

# **PONDICHERRY UNIVERSITY**

#### **Directorate of Distance Education**

#### Special Webinar Series on

## "Career Guidance and Enhancement Skills"

From 1<sup>st</sup> September to 14<sup>th</sup> September 2020

### PROGRAM SCHEDULE



Prof. C. K. Ramaiah Director (i/c) Directorate of Distance Education **"Report Writing – I"** 1/9/2020 – 7 to 8 PM **"Report Writing – II"** 2/9/2020 – 7 to 8 PM



Dr. Clement Lourdes Professor, Dept. of English **"Technical Writing"** 3/9/2020 – 2-4 PM



Prof. H. Kalpana HOD, Dept. of English **Communication Skills** 9/9/2020 – 11 AM- 1 PM



Dr. V. Mariappan, Professor, Dept of Banking Technology **"Management Case Reading and writing solutions"** 14/9/2020 -11 AM- 1 PM



Dr. S. Riasudeen Associate Professor, Dept. of Management Studies **Effective Interview skills** 4/9/2020 -10-12 AM **Know yourself - Steps of Interview** 7/9/2020 -10-12 AM **Resume Building techniques** 11/9/2020 – 10AM -12 PM



Dr. Punitha. A Asst. Professor, Directorate of Distance Education **Emotional - Control, Expressions and Intelligence** 10/9/2020 – 11 AM- 1 PM



Dr. Lakhimai Mili Asst. Professor, Dept. of English **Active Listening Skills** 8/9/2020 – 11 AM- 1 PM

The link to join the session will be posted on the DDE website which is part of the Pondicherry University Website ONE DAY before the commencement of the sessions. The schedule is also available in the DDE website.

Dr. C. K. Ramaiah, Director(i/c) Directorate of Distance Education, Pondicherry University