

No.F.1-47/2010-Sch-4
Government of India
Ministry of Human Resource Development
(Department of School Education and Literacy)

Shastri Bhawan, New Delhi,
the 8th February, 2011



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To,

1. Chief Secretaries of All States/
Union Territory Administrations.
2. All Recognised Research Institutions/Universities/Autonomous, Semi-Govt. or Statutory Organisations, under the D/o School education and Literacy & D/o Higher Education.

Sub: **Appointment to the post of Joint Director, NCERT – Regarding.**

Sir,

The post of Joint Director, National Council of Educational Research and Training (NCERT), is proposed to be filled up by transfer on deputation or short term contract basis. The post of Joint Director, NCERT, is in pay band of Rs. 37,400/- to 67000/- (PB-4) with AGP of Rs. 10,000/ and Dearness Allowance at the rates admissible to the Central Government employees.

2. The Joint Director, NCERT, assists the Director, NCERT, in his/her duties as the principal executive and academic officer of the Councils and shall be responsible for the proper administration of the affairs of the council and its Constituent Units under the direction and guidance of the Director. In the absence of Director, NCERT, he/she looks after the current duties of the post of Director, NCERT including presiding over the meetings of Committees.

3. The candidate must have 5 years experience in Professor grade or equivalent with some exposure to professional /technical /coordination and supervision work or academic administration and shall have experience of educational research, training, extension programme. The candidate must not be more than 57 years of age as on closing date of receipt of applications. In case of appointment on deputation, the maximum age limit will be 56 years as on closing date of receipt of applications. However, in case of exceptionally qualified candidates, this may be relaxed.

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DR (ADT)

4. The selection of the post of Joint Director, NCERT will be made through a Search-cum-Selection Committee.

5. Nomination are, therefore, invited from heads of the Academic and Research Institutes and other eminent academicians for filling up the post of Joint Director, NCERT, by transfer on deputation or short-term contract basis. Individuals can also apply directly. The advertisement of vacancy has been issued in leading newspapers and Employment News (29 January -4 February) and also hosted on the website of the Ministry (www.education.nic.in) as well as that of NCERT (www.ncert.nic.in). The last date of receipt of application is 25.02.2011.

6. The nominations duly recommended by the nominating authority and individual applications together with Bio-Data and upto date Character Roll Dossiers (wherever relevant) of the candidates, duly prepared in the proforma attached, may kindly be forwarded to Shri Gulab Singh, Under Secretary, Ministry of Human Resource Development, Department of School Education & Literacy, Room No. 515 B, "B" Wing, Shastri Bhawan, New Delhi-110001, latest by 25.2.2011. Nominations received after the last date or found deficient in any manner will not be entertained. While forwarding the nominations, it may be certified after due verification that the particulars furnished in the proforma are correct and that no disciplinary case is either pending or contemplated against them.

Yours faithfully,


8/2/11

(Gulab Singh)

Under Secretary to the Govt. of India

Tele: 23384412

Encl: as above.

**ADVERTISEMENT FOR THE POST OF JOINT DIRECTOR, NATIONAL
COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING (NCERT)**

Applications/ Nominations are invited from eligible persons for the post of Joint Director, National Council of Educational Research and Training (NCERT) having pay band of Rs. 37,400 to 67,000 (PB-4) with AGP of Rs.10,000/-. The Joint Director, NCERT, assists the Director in his duties as the principal executive and academic officer of the Council and shall be responsible for the proper administration of the Council and the institutions of the Council under the direction and guidance of the Director. In the absence of the Director, the current duties of the Director including presiding over meeting of Committees shall be performed by the Joint Director, NCERT. The appointment will be for a period upto 5 years or till the age of 62 years or until further orders, whichever is earlier. The Selection shall be made by the Central Govt. on the recommendation of a Search-cum-Selection Committee. Appointment shall be made by transfer on deputation or on short term contract.

Eligibility:

(a) Essential

(i) 5 years experience in Professor grade or equivalent with some exposure to professional /technical/coordination and supervision work or academic administration.

(ii) Experience of educational research, training, extension programme etc.

(iii) The applicant should not be more than 57 years of age as on closing date of receipt of applications. In case of appointment on deputation, the maximum age limit will be 56 years as on closing date of receipt of applications. However, in case of exceptionally qualified candidates, this may be relaxed.

(b) Desirable: Eminent scholar with published work of high quality.

Applications or nominations duly prepared in the proforma annexed below and printed on A4 size paper, should reach Shri Gulab Singh, Under Secretary to the Govt. of India, Ministry of Human Resource Development, Department of School Education & Literacy, Room No. - 515 B (B Wing), Shastri Bhawan, New Delhi-110 001, within four weeks from the date of publication of the advertisement in the Employment News.

PROFORMA

Application for the post of Joint Director, NCERT, New Delhi

1. Name (in Block Letters):
2. Father's/Husband's Name:
3. Date of Birth:
4. Age as on the last date for receipt of application:
5. Sex:
6. Nationality:
7. Permanent Address (in Block Letters):
8. Present Address (In Block Letters):
9. Address of present office with telephone no. (in Block Letters):
10. Education Qualifications (Master Degree onwards)

Affix recent passport size photo- graph

Exam Passed	University	Year of Passing	Subject/Area	% of Marks/Grade

11. Details of Posts Held (including present post):

Name of the Office/Institution	Post Held	From	To	Scale of Pay	Whether Regular or Temporary	Nature of Duties

12. Details of 05 years experience in professor grade or equivalent:
13. Details of exposure to professional / technical / coordination and supervision work or academic administration:
14. Experience in the field of educational research, training and extension programme etc.:
15. Details of publications:
16. Any other information not covered above which the candidate desires to provide:

I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my service is liable to be terminated without any notice.

Place:

Date:

(Signature of the Candidate)

Remarks/Recommendations of the Nominating Authority:

Forwarded. The information furnished above has been checked from the relevant records and found to be correct.

(Signature of the Nominating Authority with Designation)

Endt. No.PU/Estt(T)/ET-6/2010-11/ 103

dated: 24.02.2011

Copy forward to display in the Notice Board.


Deputy Registrar(Admin)

To

The PRO Section
Pondicherry University
Puducherry - 14.