



PONDICHERRY UNIVERSITY

(A Central University Established Under the Act of Parliament, 1985)

TRANSPORT SECTION

PROCUREMENT OF BATTERY OPERATED VEHICLES

Tenders are invited for **supply / maintenance and operation** of Battery Operated Vehicles with the following specifications:

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| (i) Vehicles to carry about 30 persons (sitting + standing) | - | 3 |
| (ii) Four seaters with provision for detachable trailers with load carrying capacity of 600Kg and above. | - | 2 |
| (iii) Six seaters with provision for detachable trailers with load carrying capacity of 600 Kg and above. | - | 1 |
| (iii) Trailers with capacity of 600kg & above | - | 3 |
| (iv) Operation and comprehensive maintenance of already existing battery operated vehicles | - | 3 |

For supply of new vehicles as in (i) to (iii) above, the quotes may be given for both Lithium Ion batteries as well as other normal Lead acid batteries separately.

For operation and comprehensive maintenance of the existing three vehicles rates may be quoted separately.

The profile, experience, turnover, etc and other basic details about the firm and the technical specifications of the vehicles offered, may be sent in a sealed envelope superscribed "**Technical Bid**". The price bid may be sent in a separate sealed envelope superscribed "**Rates for supplying/operating/maintaining Battery Operated Vehicles**". The price bids should include:

- (i) **For new Vehicles** - (a) the cost of the vehicle with Lithium Ion batteries and other normal Lead Acid batteries (b) operation (including Driver's Salary) and (c) comprehensive maintenance costs and (ii) **For existing Vehicles** - (d) rates for operation (including driver's salary) and (e) comprehensive maintenance.

The rates may be indicated with applicable taxes wherever involved. Both the envelopes may be placed together in another envelope superscribed "Tender for Battery Operated Vehicles" and sent to the Deputy Registrar (Transport), Pondicherry University so as to reach latest by 03.00 P.M on 31.10.2012 the tender / technical bids will be opened at 3.30 p.m on the same day.

The price bids of only those firms, which are technically qualified, will be considered.

The successful bidder would be required to submit a performance bank guarantee of 10% of the total cost of the new vehicles for a period of two years. The University would be releasing this 10% cost only after submission of the performance guarantee.

For other details and terms and conditions please refer to University Website www.pondiuni.edu.in

REGISTRAR



PONDICHERY UNIVERSITY

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TRANSPORT SECTION

PROCUREMENT OF BATTERY OPERATED VEHICLES

TERMS AND CONDITIONS FOR SUPPLYING/OPERATING/MAINTAINING BATTERY OPERATED VEHICLES

1. Sealed tenders should be submitted to the University on or before 3.00 p.m. 31.10.2012. Tenders should be submitted in two bid system.
2. The successful tenderer would be required to submit a performance bank guarantee of 10% of the total cost of the new vehicles for a period of two years. The University would be initially withholding the 10% at the time of settlement of bills for the new vehicles towards performance guarantee and the withheld amount would be released after submission of the required bank guarantee.
3. The new vehicles should be delivered at Pondicherry University.
4. Payment will be made after the delivery of the vehicles with the required specifications, in good running condition at University campus at Kalapet, Puducherry along with invoice and subject to the condition at (2) above.
5. New vehicles should be delivered along with all accessories such as batteries, tyres, rain shutters, tool kit, warranty for batteries, stephney tyre, etc.
6. For operation and maintenance of the vehicles, persons with a valid driving license should be deployed. They should ensure that the vehicles are maintained cleanly and properly. Any repair/damage should be immediately reported.
7. The drivers should be in proper uniform.
8. The drivers should behave well with the Staff and Students of the University. Any matters in this regard should be brought to the notice of the Deputy Registrar/Assistant Registrar, Transport Section immediately without dealing it directly.
9. Daily the drivers should report in the Transport section for instructions.
10. Trips should be taken as per the given schedule and route. The battery vehicles should be operated from 6.30 a.m. to 9.30 p.m. with intermittent recharging, on all Working days and Saturdays. Vehicles need not ply on Public Holidays.
11. In no circumstances, the drivers should misuse the vehicles for their personal use.
12. Prior permission should be obtained for dismantling the tyres or batteries or any part of the vehicles.
13. Selection of supplier/operator shall not be only on the lowest rate quoted. The University will take into account all aspects such as experience, financial status, etc.
14. The University reserves the right not to accept the lowest rate quoted if the specifications are not fully complied. The University also reserves the right to negotiate the rate with other applicants subject to fulfilling the terms and conditions.
15. The Registrar, Pondicherry University reserves the right to accept or reject any application or bid without stating any reason. The decision of The Registrar, Pondicherry University will be final on all matters relating to this tender process.