



PONDICHERRY UNIVERSITY
PURCHASE AND STORES

TENDER NOTIFICATION

Date:03.02.2015

Sub: Pondicherry University – Supply and installation of Steel Furniture for
Hostels - Sealed Tenders called for – Reg
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I- Sealed Tenders under two bid system are invited from reputed manufacturers/authorized suppliers of reputed manufacturers fulfilling the eligibility criteria of the University given in this tender notification for supply and installation of Hostel furniture as detailed in the enclosed schedule.

II - The requirement given is only tentative and may increase or decrease

III – (i) The bidders who are interested to participate in the tender are required to submit a separate cover superscripting ‘Technical / Eligibility Bid for supply and installation of steel furniture wherein, the documentary proof along with photograph (if any) to be submitted to establish that they are fulfilling the below mentioned eligibility criteria.

Eligibility Criteria:

- a) **Should be reputed manufacturer of furniture items/ authorized suppliers/dealers of reputed furniture manufacturers who are in the business of manufacturing/ selling furniture items for more than 10 years with an annual turnover of more than Rs.3 crore in furniture items during the last 3 years (2011-12, 2012-13, 2013-14). Valid proposals for fulfilling the above criteria should be submitted by way of audited accounts. Authorized dealers/suppliers of such products should be duly permitted by the manufacturer to quote against the requirements. Government/ Government authorized institution like NSIC, Kendriya Bhandar are also eligible to apply.**
- b) **The manufacturer should have a dealer base in Puducherry or in a city near Puducherry for the past five years with required manpower for effecting after sales service.**
- c) **The manufacturer/ authorized dealers should have a standard price list of its products and should enclose a copy of the said list.**
- d) **The authorized dealer / manufacturer must have successfully executed at least three supplies of similar nature to Central/ State Government Department Educational Institutions. Copies of the supply order should be enclosed.**
- e) **The tenderers must have PAN/ TIN No. and VAT No. and must submit legible attested copies of PAN/TIN No. and VAT No. with Bid. Bid without these documents will be rejected.**
- f) **Latest clearance for Income Tax, VAT, CST, Service Tax should be produced.**
- g) **The tenderer must give warranty of at least 25 months for the products supplied and should be able to rectify / attend the complaints within 2 days of the receipt of complaint excluding Saturday & Sunday during warranty period.**

- h) The tenderer should have fulfilled all legal / statutory requirement to carry on the business of manufacturing / selling furniture.**
- i) The manufacturer should have good quality management system conforming to International Standards like ISO 9001-2008.**
- j) The firm should also submit the proof for execution of similar type of work namely supply of Steel, Wooden, Modular Furniture to the Educational Institutions, Government / Public Sector organizations / R & D organizations / National laboratories for total worth of Rs.50 Lakh and more during the past 3 years

III) The price bids should be submitted in a separate envelope Superscripting Price Bid. On the basis of the Technical / Eligibility Bid, submitted by the tendereres pre-qualification will be made in the light of the eligibility criteria set by the University. The price bids of only such pre-qualified tenderer alone will be opened.

IV) The original manufacturers/ authorized dealers/ suppliers of reputed manufacturers of furniture who had already supplied similar kinds of furniture for the Institutes of Higher Education may also have freedom to quote with any other model of their own product with similar specification or considered to be parallel or better models and products of the notified items under this tender. Due justification should be given for the same.

V) The intending tenderers are required to kindly visit the proposed Hostel sites before submitting their quote.

VI) - Terms and Conditions:-

- 1) The tender should be sealed and superscripted as “Tender for supply and installation of Furniture”. There should be separate covers for Technical Bid, Price Bid and submission of Tender Processing Fee and EMD.
- 2) Tender must be valid for one year
- 3) The rates should be inclusive of all taxes, octroi, Insurance, Packing , forwarding, transit etc,
- 4) The Pondicherry University has the right to select or reject any quotation partly or fully without assigning any reason thereof.. The rate quoted shall be on FOR destination basis at our premises.
- 5) Payment will be made after the successful supply and after getting a Certification of Quality of the entire consignment by the Quality Inspection Committee.
- 6) The tenders should be submitted to the Assistant Registrar (Purchase), Pondicherry University, Dr. B.R. Ambedkar Building, R. Venkatraman Nagar, Kalapet, Pondicherry – 605 014, on or before 3.00 P.M. on 25.02.2015 and will be opened on the same day by 3.30 P.M.

- 7) An amount of Rs.40,000/- should be remitted as EMD in the form of Demand Draft from any one of the nationalized banks, drawn in favour of The Finance Officer, Pondicherry University, payable at Puducherry.
- 8) An amount of Rs.1050/- should be remitted as tender processing fee in the form of valid Demand Draft from any one of the scheduled banks, drawn in favour of the ' Finance Officer, Pondicherry university' payable at Puducherry
- 9) The bids without the E.M.D. and processing fee will be summarily rejected. If exempted by Government of India from payment of EMD and Tender processing fee, a self attested photocopy of the certificate issued by Competent Authority for supply of furniture should be enclosed.
- 10) **Sample of the quoted items should be produced as and when required for verification by the Pondicherry University**
- 11) The final selection will be made based on the acceptance of the sample/model approved by the Pondicherry University and not on the basis of L-1 rates only.
- 12) If at any point of time, it is found that the participating tenderer has not fulfilled the eligibility criteria or submitted false information or has suppressed material information in connection with the bid, the Pondicherry University reserves the right to take such action as may be appropriate in the best interest of the Pondicherry University as may be decided by the Pondicherry University. All consequences of such action will rest only with the defaulting tenderer.
- 13) Timely supply and installation of the ordered items in good condition is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/Liquidated Damages of 0.5% of the total value per week or part thereof shall be levied subject to a maximum of 7.5% in respect of the items which are not supplied. The decision of Pondicherry University will be final in this regard.
- 14) If an order is placed with the firm, the purchase shall be governed as per the Pondicherry University policy in vogue at that time
- 15) Additional terms and conditions will be incorporated in the purchase order, if needed, to safeguard the interest of the University.
- 16) The Pondicherry University shall not be responsible for any delay/loss or non receipt of tender.
- 17) In case of any dispute in respect of the tender all legal matters shall be instituted within the Jurisdiction of the place where the purchaser ordinarily resides
- 18) Only those firms who are willing to abide by the terms and conditions of the University may submit their quotation.

REGISTRAR

SCHEDULE

Sl. No.	Name of the Item	Specification	Req. (Tentative)	Cost per Unit Rs.
1.	Student Table	Steel table one side one drawer and one cupboard with shelf made of 1mm thickness CR sheet (20 gauge) full, Mica top made of 18mm commercial plywood with 0.8mm mica finish with all round teak wood beading and pipe 18 gauge (1.25mm thickness), size: 915 x610x760mm. Finish with synthetic enamel painting (spray) two or more coat, over priming coat of zinc chromate. The foot rest should be supported by a solid nylon bush with screws etc.,	100 Units	
2.	Steel Single Cot	Steel cot made of 1.6mm thickness CR sheet and pipe (16 gauge), size:1910x760x760mm. Connecting plate with CR sheet (Trapezoidal shape) in 14 gauge (2mm thickness) and should have 150mm vertical length and 210mm in horizontal on four legs with necessary bolts and nuts and finished with synthetic enamel painting (spray) two or more coat, over priming coat of Zinc Chromate. The foot rest should be supported by a solid nylon bush with screws etc.,	100 Units	
3.	Twin Door Steel Almirah	Steel almirah made of 1.0mm thickness CR sheet (20 gauge) full size 900(W) x 450(D) x 1950mm (H). Fabricated with CR sheet with spot welded, 4 shelves, making 4 compartments with 2 separate lockers, 2 single shutters (Full) fitted and 2 padlocks, 2 handles finish with synthetic enamel painting (spray), two or more coat, over priming coat of Zinc Chromate.	60 Units	