

**PONDICHERY UNIVERSITY**  
**PROFILE OF THE DEPARTMENT**  
**(FOR REACCREDITATION PURPOSE OF NAAC)**

(Wherever applicable select the closest option and strike out the others which are not applicable.  
 If something is Not Applicable write NA. Please use Separate Sheets wherever necessary)  
**(Information shall be given for the period from July 2004 to June 2009)**

**GENERAL INFORMATION**

1. Name of the Department		Library and Information Science									
2. Location of Department		Behind the University Library (1st Floor)									
3. Name and Address of Institution		Pondicherry University, Pondicherry – 605014.									
Web/URL Home page		<a href="http://www.pondiuni.edu.in/dept_pages/dept_library.htm">http://www.pondiuni.edu.in/dept_pages/dept_library.htm</a>									
Email											
4. Year (Date if available) of Establishment		October 2007									
5. Built-up Area in Sq. Ft.											
6. Departmental Autonomy											
7. Total Student Strength of the Department (2009)		17									
8. Programs Offered:											
8.(i) Post-Graduate: (Please specify courses. If necessary use additional sheets) : M.L.I.Sc. (2 years)											
Total Intake	Total Student Strength		Students from Pondicherry University		Students from Other Universities		Students from Other States		NRI Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
31 (First Year)	4	5	1	1	3	4	4	4	--	--	
20 (Second Year)	6	2	1	2	5	--	6	--	--	--	
8.(ii) Ph.D.: (Please specify subjects. If necessary use additional sheets)											
Total Intake	Total Student Strength		Students from Pondicherry University		Students from Other Universities		Students from Other States		NRI Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
9. Number of Permanent Teaching Faculty		Male: 4    Female: 1    Total: 5									
10. Number of Teaching Posts Sanctioned		Professor: 1    Reader: 2 Lecturer: 3 Others (Please specify):    Lab. Assistant: 0									
11. Number of Teaching Posts Occupied		Professor: 0 Reader: 1 Lecturer: 4 Others (Please specify):									

12. List of Technical Staff:							
Sl. No.	Name	Sex	Date of Birth	Date of Super-annuation	Technical	Designation	Highest Qualification
13. Number of Administrative Staff				Clerical: Male: Female: 1 Total: 1 Attenders: Male: 1 Female: Total: 1 Peons: Male: Female: Total:			
14. Whether the Department has been assessed and accredited by any Agency like NAAC/NBA/AICTE/DEC/etc.?				No, it is a new department			
15. What are the admission policies in your Department? (Please strike out whichever is not applicable)							
(i) Admission based on Marks in Qualifying exam alone :							
(ii) Admission based on (i) and Entrance exam (University /State /National level):							
(iii) Counselling for students done before Admission:							
(iv) Percentage of Reservations available for Admission under categories SC-2 + 1/ST-1+1/OBC /Physically Challenged /Domicile of State (15%)							
16. Is there any review of the Admission Policy?							
17. When was the Admission Policy reviewed of late?							
18. How are the courses / programmes advertised?				University Website, Leading National Newspapers, and Professional Forum			
19. Number of Working days per semester?				130 days			
20. Number of Teaching days per semester?				90 days			
21. Are there any policy guidelines for curriculum revision?				Yes			
22. Is there any academic body for design and / or review of curriculum?				Yes			
23. When was the curriculum last revised?				Newly designed in September 2007 and not yet revised			
24. Are the curricula revised for all programmes simultaneously or partially?							
25. Does the Department have credit transfer system?							
26. Methods of Instruction followed				Face-to-face Teaching			
27. Exam. System followed				Semester System			
28. Is there Internal Assessment? If yes, what percentage of the total is this and in what faculty?				Yes, 40 percent			

29. Is there external valuation?	Yes, 60 percent
30. Has the Department introduced any innovations in exam?	
31. Are the exams held as per schedule? If not, give reasons.	Yes
32. Are the results declared as per schedule? If not, give reasons.	Yes
33. Grants received from various sources	UGC
34. Fee structure per annum: First Year = Rs. 4509/- and Second Year = Rs. 2430/-	

### GENERAL AND INFRASTRUCTURAL FACILITIES

35. Does the Department have Dept. Libraries? Are these connected with the main Library?	NO
36. Area of the Library in Sq. Ft.	Not Applicable
37. Number of Books in the Library Number of Text books in the Library Number of Reference books in Library Number of Audio cassettes Number of Video cassettes Number of CD ROMS	Not Applicable
38. Number of Books purchased last year by Library	258
39. Is there a Computer Laboratory?	YES
40. Area of the Computer Laboratory in Sq.Ft.	300 sq. ft. (approx.)
41. Number of Computers in the Department	26
42. Number of Computers Available for use by Students	20
43. Number of Computers Available for Staff	06
44. Is the Administration of the Department computerized?	No
45. Does the Department have an Auditorium?	No
46. Does the Department have Canteen facilities?	No
47. Does the Department have a Student Centre?	No
48. Does the Department have facilities for Indoor Games / Reading Room / etc.?	No
49. Number of Class Rooms in the Department Number of Laboratories Number of Reading Rooms Number of Staff Rooms Number of Common Rooms Number of Rest Rooms	2 1 -- 3 -- --

## RESEARCH AND DEVELOPMENT

50. Are the Faculty Members Active in Research?							
51. Research Projects Completed during last 5 years with Details:							
Name of the Project	Name of the Principal Investigator	Funding Agency	Thrust Area	Total Grant	Duration with Years	Number of Publications under the Research Project	Number of Patents, if any.
52. Ongoing Research Projects, if any, with Details: (Please use separate sheet if necessary)							
Name of the Project	Name of the Principal Investigator	Funding Agency	Total Grant	Duration with Years	Number of Publications under the Research Project	Number of Patents, if any.	
53. Has the Department organized any Research Meetings During the last 5 years?							
54. Details of Research Meeting, if any, organized during last 5 years. (Please give separate list with full details, wherever necessary)							
Name of the Meeting	Level (National / International)	Type of Meeting (Seminar/ Workshop/ Conference/ Symposia/ Other (specify))	Number of Persons who attended (Male: Female: Total: )	Dates of the Meeting			
Exploring Web Resources for Research and Teaching	Intra-university	Workshop	Male = 136 Female = 91 Total = 227	20 – 22 February 2008			
Need based refresher course in Library and Information Science	National	Refresher Course	Male = 21 Female = 5 Total = 26	23 <sup>rd</sup> January – 12 <sup>th</sup> February 2008			

55. Has the Department Participated in any Special Schemes like UGC DRS / DSA / COSIP / ASIST / DST FIST / DBT , others. (Please Specify).	
56. Has the Department introduced any Innovations in Teaching (Please give details)	

**DEPARTMENTAL / DEPARTMENTAL INFORMATION**

57. Annual Budget of the Department / Department during last 5 years.	
58. Research Funds per Faculty Member during last 5 years	
59. Ratio of Students to Faculty during last 5 years	7:1
60. Ratio of Number of Applications to Available Intake during last 5 years	2007 = 11:5 2008 = 27:10 2009 = 36:9
61. Ratio of Number of Students Appearing for Exam. to Number of Successful Candidates during last 5 years (Final exam. Only)	5:4

62. Number of Students Admitted to Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
MLIS	2007			5		1						6	
MLIS	2008			3		5				2		8	2
MLIS	2009	1	2	1			1			2	2	4	5

63. Number of Student Drop-outs in Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
MLIS	2007			1								1	
MLIS	2008			2								2	
MLIS	2009												

64. Number of Students who Appeared for Final Exam. In Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
MLIS	2007			4		1						5	

65. Number of Students who Passed Final Exam. In Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
MLIS	2007			3		1						4	

66. Number of Students who Secured University Ranks (please specify) in Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
MLIS	2007					1						1	

67. Number of Students who won Recognitions in Various Fields (Academic / Cultural / Sports, et cetera (please specify) in Various Programs (UG /PG / Certificate/ Diploma Courses) during the last 5 years

Program & Field of Recognition	Year	General		SC		ST		Cat. 1		OBC		Total	
		Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
Football	2008					5						5	

68. Any Other Information

69. Contact Information of Department / Department

Name of Contact Person	Dr. R. Samyuktha
Address for Communication	University Librarian and Coordinator (MLIS) Pondicherry University, R V Nagar, Kalapet, Puducherry – 605 014
FAX Numbers	0413-2655254
Telephone Numbers (please include codes)	0413-2917242 0413-2655213
E-Mails	librarian@pondiuni.edu.in samravi007@yahoo.co.in

70. Any efforts made by the Department to promote Campus Recruitment -

71. Healthy practices of the Department.

- Student's counseling
- Staff development program
- Periodic faculty's interaction
- Taking special classes for the weaker students

## ADDITIONAL INFORMATION

Are there any overseas students?

Has the department organized

- Lectures:
  - “Emerging Information Society” by Prof A. Amudhavalli, Professor and Head, Dept. of Information Science, University of Madras, Chennai held in August 2009.
- Workshops:
  - Workshop on “Exploring Web Resources for Research and Teaching” held during 20 – 22 February 2008.
- Seminars:
  - UGC-ASC 21 day Need based refresher course in Library and Information Science during 23<sup>rd</sup> January – 12<sup>th</sup> February 2008.
- Conferences:

If yes, what is the nature and extend of student participation?

No. of students who have passed the following during the last six years

- NET :
- SLET :
- CAT :
- TOEFEL :
- GRE :
- G-MAT :
- KAS :
- IAS :
- Defense entrance :
- Others :

**Titles of Research Projects :**

Is there any Student Counseling center in the department.

Is there any Grievance Redressal cell?

When did the Alumni – Association of the department get established? How many members are actively involved? Give enrolment statistics.

Place: Pondicherry

Date: 20.08.2009

Signature with Seal of Chairperson