



PONDICHERRY UNIVERSITY
(A Central University)

R.Venkataraman Nagar, Kalapet, Puducherry - 605 014

Ref.No.PU/ESTT/NT1/I-12/2/2012-13/ 44

Dated: 06.06.2012

CIRCULAR

Sub: PU – ESTT – Conduct of Limited Departmental Competitive Exam for promotion/ recruitment to the post of Data Entry Operator– Reg.

As per Recruitment Rules, the post of Data Entry Operator is to be filled on the basis of Limited Departmental Competitive Examination in the ratio of 25% by promotion from among the Junior Assistants who have rendered 3 years regular service in the University and 75% from among the Data Entry Operators who have completed 5 years service on contract. Further they should possess the following qualifications as detailed below:

- i) Bachelors Degree in Arts/Science/Commerce Equivalent from a recognized University.
- ii) Typewriting in English (Higher)
- iii) Working knowledge in operating computers

It is accordingly proposed to conduct the Limited Departmental Competitive Examination as prescribed in the RR confined to the eligible employees for appointment to the post of Data Entry Operator carrying the Pay Band of Rs.5200-20200 with grade pay of Rs.2400.

The eligible employees are directed to apply in the prescribed format enclosed along with copies of the educational & technical qualification on or before 15.06.2012.

// BY ORDER //


6/6
DEPUTY REGISTRAR (ADMN.)

To

All Directors/Deans/Heads of Departments/Officers ...
Pondicherry University.

with a request to circulate this among the Junior Assistants and Data Entry Operators [Contract] and also display the same on the Notice Board.

