

TENTATIVE PEER TEAM VISIT SCHEDULE

Day 0 17.09.2018	Assembling of Peer Team Members at Place of Stay and Peer Team Discussion	17:00– 19:00hrs	Venue
Day 1 18.09.2018	<i>Presentation by the Heads of the Institution / Vice Chancellor</i>	10.00 – 11.00 hrs	EC Hall
	Focus on Criterion I : Curricular Aspects		
Day – 1 18.09.2018	<u>Activities / Meeting</u> ❖ <i>Meeting and Interaction with Deans / Chairman Board of Studies (BoS) / Department Heads</i>	11.00 – 12.00hrs	EC Hall
	Focus on Criterion II : Teaching – Learning and Evaluation		
Day – 1 18.09.2018	<u>Activities / Meeting</u> ❖ <i>Visit of selected Departments (not more than 50% of the Departments to be selected by the Peer Team)</i>	12.00 : 13.30hrs	Schools, Departments, Centres, CIF, Hostels, Canteen, Health Centre etc.,
	<u>Lunch</u>	13:30 – 14:00 hrs	
	❖ <i>Meeting and Interaction with Computer Centre / ICT Unit / Controller of Examination etc.,</i>	14:00 – 16:00 hrs	EC Hall
	Focus on Criterion III : Research, Innovations and Extension		
Day – 1 18.09.2018	<u>Activities / Meeting</u> ❖ <i>Visit to Research Units, Incubations Centres, Laboratory, Central Instrumentation Centres, Animal House</i> ❖ <i>Meeting and Interaction with Teachers / Research Scholars</i>	16.00 – 17.00 hrs 17:00 – 18:00 hrs	Schools, Departments, Centres, CIF, Computer Centre etc.,
	<u>Cultural Programmes by Students</u>	18:00 – 19:00 hrs	
	<u>Team Discussion</u>	19:30 – 20:30 hrs	
	Focus on Criterion IV : Infrastructure and Learning Resources		
Day – 2 19.09.2018	<u>Activities / Meeting</u> ❖ <i>Visit to Physical Facilities i.e., Computer Centre, Library, Manuscripts Centre, Sports, Gymnasium, Yoga Centre, Media Laboratory / Business Lab/ Studios etc.,</i>	9:30 – 11:30 hrs	Computer Centre, Directorate of Sports, EMMRC
	<u>Lunch</u>	13:00 – 14:00 hrs	

Focus on Criterion V : Student Support and Progression			
Day – 2 19.09.2018	<u>Activities / Meeting</u> ❖ <i>Onsite Interaction with Office of DSW, Gymnasium, Canteen, Hostels, Health Centre, etc.,</i> ❖ <i>Visit to Placement Cell, Career Counselling Centre, Language Lab, Anti Raging Cell, Sexual Harassment Cell etc.,</i> ❖ <i>Interaction with Students, Alumni & Parents (may include Student Satisfaction Survey Guidance)</i>	14:00 – 15:00 hrs 15:00 – 16:00 hrs	Hostel, Canteen, Health Centre EC Hall & DSW
Focus on Criterion VI : Governance, Leadership and Management			
Day – 2 19.09.2018	<u>Activities / Meeting</u> ❖ <i>Meeting with the Academic Council/ Executive Council/ Court Members etc.,</i> ❖ <i>Meeting with the Director – IQAC, IQAC Members in IQAC Office.</i> ❖ <i>Interaction with Registrar, Finance Officer and other Non – Teaching staff.</i>	16:00 – 18:00 hrs	EC Hall & IQAC Cell
	Team Discussion and Checking Documentary Evidence	19:00 – 20:30 hrs	
Focus on Criterion VII : Institutional Values and Best Practices			
Day – 3 20.09.2018	<u>Activities / Meeting</u> ❖ <i>Review of physical facilities such as safety and security, Counseling, Ramp / Rails, Skill Development Centre etc., and review of alternative energy initiatives, rain water harvesting, waste management system etc.,</i> ❖ <i>Meeting and Interaction with Head of various committee / cells.</i> ❖ <i>Review of best practices and Institutional Distinctiveness.</i>	9:30 – 11:00 hrs	EC Hall & Auditorium
	<i>Report writing, Checking Documentary evidences if any Discussion and modifying the draft Peer Team Report and finalization, Visiting to facilitate which has not been covered so far.....</i>	11:00-13:00 hrs	

	<i>Lunch</i>	13:00-14:00 hrs	
	<i>Report writing continues.....</i>	14:00-15:00hrs	
	<i>Sharing the Peer Team Report with Head of Institution</i>	15:00-16:00 hrs	
	<i>Finalizing the Peer Team Report</i>	16:00-17:00 hrs	
	<i>Exit Meeting</i>	17:00-17:30 hrs	