



**PONDICHERRY UNIVERSITY
PUDUCHERRY**

TENDER NOTICE

Sealed Tenders are invited from the reputed Cricket Ground Maintenance Agencies in the sealed cover, addressed to The Registrar, Pondicherry University, Puducherry -605014 for maintenance of Cricket Ground and Pitch in Rajiv Gandhi Cricket Stadium, Pondicherry University on or before 2.30.P.M on 16.04.2012

The tender documents with Schedule of Terms and conditions can be either downloaded from the University Website: www.pondiuni.edu.in or obtained from the Information Facilitation Counter of the Dr. Ambedkar Administrative Block, Pondicherry University, on payment of Rs250/- as tender document fee by means of a DD drawn in favour of "The Finance Officer, Pondicherry University" payable at Puducherry.

The downloaded application should be accompanied with the cost of tender document in the form of Demand Draft along with required amount of EMD as detailed in the tender document. Tender forms not accompanied by the EMD shall be summarily rejected.

Date:-22.03.2012

REGISTRAR

PONDICHERRY UNIVERSITY

**DIRECTORATE OF PHYSICAL EDUCATION AND SPORTS
PUDUCHERY 605014**

TENDER FORM & TERMS AND CONDITIONS

- 1. Sealed Tenders on two Bid systems, one for technical bid and other for commercial bid are invited for the maintenance of Cricket Ground and Pitch having the field area of 18000 square meters in Rajiv Gandhi Cricket Stadium, Pondicherry University, initially for a period of one year. The maintenance period may be extended based on the performance of the initial period. The Tender forms should be submitted on or before 2.30.p.m, 16.04.2012.**
- 2. The filled in tender schedule should be sent to The REGISTRAR, Pondicherry University by the Registered Post in sealed cover superscribing as "Tender For maintenance of Cricket Ground and Pitch in Rajiv Gandhi Cricket Stadium". on or before 2.30.p.m, 16. 04. 2012.**
- 3. The technical bids, will be opened at 3.00 p.m. on the same day in the chamber of The Registrar, Pondicherry University. The Tenderers or their authorized agents will be permitted to be present at the time of opening the tenders.**
- 4. Each tender should be accompanied by a DD for Rs 10,000/- drawn in favour of the Finance officer, Pondicherry university towards EMD and the same will be refunded to the unsuccessful tenderers. If the EMD amount is not remitted, the tender will be summarily rejected.**
- 5. The University reserves itself the right to reject any tender in whole or in part without assigning any reason and the decision of the University shall be final and conclusive.**
- 6. The University reserves the right to repudiate the contract and entrust the work to any other third party/agency in the event of any breach of terms and conditions of agreement committed by tenderers or failure to perform the contract in part or whole or by any neglect of instructions of the university by tenderers and any additional expenditure that may be incurred by the University in the above process shall be recovered from such tenderers apart from claiming any damages for any loss, the University may incur.**

7. The tenderer should have an annual turn over of Rs 25 lakhs during the last three years and should produce the Audited Statement of Account in this regard.
8. The Tenderer should have a technical person available at all times at site along with at least four persons. They should have all necessary infrastructure for this purposes.
9. The particulars called for in Annexure I should also be correctly furnished by the Tenderers.
10. The firm should have a minimum 5 years of experience in the field of Cricket Ground and Cricket Pitch Maintenance.
11. The tenderer shall not assign or sublet the work in whole or in part .
12. The Company/ Organization should have undertaken works in full fledged Cricket ground and Pitch with all the facilities.
13. The successful tenderer will have to enter in to an agreement with the University for proper execution of Cricket Ground and Pitch Maintenance.
14. The successful tenderer will have to produce a Bank guarantee at 5% of the value of work which will be returned on successful completion of work.
15. The rate should be inclusive of all taxes.
16. Further details along with the specimen copies can either be downloaded from the website or obtained from the Information Facilitation counter, Dr. Ambedkar Administrative Building of Pondicherry University on payment of Rs250/- in the form of DD drawn in favour of the Finance Officer, Pondicherry University on all working days up to 13.04.2012. The downloaded firms, wherever used should accompany similar DD for Rs.250/- at the time of submission.

**REGISTRAR
PONDICHERRY UNIVERSITY**

ANNEXURE –I

I. Name of the Tenderer [Firm] :-

- a] Office address and phone number**
- b]Address of work and phone number**
- c] Telegraphic address**
- d] Registration No, and date**

**II. [a] Name of the Authority [Viz] Owner
Partner / Director who will execute the
agreement as prescribed by the
University**

**[b] Name of the responsible person to be
contacted in all matters relating to the
execution of work**

**[C] Do you have any other Branch,
if so, have you applied for that company
also**

**III. [a] Whether the Tenderer is an Income Tax
Assessee and if so, IT Assessment No
or Pan No with the latest income Tax
clearance certificate to be enclosed.**

**[b] Whether the Tenderer has been
registered under Sales Tax and
PGST/TNGST Registration NO**

**IV. Municipal / Corporation License No.
and Date**

**I/we certify that the particulars furnished above are true to the best of
my/our knowledge and belief and copies of relevant documents are
enclosed.**

Date:-

Office Seal

Signature

PONDICHERRY UNIVERSITY
DIRECTORATE OF PHYSICAL EDUCATION AND SPORTS
PUDUCHEERY

SCHEDULE OF ITEMS TO BE UNDERTAKEN BY THE TENDERERS

I. Technical requirements and other terms and conditions are given below

1. Supervision of all Horticulture operations, which falls in the scope of the Tender.
2. Supply of timely inputs for developments and maintenance of the pitch and out field.
3. Machinery Operations.
4. Consultancy.
5. Rolling, Watering, applying of fertilizer, pesticides and Weedicies.
6. Weeding , trimming , removing of weeds and cut grass.
7. Supplying clay soil as and when required in main pitch and the out field.
8. Cricket ground pitch marking.
9. Cleaning of cricket ground and surrounding area for Landscaping.
10. Preparation of Pitch and outfield for matches to be played at the stadium.
11. Preparation and Maintenance of practice pitches at the net practice area.
12. The details of the supervisor and the required supporting staff deployed for the Maintenance works should be submitted to the Director [Physical Education and Sports] along with attendance sheet.
13. The required water and Electricity will be provided by University free of cost.
14. The available equipment like rolling machine, cutting machines, and other available materials shall be taken over from the University authorities and the charges for using the machine should be quoted separately and shown in the Tendered amount. After the completion of the work, the Machine should be returned to the Pondicherry University in Good Condition.

15. The petrol, Diesel and oil required for machineries shall be met out from the lump sum amount. No other extra payment would be allowed to be claimed during maintenance period.

II. Man Power to be utilized During the Agreement Period.

One Curator and Supervisor who posses minimum three year of experience in maintenance and preparation of Cricket Pitches – (Certificate required from the competent authority) in addition to three unskilled labourers.

The moving of ground should be done at least once in 7 days or as per requirement.

The Supervisor should report every day to the director of sports /competent authority regarding the progress of the maintenance work.