eligible for the award of Merit cum Scholarship of the university @ Rs.500/- p.m. The scholarship is based on the merit in each semester exam and the parental income of the students. The annual income of the parent should not exceed Rs.1, 10,000/- (Proof should be in original)

Freeship

Sl. No.	Name(s) of the students recommended by the committee	Academic year in which admitted	Semester in which studying now	Semester for which scholarship claimed	Marks /SGPA obtained in the Entrance Exam/ previous semester (Proof to be enclosed)	No. of Students admitted

NB: 20% of the students in each Post Graduate programme are eligible to obtain the Freeships. The freeship would cover only the actual tuition fees for one academic year (may be claimed every semester by producing the tuition fees receipt) for reimbursement. To avail Freeship the annual income of the parent should not exceed Rs.1,10,000/-(Proof should be enclosed in original)

It is certified that:

(a) The candidate(s) mentioned above have secured more than the required 70 % of attendance in every month of the recommended semester.

(b) The candidates mentioned above have passed in all the papers registered for the semester (copy enclosed).

(c) The Scholarship committee has recommended the above candidates after verifying all the original records and found eligible for the Scholarship noted against them.

(d) The candidates have not availed any other scholarship other than the above recommended scholarships.

Scholarship Committee Members

1. -----
2. -----

HEAD OF THE DEPARTMENT