



PONDICHERRY UNIVERSITY

(A Central University)

BOYS HOSTELS OFFICE

Dr. S. SUDALAI MUTHU
CHIEF WARDEN,
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C.V. Raman Hostels Office
R. Venkatraman Nagar
Kalapet
Puducherry- 605 014

No. PU/UHs/CW/2018-18/1992

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CIRCULAR

Sub: Guidelines for Payment of Hostel fees through Digital Banking – Reg.

As per the direction of MHRD/ UGC, Pondicherry University Hostel already implemented Digital Payment facilities to Hostel inmates for making hostel related payments. In this regard Pondicherry University Hostel proposes to facilitate the following mode of payment to the Hostel inmates for collecting all hostel related fees similar to the previous semester.

1) Online Payment – through Net Banking.

Inmates are advised to pay the Hostel Fees through online payment using through Net-Banking. The details for adding Beneficiary are as follows:-

Bank	- Indian Bank
Beneficiary	- Pondicherry University Hostel
Mess Account No.	- 838778954
GAF Account No.	- 413264444
Caution Deposit Account No.	- 413264579
Room Rent Account No.	- 413264148
Establishment Charges Account No.	- 413264148
IFSC Code	- IDIB000P152

The inmates are asked to enter their Register No. available in the ID card in the remarks column.

After payments submit the receipt to the hostel office along with filled in remittance challan.

2) Handheld Device (Swiping Machine)

Handheld Devices (Swiping Machines) are available in both Boys and Girls Hostel Office for the purpose of Hostel fees payment. The inmates are instructed to use the Debit or Credit Card along with the respective challans available in the Hostel Office and pay the hostel fees through the Handheld Device (Swiping Machine).

After payments submit the receipt to the hostel office along with filled in remittance challan.

3) **Ind Pay**

The Students are advised to pay the Hostel Fees through Mobile App developed by Indian Bank i.e. Ind Pay. There are so many provisions in the Ind Pay Mobile App.

In the above app there is a special provision called **Quick Response Code (QR Code)** is available for payment. The image of QR code is pasted in C.V.Raman Hostel for the usage of Boys and Madame Curie Hostel for Girls. The inmates are requested to scan the QR Code and pay the Hostel Fees.

The inmates are asked to enter their Register No. available in the ID card in the remarks column.

After payments submit the receipt to the hostel office along with filled in remittance challan.

4) **Normal challan mode**

In addition to the above the normal payment is also accepted by cash payment through challan in Indian Bank, Pondicherry University Branch, Puducherry – 14.

All the inmates in the hostels are instructed to kindly cooperate with the system for payment in the interest of the University.

Note: For further clarification contact the Hostel Office.


(Dr. S. SUDALAI MUTHU)
CHIEF WARDEN-BOYS HOSTELS

To

- 1) All Inmates

Copy to:

- | | |
|---|---|
| 1) All Deans / HODs | - for your information |
| 2) The Chief Warden (Girls Hostels) | - for your information |
| 3) AR to Vice Chancellor | - for kind information to Vice-Chancellor |
| 4) AR to Registrar | - for kind information to Registrar |
| 5) PS to Finance Officer | - for kind information to Finance Officer |
| 6) DR (Finance & Accounts) | - for your information. |
| 7) AR Hostels | - for your information & necessary action. |
| 8) The Manager, Indian Bank (PU Branch) | - for your information |
| 9) The Systems Manager, Computer Centre | - with a request to host in the University Website. |