

S/4

No. F. 1-51/2014-Sch.4  
Government of India  
Ministry of Human Resource Development  
(Department of School Education & Literacy)

Shastri Bhawan, New Delhi  
the 2<sup>nd</sup> November, 2014

To,  
All State/UT Secretaries, Higher/School Education  
All Heads of Central Universities/ Institutions .  
All Joint Secretaries (Admn.) of Central Ministries/Departments

**Sub:** RECRUITMENT TO THE POST OF DIRECTOR, NATIONAL COUNCIL FOR EDUCATIONAL RESEARCH AND TRAINING (NCERT) on deputation basis

It is proposed to fill up the post of Director National Council of Educational Research and Training (NCERT) by transfer on deputation or short term contract on tenure basis. The post is in the scale of pay of Rs. 75,000/- (Fixed) with a special allowance of Rs. 5,000/-.

2. The period of deputation shall ordinarily not exceed five years or up to the age of 62 years of the candidate or until further orders, whichever is earlier. Selection shall be made by the Central Govt. on the recommendation of Search-cum-Selection Committee.

3. The following are the eligibility criterion for the post:-:

(i) **Eligibility** - Officers of the Central/State Governments, Autonomous Organizations, Universities holding analogous posts on regular basis or in the scale of pay of Rs 37400-67000 (PB-4) with Grade Pay Rs 10,000 possessing the following qualification:

**Essential**

- (a) Ph.D.; and  
(b) Experience of working as professor in the State or Central Universities or educational institution of State or Central Government.

**Desirable**

- (a) 1<sup>st</sup> Class or equivalent degree at the level of Post Graduation;  
(b) Master's or Ph.D. degree in Education;  
(c) Impressive academic credentials and experience in the field of educational research and training;  
(d) Publication in journals, especially in journal of education of national and international repute; and  
(e) Administrative, organizational and leadership capabilities besides wide ranging interest in regard to conduct of research on different aspect of school education.

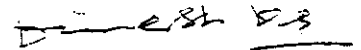
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(ii) Age - Candidate shall not be more than 57 years old as on the last date of receipt of application. However in case of exceptionally qualified candidates, this may be relaxed.

4. Nominations/Applications are, accordingly, invited from Central/State Governments or Union Territory Administrations or Central /State Autonomous Organizations for filling up the post of Director, NCERT. The advertisement of vacancy has been uploaded on the website of the Ministry ([www.mhrd.gov.in](http://www.mhrd.gov.in)) as well as that of NCERT ([www.ncert.nic.in](http://www.ncert.nic.in)).

5. The nomination duly recommended by the nominating authority and individual applications together with Bio-Data, and upto date Character Roll Dossiers (wherever relevant) of the candidates may kindly be forwarded to Shri Dinesh Kumar, Under Secretary, Ministry of Human Resource Development, Department of School Education & Literacy, "B" Wing, Ground Floor, Gate No. 5, Shastri Bhawan, New Delhi - 110001, latest by 9<sup>th</sup> January, 2015. Applications/Nominations received after the last date or found deficient in any manner will not be entertained. While forwarding the applications/nominations, it may be certified after due verification that the particulars furnished in the proforma(enclosed) are correct and no disciplinary case is either pending or contemplated against them.

Yours faithfully,



(Dinesh Kumar)

(Under Secretary to the Government of India)

Tele: 23381434

Encl: as above.

## CURRICULUM VITAE PROFORMA

1. Name and address  
(in Block Letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
Central/State Government  
Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications required  
for the post are satisfied. (If  
any qualification has been  
treated as equivalent to the  
one prescribed in the Rules,  
state the authority for the  
same)

	Qualifications Experience required	Qualifications Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please state clearly whether in  
the light of entries made by  
you above, you meet the  
requirement of the post
  
  
  
  
  
  
  
  
  
  
7. Details of Employment, in chronological order. Enclose  
a separate sheet duly authenticated by your signature, if

the space below is insufficient

Office Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permant
9. In case the present employment is held on deputation/contract basis, Please state-
  - a) The date of initial appointment
  - b) Period of appointment on Deputation/contract
  - c) Name of the parent office/ Organization to which you belong
10. Additional details about present Employment  
Please state whether working under (indicate the name of your Employer against the relevant Column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organization
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emolument per month now drawn at present.

14. Additional information, if any, which you would like to mention in support of your suitability for the post

- May provide information with regard to
- (i) additional academic qualification
  - (ii) professional training and
  - (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement
- (Note: Enclose a separate sheet, if the space is insufficient).

17. Remarks (The candidate may indicate information With regard to (i) Research publication and reports And special projects (ii) Award/Scholarship/Official Appreciation (iii) Affiliation with the professional Bodies/institution/societies and (iv) any other Information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be accessed by the Selection Committee at the time of selection for the post.

.....  
Date.....

Signature of the  
Candidate

Address.....  
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Countersigned

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(Employer with Seal)