



PONDICHERRY UNIVERSITY
PURCHASE AND STORES

DR. M. VALLATHAN, Ph.D
ASSISTANT REGISTRAR (PURCHASE & STORES)

Kalapet, Puducherry – 605 014.
☎ : 0413-2654217 / 231/ 561

PU/PS5/Printing / 2015-16/

Date: 17.11.2015

Sirs,

**Sub: Pondicherry University – Quotation called for Printing
of University Prospectus 2015-16 – Reg
-000-**

Sealed Quotations are invited on behalf of the Pondicherry University for printing and supply of University Prospectus 2015-16 as per specification given below for the Pondicherry University.

Specification	Qty	Printing cost
Printing of University Prospectus 2015-16	500	
• No. of Pages excluding wrapper pages : 174 pages		
• Size : Demy ¼.		
• Quality of the paper for the text page : 21.3JK Map Litho		
• Quality of the paper to be used for Multicolour outer wrapper with colour Photos and Lamination : Foreign Art board 300 GSM		
• Binding : Perfect Binding		

TERMS AND CONDITIONS:

- The quoted price should be inclusive of all taxes, packing, forwarding, transit etc and supply shall be made at our premises.
- The University has the right to accept or reject any quotation partly or fully without assigning any reason thereof.
- Delivery is to be made within 15 days from the date of receipt of supply order.
- **Participating firms are requested to verify the sample available with Academic Section (Admission) before quoting the rate.**
- The finished goods should be strictly as per the specification. In case of any deviation, the University has the right to reject the goods. No claim will be entertained in this regard.
- This rate contract should be valid for 1 year from the date of acceptance of the rate by the University.
- Sample of similar work done may be produced if required.
- An amount of Rs,5,000/- should be remitted as EMD in the form of Demand Draft from any one of the nationalized bank, drawn in favour of The Finance Officer, Pondicherry University, payable at Pondicherry. The bids without the E.M.D. will be summarily rejected.
- Printing firms accepting the terms and conditions of the University may submit their quote in sealed cover superscribing “Tender for printing of University Prospectus 2015-16 as per the details given above, so as to reach the office of the Assistant Registrar (Purchase & Stores), Pondicherry University, Dr. B.R. Ambedkar Building, R. Venkatraman Nagar, Kalapet, Pondicherry – 605 014 on or before 30.11.2015 at 3.00 P.M. and will be opened on the same day by 3.30 P.M.
- The University will provide soft copy of the prospectus

M. Vallathan

ASSISTANT REGISTRAR (P&S)