

**PONDICHERRY UNIVERSITY
TENDER FOR PROVIDING HOUSE KEEPING SERVICES
FINANCIAL BID**

For providing Housekeeping services at Pondicherry University located at R. Venkataraman Nagar, Kalapet, Puducherry 605 014, Pondicherry University Community College (Lawspet) and Pondicherry University Campus at Karaikal

Tenderers are requested to carefully study the Terms and Conditions with particular reference relating to payment terms vide Para 14 of Annexure 'I' and quote the percentage rate over the Base Rate as per the terms and conditions towards their Service charges, in the schedule given below.

Service charges so quoted shall cover all liabilities/incidental expenditure and the cost of equipment/tools required for House keeping and daily consumables required for providing House keeping services to maintain the premises in neat and clean, and all other liabilities of the tenderer including Profit Margin of the Tenderer.

Before quoting the rate in the financial bid, the Tenderer should visit the buildings as given in the Annexure -II to assess the quantum and cost of cleaning materials required for the House keeping services.

This percentage rate of service charges will be taken for comparison among the participating tenderers, for selection of the Tenderer. While evaluating the financial bid, mere quoting the lowest rate alone will not confer any right to such tenderer seeking acceptance.

If service charges are quoted other than as a percentage rate over the Base Rate, such tenders will not be considered at all.

Schedule

SI. No.	Details	Rate in <u>Percentage</u> over the <u>Base Rate</u>
1	Service charges for providing House Keeping Services as per the Terms and Conditions.	In figure..... In words.....

(Note: If there is any discrepancy in rates quoted in figures and words, rates quoted in words only will be taken for consideration).

**Signature of the Tenderer
with Official Seal**