

**PONDICHERY UNIVERSITY**  
**PUDUCHERRY**

**PAY SCALES, MINIMUM QUALIFICATIONS AND EXPERIENCE**

**Name of the posts: REGISTRAR/FINANCE OFFICER/CONTROLLER OF EXAMINATIONS**

**Name of the Post: REGISTRAR**

<b>Number of Post</b>	One
<b>Pay in the Pay Band</b>	Rs.37,400 - 67,000+ GP Rs.10,000/-
<b>Mode of Selection</b>	Direct recruitment /on Deputation with experience in the same cadre in Academic Institutions / University
<b>Age Limit</b>	Maximum age of 55 years on the last date of submission of application.
<b>Educational Qualification &amp; Other Requirements</b>	<p><b><u>Essential</u></b></p> <p>1. A Master's Degree with at least 55% of the marks or its equivalent grade of "B" in the UGC seven point scale.</p> <p>2. (i)At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 8 years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in Educational Administration. <b>(OR)</b></p> <p>(ii)Comparable experience in Research Establishment and/or other institutions of Higher Education <b>(OR)</b></p> <p>(iii)15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
<b>Other conditions</b>	<ul style="list-style-type: none"> <li>• The appointment will be on tenure for a period of five years or till attaining the age of 62 years whichever is earlier.</li> <li>• The Qualifications and other conditions prescribed in the advertisement are subject to the regulations/norms stipulated by the MHRD/UGC from time to time</li> </ul>

**PONDICHERRY UNIVERSITY**  
**PUDUCHERRY**

**Name of the Post: FINANCE OFFICER**

<b>Number of Post</b>	One
<b>Pay in the Pay Band</b>	Rs.37,400 - 67,000+ GP Rs.10,000/-
<b>Mode of Selection</b>	Direct recruitment /on Deputation.
<b>Age Limit</b>	Maximum age of 55 years on the last date of submission of application.
<b>Educational Qualifications &amp; other Requirements</b>	<ol style="list-style-type: none"><li>1. A Master's Degree with at least 55% of the marks or its equivalent grade of "B" in the UGC seven point scale.</li><li>2. 15 years of experience in the organized Accounts/Audit service/cadre of which 8 years shall be in the cadre/post carrying the Grade Pay of Rs.7600/-"</li></ol>
<b>Other conditions</b>	<ul style="list-style-type: none"><li>• The appointment will be on tenure for a period of five years or till attaining the age of 62 years whichever is earlier.</li><li>• The Qualifications and other conditions prescribed in the advertisement are subject to the regulations/norms stipulated by the MHRD/UGC from time to time</li></ul>

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**PUDUCHERRY**

Name of the Post: **CONTROLLER OF EXAMINATIONS**

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<b>Pay in the Pay Band</b>	Rs.37,400 - 67,000+ GP Rs.10,000/-
<b>Mode of Selection</b>	Direct recruitment /on Deputation.
<b>Age Limit</b>	Maximum age of 55 years on the last date of submission of application.
<b>Educational Qualification &amp; Other Requirements</b>	<p><b><u>Essential:</u></b></p> <p>1. A Master's Degree with at least 55% of the marks or its equivalent grade of "B" in the UGC seven point scale.</p> <p>2. (i) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 8 years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in Educational Administration. <b>(OR)</b></p> <p>(ii) Comparable experience in Research Establishment and/or other institutions of Higher Education <b>(OR)</b></p> <p>(iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
<b>Desirable</b>	<p>(i) Experience as Controller/Deputy Controller of Examination in a Central or State University with affiliated colleges.</p> <p>(ii) Experience/Knowledge of Automation/Computerization of University/Administrative functions.</p>
<b>Other conditions</b>	<ul style="list-style-type: none"><li>• The appointment will be on tenure for a period of five years or till attaining the age of 62 years whichever is earlier.</li><li>• The Qualifications and other conditions prescribed in the advertisement are subject to the regulations/norms stipulated by the MHRD/UGC from time to time</li></ul>