

**Pondicherry University,
Puducherry**

(Please write all entries and enclose relevant documents as required)

1. Name of the Tender Firm :.....
2. Address of the Firm :
.....
.....
Telephone No.....
3. Name of the Proprietor of the Firm :.....
4. Telephone Number 1- Office :..... 2- Residence :.....
5. Mobile :..... Fax :.....
6. E-Mail Id of the Firm :
7. Full Address of the Service Centre :.....
:.....
8. Situated at Pondicherry City. Telephone No.
9. Details of the EMD Amount : Rs..... . D.D. No.....
Dated..... . Name and address of the Bank :
.....
10. Details of the Tender Fee : Rs..... . D.D. No.....
Dated..... . Name and address of the Bank :
.....
11. PAN No. :
(enclose photocopy)
12. VAT/TIN/GST Registration No. :
issued by Commercial Tax department:
(enclose photo copy)

Signature of Tenderer with Seal

13. Service Tax Registration No. :
issued by Central Excise & Custom department :
(enclose photo copy)
14. Whether Registration No./Certificate Issued :Yes/No
15. Whether copy of Audited Balance Sheet of the firm along :Yes/No
with Audit Report for the last three financial
Years 2017, 2018 and 2019 enclosed
16. Whether copy of Income Tax Return of the firm for the :Yes/No
last three assessment Years 2017,2018 and 2019 enclosed
17. Whether Copies of authorised dealership certificate :Yes/No.
for all the items issued by the manufacturer
(enclose photo copy)
18. Whether Acceptance of terms & conditions is enclosed :Yes/No
(sign each page of terms & conditions as
token of acceptance)
19. Whether RATE CONTRACT for one year
as mentioned in tender documents. Yes/No
20. Whether copy of Compliance Sheet is enclosed :Yes/No
(sign each page of Compliance Sheet)
21. Small Scale units are exempted from payment of EMD provided :Yes/No
they enclosed proof of their exemption Certificate issued by the
competent authority

Signature of Tenderer with Seal