



PONDICHERRY UNIVERSITY

(A Central University)

BOYS HOSTELS OFFICE

Dr. S. SUDALAI MUTHU
CHIEF WARDEN,
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C.V. Raman Hostels Office
R. Venkatraman Nagar,
Kalapet,
Puducherry- 605 014

No. PU/UHs/CW/2015-16/ 1012

DATE: 20.04.2016

NOTICE TO THE HOSTEL INMATES


All the Post-graduate & Integrated Hostel inmates of the Boys' & Girls' Hostels of the University (except Research Scholars) are hereby informed that during the summer vacation from 11.05.2016 to 26.06.2016, they have to vacate their rooms along with their belongings.

During the period of Summer Vacation, white-washing/repair/maintenance works will be done wherever necessary. Hence, the inmates are required to leave their rooms **in the unlocked manner** so as to enable the Engineering Wing to carry out this task.

Students who wish to stay on during the summer vacation for academic purposes have to submit applications clearly stating the reason, duly forwarded by their HODs and also permission letters from their parents.

Students staying on during the summer vacation will be accommodated in **one hostel only** allotted for the purpose. They have to dine in the New Mega Mess only and Mess is mandatory for them.

Application along with room rent challan & mess fees for staying on in their hostels during the summer vacation is to be submitted at the Hostel Office on or before 4.05.2016, after which, no further request will be entertained. A blank application form is enclosed for the purpose.


Dr. S. SUDALAI MUTHU
CHIEF WARDEN (BOYS' HOSTELS)

**APPLICATION FOR EXTENDING THE STAY IN HOSTEL FOR
FINAL YEAR STUDENTS**

1. Name of the Student (in Block Letters):
2. Register No :
3. Name of the Hostel : Room No.:
4. Name of the Course :
5. Date of Admission :
6. Period of Extension of Stay :
7. Reason for Stay :
(Proof to be attached)
8. Food during vacation : Hostel Mess
9. Contact Phone No : Mobile No:

Declaration by the Student : I declare that I need extension of stay in the hostel from..... to..... for the reason being.....

In this connection, a letter from my parent requesting the Chief Warden to grant extension of my stay for justifiable reasons is enclosed with this application. I will abide by the Rules and Regulations of the University. I will vacate the room at any time if it is warranted by the authorities.

Signature of the Student

Declaration & Recommendation by the HOD: I know the student and he may be permitted for the extension of stay. If there is any lapse on the part of the student during this period, I will take up the whole responsibility.

Signature of the Head with Seal

Declaration & Recommendation by the Warden: I recommend the case and the reason mentioned is genuine. He will be vacated at any time in case of complaints during his extended stay.

Signature of the Warden with Seal