



PONDICHERRY UNIVERSITY
PUDUCHERRY

L.R. Franklin Thomas, MA., BL., DPM.,
Assistant Registrar,
Academic Section-II.

Bharat Rathna Dr. B.R. Ambedkar,
Administrative Bldg., R.V. Nagar,
Kalapet, Puducherry – 605 014.

No.: PU/ACA-II/Aca-10/Cir./2011-12/679

Date:03.11.11

CIRCULAR

Sub: Admission – Add-On courses - Allotment of Registration Number.

Ref: Policy Circular No.: 57.

In continuation of the Policy Circular cited, the course code for Add-On Diploma/Certificate course furnished below for the purpose of allotment of Register Numbers to the students of the Add-On Course.

P.G. DIPLOMA COURSES	
Course Code	Course Name
601	Biotechnology
602	Computer Applications
603	Event Management
604	Foreign Trade
605	Functional Hindi & Translation
606	Health Fitness and Life Style Management
607	Human Rights
608	Industrial Psychology
609	Industrial Relations & Labour Laws
610	Investment Management
611	Journalism & Mass Communication
612	Library Automation & Networking
613	Planning and Evaluation
614	Professional Communication in English
615	Rural Development
616	Simulation and Modeling
617	Statistical & Research Methods
618	T.V. Production
619	Teaching Skills
620	Theatre Arts
621	Women's Studies

CERTIFICATE COURSES	
Course Code	Course Name
701	Advanced Analytical Techniques
702	Chinese
703	French
704	German
705	Italian
706	Japanese
707	Korean
708	Russian
709	Sanskrit
710	Spanish
711	Tamil

It is requested to allot the Register Number to the students of Add-On course in the same manner as prescribed in the Policy Circular cited. (Copy enclosed)


ASSISTANT REGISTRAR (ACA-II)

To
All the HOD's / Centre Heads / Course Co-ordinators,
Pondicherry University,
Puducherry.

Copy to :

- 1) The Director (SEI & RR), Pondicherry University, Puducherry.
- 2) All the Deans, Pondicherry University, Puducherry.
- 3) The Librarian, Pondicherry University, Puducherry.
- 4) The Systems Manager, Pondicherry University, Puducherry.



PONDICHERRY UNIVERSITY

S. LOGANATHAN
REGISTRAR

Bharat Ratna Dr. B.R. Ambedkar
Administrative Bldg., R.V. Nagar,
Kalapet, Puducherry - 605 014

PU/AS-II/Aca-5/Adm. Regn. No /2011 /1097

Date: 05.07.2011

POLICY CIRCULAR NO.57

Sub: Admission - Allotment of Registration Number.

As per the practice followed till last year the Registration Numbers for the newly admitted students are allotted by the Academic Section - II after all the admissions are over. This process used to take considerable time and the numbers were normally allotted only by the month of October/November.

In order to avoid delay in this matter, it has been decided that from this academic year onwards the Registration Numbers may be allotted at the admission stage itself by the respective departments.

The registration numbers will be of 8 digits as indicated below:

- (i) The first two digits will denote the year of admission, the next three digits will denote the course code (as mentioned in the prospectus) and the remaining three digits will be allocated serially, as per the admissions made.
- (ii) The numbers may be allotted on first come first admitted basis and not necessarily based on merit or alphabetic order.
- (iii) For example, students admitted to M.Sc. (Computer Science) course for the academic year 2011-12 may be allotted the Registration No. as **11 370 001**,
11370002, ... etc.

[Year]	[Course Code]	[First Student Admitted]
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The final list of students admitted during this year may be sent to the Academic Section - II in the format enclosed by 31.07.2011.

S. Loganathan
REGISTRAR

Encl: As above

All the HOD's / Centre Heads / Course Co-ordinators,
Pondicherry University,
Puducherry.

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- 2) All the Deans, Pondicherry University, Puducherry.
- 3) The Librarian, Pondicherry University, Puducherry.
- 4) The Systems Manager, Pondicherry University,
Puducherry. - To host the circular under the E-circulars in the website.

ADMISSION LIST – 2011-12

Name of the School : _____

Name of the Department : _____

Name of the Course : _____

Sl.No.	Registration No.	Name of the Student	Date of admission	Remarks, if any

DATE:

SIGNATURE OF THE HOD/
CENTRE HEAD /
COURSE CO-ORDINATOR