



LOK SABHA SECRETARIAT
BUREAU OF PARLIAMENTARY STUDIES AND TRAINING



KALPANA SHARMA
JOINT SECRETARY
PH. NOS. 23034845/5572
FAX NO. 23015293

No.1/INT/BPST/2017



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12.4.17 April 2017
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Subject: Lok Sabha Internship Programme-2017

Sir/Madam,

As you are aware that Lok Sabha Secretariat organised one month Student Internship Programme from 14 December 2016 to 13 January 2017 and three months Internship Programme from 1 December 2016 to 28 February 2017.

Hon'ble Speaker, Lok Sabha has approved to conduct again the Student Internship of one month's duration (28 June to 27 July 2017) and Regular Internship of three months for Post Graduates (3 July 2017 to 29 September 2017) this year.

In this connection, I am forwarding herewith information relating to Internship Programme. It is requested that the enclosed details regarding the Internship Programme may kindly be given wide publicity and brought to the notice of the interested students in your University/Colleges/Departments.

Regards,

Registration
DR (Acad)



Yours faithfully

K Sharma
(KALPANA SHARMA)

The Vice-Chancellor
 Pondicherry University
 R. Venkataraman Nagar

Kalapet, Puducherry-605014

PJ/AS/ACA-2/Internship/2017-18/22 date: 20/04/2017

✓ The Systems Manager
 Computer Centre

-- with a request to host in the University website.

PARLIAMENT OF INDIA
LOK SABHA SECRETARIAT
(Bureau of Parliamentary Studies and Training)
LOK SABHA INTERNSHIP PROGRAMME – 2017

Applications are invited in the prescribed format for 25 Internship Positions for a duration of three months and 25 Internship Positions for a duration of one-month in the Lok Sabha Secretariat. The Internship Programme is aimed to provide an opportunity to young talent in the country with outstanding academic credentials for acquainting themselves with the working of parliamentary democracy through Parliamentary Internship and to train them to contribute towards generation of research inputs for reference/use of Hon'ble Members of Parliament. This Internship would expose the selected Interns to the constitutional and legal provisions with respect to the working of Parliament and while contributing to the research inputs, they shall gain valuable experience of parliamentary democracy at work.

I. Three-months' Internship

Duration: The duration of the Internship Programme will be three months starting from 3 July to 29 September 2017.

Eligibility:

Qualifications:

- (i) The Internship shall be open to Indian citizens between 21 and 30 years of age as on 30 June 2017 provided they have outstanding academic record in disciplines such as social sciences, languages, environmental studies, law, journalism, finance, management, business studies, commerce, etc. However, students from pure science/engineering (except environmental engineering and such subjects) backgrounds will not be considered for the programme.
- (ii) The applicant should have completed a two-year Post-Graduate Degree.
- (iii) In exceptional circumstances, the Internship Committee may also allow students who are pursuing doctoral study to undergo internship.
- (iv) The applicant should submit a 'Recommendation Letter' from the Principal of College/Head of the Institution/Registrar & Head of Departments he/she last attended or is enrolled in to pursue higher studies along with the completed application form.
- (v) They should also get the permission from the competent authorities of the concerned educational institutions that the student's joining the Lok Sabha Internship Programme will not hamper his/her studies/will not cause any loss to such Institutions in any way.
- (vi) The applicant must also submit a brief but very clear Statement in 250 words which should *inter alia* state why he/she intends to join the Internship Programme; his/her career goals; and how the Internship will help him/her in achieving those goals.
- (vii) An incomplete application shall be disqualified.

II. One-month Student Internship:

Duration: The duration for Student Internship Programme will be from 28 June to 27 July 2017.

Eligibility:

Age: The applicant should not be less than 18 years of age and not more than 28 years as on 30 June 2017.

Qualifications:

- (i) The applicant should be a student pursuing graduation/post graduation in disciplines such as social sciences, languages, environmental studies, law, journalism, finance, management, business studies, commerce, etc. However, students from pure science/engineering (except environmental engineering and such subjects) backgrounds will not be considered for the Programme.
- (ii) The applicant should submit a 'Recommendation Letter' from the Principal of College/Head of the Institution/Registrar & Head of Departments he/she last attended or is enrolled in to pursue higher studies along with the completed application form.
- (iii) They should also get the permission from the competent authorities of the concerned educational institutions that the student's joining the Lok Sabha Internship Programme will not hamper his/her studies/will not cause any loss to such Institutions in any way.
- (iv) The applicant must also submit a brief but very clear Statement in 250 words which should *inter alia* state why he/she intends to join the Internship Programme; his/her career goals; and how the Internship will help him/her in achieving those goals.
- (v) An incomplete application shall be disqualified.

Reservation for Candidates belonging to SC, ST, OBC and Divyang:

- (i) Reservation of Internship positions belonging to the categories of SC, ST, OBC and Divyang shall be made as per the extant policy.
- (ii) Candidates belonging to the above categories should attach requisite certificate issued by the Competent Authority in support of their claim. Besides, it will be the Secretariat's endeavour to give representation to candidates from all regions of the country.

Stipend and Other Facilities:

- (i) In case of the three-months' Internship, the Intern will be paid an amount of Rs. 20,000/- (Rs. Twenty Thousand only) per month. A sum of Rs. 10,000/- (Rs. Ten Thousand only) meant for stationery and typing expenses may be granted as one-time expenditure during the last month of the Internship to facilitate the completion of the project.
- (ii) In case of one-month Student Internship, the Intern will be paid a lump sum amount of Rs. 25,000/- (Rs. 20,000/- as stipend and Rs. 5,000/- for stationery and typing expenses).
- (iii) **The Lok Sabha Secretariat will not provide any accommodation/transport facilities to the Intern and the intern may have to make her/his own arrangements for accommodation/transport during the term of the Internship Programme.**

The selected Interns will have to sign an Undertaking and conditions attached thereto separately. The Lok Sabha Secretariat shall have the right to cancel the Internship awarded to any Intern, without stating any reason, during the course of the Internship at any point of time.

The Lok Sabha Secretariat shall award a Certificate to the Interns on the successful completion of the Internship Programme.

The applicants should submit their Application Online and attach the necessary documents duly scanned at the link: bpst.nic.in. The submission of online applications commences at 10 A.M. on 5 April, 2017 and closes at 5 P.M. of 26 April, 2017. For queries, please contact: bpst@sansad.nic.in