



Department of Electronic Media & Mass Communication
School of Media & Communication
Pondicherry University
R.V Nagar, Kalapet
Pondicherry – 605014

Quotations invited for Audio & Video equipments

Sealed quotations are invited for the purchase of the following equipments for the Department of Electronic Media & Mass Communication. The quotations can be submitted for one or more equipments. The quotations duly signed and sealed should be sent to **Prof. M.S. Pandian, Dean i/c, School of Media and Communication, Pondicherry University, Kalapet, Puducherry-605 014.**

The quotation should be sent by post (speed/registered) only. The price quoted should include all the costs such as delivery, and also inclusive of all taxes. Warranty terms should be explicitly specified in your quotation. The technical specifications are given below. Last date for receiving quotation is **24.02.2012**

List of Equipments

Sl. No.	Particulars with accessories details	Qty.
1	Electro-voice Model RE 50N/D-B or Sennheiser MD 42 with all suitable accessories	2
2	Rode NTG2 shotgun microphone with all suitable accessories	2
3	Rode SM4 shock mount with all suitable accessories	2
4	Rode Boompole 3.3 MM with bag and clips & all accessories	2
5	Rode Deadcat with all suitable accessories	2
6	Petrol PS 607 Deca mixer bag/CS-3 bag	2
7	Rode lavalier microphone with Micon-5 connector with all suitable accessories	2
8	Rode Procaster microphone with all suitable accessories	2
9	Sony NP 970 Lithium Ion Batteries	4
10	Microphone extension cable - 5 mts. each & XLR connectors.	2
11	Mini DV tapes (Sony)	50
12	Memory Card Recorder- Sony HVR MRC1K Memory Recording Unit	2
13	Tascam DR-100 MKII/ Tascam DR-100 MKII On-Camera DSLR Audio Kit with all suitable accessories	1
14	SanDisk - 32GB Extreme Compact Flash Memory Card	6
15	Sony Wide Conversion lens - Sony VCLHG0872K Wide Conversion Lens	2

16	Sony MDR V6 headphones with all suitable accessories	2
17	Manfrotto HDV tripod- Manfrotto 501HDV 547BK Video Tripod	3
18	Mini DV head cleaning tapes	2
19	Cleaning kit for the camera- Giottos CL1001 Lens Cleaning Kit	2
20	Canon 8014A002 Zoom Wide Angle Telephoto EF 24-70mm / f 2.8	1
21	Canon 2751B002 EF 70-200mm f 2.8L IS 70-200mm / f 2.8	1
22	Canon EF17-40mm f/4L USM Lens	1
23	Canon LP E6 Lithium Ion Batteries	3
24	Memory Card Reader - SanDisk SDDR 289 A20 ImageMate All in One USB 3.0	3
25	Canon 3348B001 LC E6 Battery Charger	1
26	Varavon LOUPE EX-SOLO DSLR Optical Viewfinder	1

TERMS AND CONDITIONS

I. General Information:

- a) **Last date and time of receipt of the Quotation: February 24, 2012, 3.00 p.m.**
- b) Quoting merely the lowest price does not confer any right to any bidder for award of supply order.
- c) The Quotation must be submitted **“Quotation for the equipment – Department of Electronic Media & Mass Communication”**. The name and address of the bidder should also be mentioned at the “From address” space. g) The Quotation should be addressed and posted to the following address by speed, registered post. **Prof. M.S. Pandian, Dean, School of Media & Communication, Pondicherry University, Kalapet, Puducherry – 605 014.**
- d) Quotation will not be accepted through fax / e-mail.

II. Common Conditions (Import or Indigenous)

1. Price Schedule

The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery charges, etc. at the respective Department, Pondicherry University. The prices quoted shall remain firm until the Equipment is supplied to the respective Department, Pondicherry University.

2. Quoting the Core price & Tax, Duties, Discount etc.

The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.

- a) Scientific and technical instruments, apparatus, equipment, Software including computers.
- b) Accessories and spare parts of goods specified in (a) above and consumables.
- c) Computer software, compact disks, CD ROM, Recording magnetic tapes, microfilms, micro-chips etc.
- d) Prototypes.

3. Technical Specifications

- i. **WARRANTY:** The equipment covered under the purchase order, shall be warranted for the quality, workmanship, trouble free operation and performance for a period of at least **1 year**.
- ii. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.
- iii. Complete technical specifications of the equipment to be included in the quotation.
- iv. The necessary service support should be provided by Bidder during the agreement period.
- v. Operating Manual should be provided in English.
- vi. If the Equipment is proprietary a product, a proprietary product certificate should be enclosed.
- vii. The Equipment must operate at 230V / 50 Hz single phase and / or equivalent three phase electrical power.

4. Power to reject the offer:

Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

REGISTRAR