



**Er.R.GOPALAKRISHNAN.,M.E.,
SUPERINTENDING ENGINEER**

**PONDICHERRY UNIVERSITY
ENGINEERING WING**

**R.V. NAGAR,
KALAPET,
PUDUCHERRY – 605 014**



NO.PU/E.E./A – 48/2010-2011/

Date: 2.2.2011

CIRCULAR

Applications are invited from the eligible faculty members and Non-Teaching staff for allotment of Staff quarters and to keep wait list upto 31.12.2011. The faculty members and Non-Teaching staff who are drawing the grade pay mentioned below are eligible for allotment.

Type of Quarters	Vacant position	Grade Pay
Type – III	1 no.	For Faculty members Rs.6,000/- and above For Non-Teaching staff Rs.4,200/- and above

The last date for submission of the applications as per the enclosed format is 21.2.2011 and the applications received after the last date will not be considered for allotment.

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FORM OF APPLICATION FOR ALLOTMENT OF STAFF QUARTERS

01. Name of the Applicant :
02. (a). Designation :
- (b). Scale of Pay & Grade Pay :
03. Name of School / Department / Office :
04. Whether the applicant belong to Puducherry :
05. (a). Nature of appointment
- Probationer/Permanent/Temporary :
06. Classification of the Staff Quarters :
07. (a). Whether the applicant or his/her spouse
- owns a house in Puducherry :
- (b). If so, the location and address of the house :
08. Date of Joining :
09. Whether SC/ST/PH :

Date: _____ Signature of the Applicant

RECOMMENDATION OF THE FORWARDING AUTHORITY

01. Name and Designation of the
- Forwarding Authority :
02. Recommended / Not Recommended :
03. If not recommended, state reasons :
04. Special remarks, if any, as to the eligibility
- of the Applicant for allotment of staff quarters :

Date: _____ Signature of the Forwarding Authority

Note: If the applicant happens to be the Head of Department / School of Office, the report in Part – II may be dispensed.