



# PONDICHERRY UNIVERSITY

(A Central University)

**R.Venkataraman Nagar, Kalapet, Puducherry - 605 014**

Ref.No.PU/ESTT/NT-1/I-18/2012-13/38

Date: 29.05.2012

## NOTIFICATION

**Sub:** PU – ESTT –Framing/Amending Recruitment Rules for certain non-teaching posts– Notification issued- Reg.

- Ref:** 1) Executive Council Resolution No.2012.113.99 dated 23.05.2012 approving the amendment of the Recruitment Rule for the Post of Instructor Drama
- 2) Executive Council Resolution No.2012.113.103 dated 23.05.2012 approving the amendment of the Recruitment Rule for the Post of Data Entry Operator
- 3) Executive Council Resolution No.2012.113.133 dated 23.05.2012 approving the amendment of the Recruitment Rule for the Post of Research Assistant.

The Executive Council in its 113<sup>th</sup> meeting held on 23.05.2012 has approved the amendment/framing of the Recruitment rules for the following posts vide resolutions cited above.

1. Instructor Drama (newly framed)
2. Data Entry Operator (amended)
3. Research Assistant (amended)

The Recruitment Rules newly framed/amended for the above posts are enclosed herewith for information. These recruitment rules come into force with immediate effect.

  
DEPUTY REGISTRAR (ADMN.)

**To**

**The Director/Deans/HODs/Co-Ordinator/Officers**  
Schools/Depts./Centres/Sections  
Pondicherry University  
Pondicherry

With a request to circulate this among all Non-teaching employees of the section and display the same in the Notice Board

Approved by the Executive Council Vide Resolution No.2012.113.99 dated  
23.05.2012

**Instructor Drama (newly framed)**

1	Name of the Post	<b>Instructor (Drama)</b>
2	Number of Posts	Three ( with three different specialization)
3	Classification	Academic Group "B"
4	Scale of Pay (Pay band)	Rs.9300-34800 + GP 4200
5	Whether selection post or non-selection post	Not applicable
6	Age limit for Direct recruits	30 years
7	Educational and other qualifications required for direct recruits	<p><u>Essential :</u> Masters degree in Drama and Theatre Arts from a recognized university with 55 percent of marks and equivalent grade.</p> <p><u>Experience and Specialisation required:</u></p> <p>Should have minimum two years teaching experience in the following field of specialization.</p> <p><u>Post 1:</u>Should have teaching experience in technical subjects like Lighting, Setting, costume, Makeup and stage Management. Exeprience in designing lighting for Plays, Muscial and Dance Programmes.</p> <p><u>Post 2:</u> Should have teaching experience in Theatre Games, Film Acting and Children's Theatre, Field Experience in Feature Films and Digital Film Making.</p> <p><u>Post 3:</u> Should have teaching experience in Theatre Music, Folk Theatre and Traditional Theatre. Should be able to handle other practical classes.</p>

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8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not applicable
9	Period of Probation, if any	Two years
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	Direct recruitment failing which deputation/absorption.
11	In case of recruitments by promotion/ deputation/transfer, grades from which promotion/ deputation/ transfer to be made	Not applicable
12	If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Recruitment Committee for Group "B" Service.
13	Remarks	--

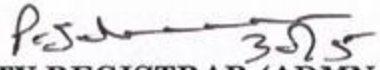
  
DEPUTY REGISTRAR (ADMN.)



Amended vide Executive Council Resolution No.2012.113.103 dated 23.05.2012

**Data Entry Operator (amended)**

Sl.No		Existing Recruitment Rule	Amended version
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	<p>To be filled on the basis of Limited Departmental Competitive Examination in the following ratio, failing which by Direct Recruitment.</p> <p>LDCE: 25% by promotion from among the Junior Assistants with three years experience and 75% from among the Data Entry Operators and Steno-cum-Data Entry Operators, who have completed <b>two</b> years of service on contract basis.</p>	<p>To be filled on the basis of Limited Departmental Competitive Examination in the following ratio, failing which by Direct Recruitment.</p> <p>LDCE: 25% by promotion from among the Junior Assistants with three years experience and 75% from among the Data Entry Operators and Steno-cum-Data Entry Operators, who have completed <b>Five</b> years of service on contract basis.</p>

  
DEPUTY REGISTRAR (ADMN.)

ENCLOSURE

Amended vide Executive Council Resolution No.2012.113.133 dated 23.05.2012

Research Assistant (amended)

Sl. No.	Content	Existing Recruitment Rule	Amended version
2	Number of posts	One (Subject to variation depending on work load)	<b>Four(SSEP-2&amp;WS-2)</b> (Subject to variation depending on work load)
4	Scale of Pay/Pay Band	Rs.5500-175-9000	Rs.5500-175-9000 <b>(Rs.9300-34800 plus GP Rs.4200)</b>
7	Educational and other qualifications required for direct recruits	1. Post graduate degree in Sociology /Social Work /Anthropology with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale.  2. Oneyear research /project /field experience  Desirable: Knowledge in Statistical Techniques.	1. Post graduate degree in <b>relevant discipline</b> with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale.  2. One year research/ project/field experience  Desirable: Knowledge in Statistical Techniques.

  
DEPUTY REGISTRAR (ADMN.)