



पाण्डिच्चेरी विश्वविद्यालय/PONDICHERY UNIVERSITY
हिन्दी अनुभाग/HINDI SECTION

PRINTING OF BASIC HINDI GRAMMAR BOOK

Sealed quotations are invited from reputed Printers for printing and supply of Basic Hindi Grammar Book-2017, with the following specifications.

Sl.No.	Details	Quantity Required	Rate per Book *
1.	BASIC HINDI GRAMMAR BOOK (Trilingual – TAMIL, HINDI-ENGLISH) Size – 1/8 Paper – 8kb Map litho paper No of Pages – 135 Nos. (Approximate) Binding – Perfect Binding Outer cover – 300 GSM Art Board	1000 copies	
2.	Address of the Printer with Phone Numbers		
3.	No. of years of services in the field of Printing		
4.	Sales Tax Register No.		
5.	TAN & PAN No.		
6.	Any other specific remarks		

* Rate should include applicable taxes and transportation cost etc.

Terms & Conditions :

1. The Trilingual Book and the design for printing Basic Hindi Grammar Book will be supplied by the Office of Hindi Section, Pondicherry University.

2. The Printer should have valid registration certificate and copy of the Certificate should also be enclosed.
3. The Printer should have experience in this field for a period of maximum 5 years for which proof should be attached.
4. The sample copy of Hindi Grammar Book is available in the Hindi Section. The Printers can visit the Hindi Section during Office hours to view the specimen of the Book available.
5. The selected printer will be intimated by Registered Post.
6. The work should be completed within 10 days from the date of placing of printing orders.
7. If the order is placed for printing and supply of Basic Hindi Grammar Book, the printer should deliver the Book to the office of the Hindi Section at his cost.
8. The last date for receipt of the quotation is 08.09.2017 at 3.00 p.m. (Friday). The Quotation will be opened on the same day at 3.30 p.m. in the presence of available renderers and the Members of the Committee constituted for this purpose.
9. The Quotations received after the due date and time will not be entertained.
10. The University reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

The Sealed Quotations may be submitted to The Hindi Officer, Hindi Section, Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014 on or before 08.09.2017 at 3.00 p.m. (Friday) by super scribing in the covers as “Quotations for Basic Hindi Grammar Book”.

DATE : 23.08.2017


HINDI OFFICER

To

The Systems Manager & Head, with a request to host in the University Website Computer Centre,
Pondicherry University.