



PONDICHERRY UNIVERSITY
(A Central University)

*Bharat Ratna Dr B.R. Ambedkar Administrative Building, R.Venkataraman
Nagar, Kalapet, Puducherry - 605 014*

PU/Estt/NT5/2013-14/ 291

Date: 06.01.2014

CIRCULAR

Sub: PU – Estt – Wearing of uniform by such of those employees
for whom uniform supplied - Reg.
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It has been observed that most of the Group 'C' and 'D' employees of the University who are provided with uniform by the University are not wearing uniform while attending office. Uniform has been provided to the following cadres.

Sl. No.	Name of the Cadre
1	Senior Technical Asst (Science)
2	Technical Assistant (Science)
3	Drivers
4	Lab Assistant
5	Technician Grade IV
6	Technician Grade II
7	Technician Grade I
8	Lab Attendant
9	Record Attendant
10	Engineering Assistant (Civil)
11	Engineering Assistant (Electrical)
12	Technical Assistant (Electrical)
13	Catering Assistant
14	Catering Attendant
15	Office Attendant
16	Horticulture Attendant
17	Engineering Attendant
18	Sanitary Attendant

The concerned HOD's / Section Head's are hereby instructed to ensure regular wearing of uniform by the employees who are working under their control and a periodical report may be sent to the Administration for our records. Also, surprise checks will be conducted by the University authorities to ensure regular wearing of uniform by the employees who are provided with the same.

Therefore, it is reiterated that non wearing of uniform by the employees who have been provided uniform will be viewed seriously and further supply of uniform will be discontinued forthwith. Besides this, disciplinary action will be taken under Pondicherry University Rules against those employees who are not wearing uniforms regularly as per Government of India instructions in this regard.

// BY ORDER //


REGISTRAR (i/c)


To

Director / All Deans / HODs / Librarian / Officers -- with a request to circulate among the concerned employees

Copy to

A.R to V.C -- for kind information of the Vice-Chancellor

PS to Director -- for kind information of the Director

PA to Registrar -- for kind information of the Registrar

PS to FO -- for kind information of Finance Officer

PS to CE - for kind information of Controller of Examinations