PONDICHERRY UNIVERSITY

(A CENTRAL UNIVERSITY)

Bharath Ratna Dr. B. R. Ambedkar
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Phone : 0413 – 2655 179
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Dr. M. RAMACHANDRAN
Registrar (i/c)

PU/SPOAC/Migration/2017/ 62   Date : 15/06/2017

CIRCULAR

Sub : University e-mail Services for Research Scholars -Intimation – Reg

Ref : 1. PU/Regr./Campus Connect/2017/39 dated 23-05-2017
      2. PU/JR-Admn/NKN Campus Connect/2017/ 281 dated 07-02-2017
      3. PU/SPOAC/Migration/2017/ dated 07/06/2017

In line with the EC resolution no 2017.124.70, the e-mail services of the University is shifted to the National Cloud (of Govt. of India) w.e.f 06-06-2017.

In this connection, the research scholars both, those users having email account in the old University mail server and those whose desire fresh University email-ids are hereby informed to follow the procedures/steps given below to receive a new mail-id under the **pondiuni.edu.in** domain.

  i.   Go to https://msgapp.emailgov.in/OnlineForms/Single_User_Email.jsp page
  ii.   Read the instructions and confirm declaration and click on NEXT button
  iii. Carefully fill the Single user subscription form
  iv.   In the Preferred Email/Auth id column , fill a suitable name followed by "–PU.RES"
  v.   Submit the attested copy of the filled-in form along with the proof of ID (photocopy) to the office of the Computer Centre
  vi.   Once the mail account is created, a communication by SMS regarding the new email Id and password will be sent to the registered mobile number of the scholar.

How to access new e-Mail Services:-

  a. Go through the e-Mail User Manual in the attachment
  b. login to the site: https://mail.gov.in
  c. type Username and Password as in the SMS (sent to the registered mobile number)
  d. Update mandatory fields in the profile page and also change your password
  e. Click on UPDATE button.
  f. On successful completion, it will alert with the message "Your profile has been updated" and enter into the new mailbox

Never share your password and do not respond to any mail which asks you for your Login-ID/Password. The e-mail users may also refer the Policies and FAQ links of the website https://mail.gov.in for more details.

The old e-mail server containing the email data will be retained on the intranet server (https://10.10.80.38) till December 2017 only for any copying and reference purpose. However the incoming and outgoing mail access will not be available beyond the campus network.

The demo/orientation about the **access of new e-mail services will be provided by the Centre** (if required) during the office hours between 4.00PM-5.00PM.

For any queries/clarifications regarding the access of new mail services, contact **Mr.B.Rasan, Senior Technical Assistant, Computer Centre at 0413-2654249.**

Place : Puducherry

Date: 14/06/2017

REGISTRAR

Copy to :
1. The AR, VC's Secretariat – for kind information of the Vice-Chancellor
2. The AR, Registrar's Secretariat – for kind information of the Registrar
3. The Joint Registrar(Admin) & SPOAC – for kind information
4. The Systems Manager – with a request to host it on the University website.
5. Master File