



**PONDICHERRY UNIVERSITY  
PUDUCHERRY**

**ACADEMIC SECTION**

**S. Punitha**  
Deputy Registrar- Academic

**Bharat Rathna Dr. B.R. Ambedkar**  
Administrative Bldg., R.V. Nagar,  
Kalapet, Puducherry - 605 014

No. PU/ACA/Aca-6/01//PG Schol/2017-18/43

Date -18.07.2017

**CIRCULAR**

Sub: Forwarding online/ off line scholarship application- Reg.

Every academic year most of the students are applying to UGC/Central Government/ State Government through online /off line for various scholarships. It is noticed that some of the students are submitting their application without verification and HOD's/Deans signature. Hence it is requested to instruct the students to submit the application through proper channel.

For online applications, it is requested that all the details in the hard copy may be verified by the department and the checklist may be filled and sent to Academic Section for online verification. The hard copies of the application have to be kept in the department for future verification.

DEPUTY REGISTRAR (Academic)

Encl: Check list.

To

All the Deans/HODs/Centre Heads /Coordinators, concerned Pondicherry University

Copy to:

1. The Assistant Registrar, VC's Secretariat-for kind information of the VC
2. The Assistant Registrar, O/o Registrar -for kind information of Registrar

3. The Systems Manager-Request to host in the University web.

# PONDICHERRY UNIVERSITY

## For SC/ST students

Name of the Department:

Name of the Student :

Course :

Sl.No.	Particulars	Verified
1.	Scanned Copy of mark sheet of last academic qualification	
2.	SC/ST certificate	
3.	Income Certificate	
4.	Disability Certificate (if any)	
5	Fee Receipt of current course year	
6	Bonafide Certificate to be issued by the Registrar/Dean// HOD	
7	Residence Certificate	
8	Scanned copy of Aadhar Card/Enrollment	
9	Proof of bank account in the name of student	

Signature of HOD with Seal

Signature of Dean

# PONDICHERRY UNIVERSITY

## For General/OBC/Minority

Name of the Department:

Name of the Student :

Course :

Sl.No.	Particulars	Verified
1.	Domicile Certificate	
2.	Student Photo Graph	
3.	Institute Verification Form	
4.	Self-Declaration of Income Certificate by the Students	
5	Self-Declaration of minority community certificate by the student	
6	Self-Attested Certificate of pervious academic mark sheet	
7	Fee Receipt of current course year	
8	Proof of bank account in the name of student	
9	Scanned copy of Aadhar Card/Enrollment	

Signature of HOD with Seal

Signature of Dean