



प्रो. रजनीश जैन  
सचिव

**Prof. Rajnish Jain**  
Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O.No.F.2-16/2002(PS)Pt.fl.II

December 3, 2018

Respected Sir/Madam,

A unique initiative of online professional development of in-service teachers' of higher education, using MOOCs platform SWAYAM-Annual Refresher Programme in Teaching (ARPIT) was launched by MHRD on 13<sup>th</sup> November, 2018. The ARPIT is 40 hour programme with 20 hours of video content offered in a highly flexible format which can be done at one's own pace and time. The programme has built-in assessment exercises and activities as part of the academic progression in the course. At the end of the course, there is a provision for terminal assessment which can be either online or written examination.

It has been decided by the UGC that successful completion of the courses offered under the ARPIT programme with 40 hour of instruction material with a proctored examination will be treated as equivalent to one Refresher Course for the purposes of Career Advancement.

This is for the information of all universities and colleges.

With regards,

Yours sincerely,

(Rajnish Jain)

To the Vice-Chancellors of all Universities



Subject: **Online Refresher Course on Research Methods and Data Analysis reg.**

To: undisclosed-recipients: <> ; <>

Bcc: registrar@pondiuni.edu.in

Date: 13-12-18 02:55 AM

From: NRC-HRM Central University of Jammu <nrchrm2018@gmail.com>

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13 / 12 / 2018

UGC-Letter-reg-ARPIT.pdf (3.0MB)

**Respected Sir/Madam**

**Greetings from Central University of Jammu**

I am glad to inform you that National Resource Centre, Central University of Jammu has launched an Online Refresher Course on Research Methods and Data Analysis in HR for the benefit of teachers working in field of higher education in the discipline of Human Resource Management and allied areas. This course will implement through SWAYAM portal. It is a certificate course of 40 hours prepared along 4 quadrants viz. (1) 20 Hours of Video lecture, (2) E-text specially prepared reading material that can be downloaded/printed (3) self-assessment tests through tests and quizzes and (4) an online discussion forum for clearing the doubts. The course is recognized by University Grants Commission (UGC) as equivalent to refresher course offered by any UGC-HRDC and is open for enrolment on SWAYAM portal from 11-12-2018 onwards. Steps have been taken to enrich the learning experience by using different pedagogical tools in order to update the faculty members about latest developments and enhance the methodological understanding for carrying out quality research. Through ARPIT all in-service teachers, irrespective of their seniority shall be given an opportunity to keep abreast of the latest developments in Research Methods and Data Analysis in HR through the technology based online refresher courses. The NRC has developed a 3 minute video(s) which has been assessed technically by AICTE and after having met the MOOC guidelines; the same has been approved and uploaded on SWAYAM Portal. The aforesaid video will provide insights about the course modules and learning outcomes.

The course on "**Research Methods in HR and Data Analysis**" focuses on the nuances of conducting research in the discipline of Human Resource Management and allied areas with an intense exposure to the application of latest software techniques in data collection and analysis. Tracing from the conceptualisation of research projects, preparation of research proposals, to intricate details of research methodology and winding up with the procedure of documenting and publishing research findings, the programme would attempt to provide a comprehensive orientation on HR/business research. Participants will be acquainted with theoretical and practical premises of empiricism in the domain of HR research primarily.

It is my pleasure to further inform you that contents of the course & e-text have been prepared by senior faculty in the field of management discipline. It is an interesting & innovative mode of learning. The course should be of immense benefit for the participants to enrich their orientation about different aspects of research methodology. The course has been launched on SWAYAM platform and is open for enrolment w.e.f. 11-12-2018. All in-service teachers working in university & colleges are requested to enroll themselves for qualifying the refresher course to be eligible for seeking its benefit in Career Advancement Scheme (CAS). A certificate will be issued on completion of the course. Looking eagerly for your quick response. A link for enrolment is given below:

**<https://swayam.gov.in/courses/5631-research-methods-and-data-analysis-in-hr>**

You are requested to kindly circulate the details of the programme among faculty members/HR professionals of your Department/Centre/School/College/Business Organizations

Dean SOM  
Coordinator  
Swayam Courses