



PONDICHERRY UNIVERSITY
(A Central University)
EXAMINATION WING – DDE

Dr. P. NATARAJAN
CONTROLLER OF EXAMINATIONS (i/c)

University Campus, Kalapet
Puducherry – 605 014.

Ref. No.: PU/CE/DDE(Exam/2017-18/

Date: 16.11.2017

To

Deans / HODs
Schools/ Departments/Centres
Pondicherry University
Pondicherry – 14.

Sir,

***Sub: PU-DDE-Examination – December 2017 Exam – Appointment of
University Observers – Reg.***

With reference to the subject cited above, the University Examinations of DDE are scheduled to be held from 26.12.2017 to 06.01.2018 in the following centres across the country.

| Main Centres – Examinations for all courses – December 2017 | |
|--|--------------------------------------|
| 1. Pondicherry | 2. Chennai (Loyola College) |
| 3. Chennai (Alagappa) | 4. New Delhi |
| 5. Bangalore | 6. Cochin |
| 7. Lucknow | 8. Guwahati |
| 9. Thiruvananthapuram | 10. Visakapattinam |
| 11. Mumbai | 12. Vadodara |
| 13. Patna | 14. Kolkatta (Carreograph Institute) |
| 15. Kolkata (St. Xavier's College) | 16. Secunderabad |
| 17. Trichy | |

The observers for this purpose have to be appointed among the faculty members in the cadre of **Assistant Professor in the Grade Pay of Rs. 6000/-** of University Schools/Departments/Centres. The Observers, so appointed are expected to be in the Exam halls from opening of Question papers to packing of answer scripts.


I therefore request you to furnish the names of the willing faculty members of your Department/Centre in the enclosed format to act as the University Observer in the centre of their choice (option is restricted to a maximum of 2 centres) during the exam days from **26.12.2017 to 06.01.2018**. During these Eleven days of examination period, the observer has the option of taking up the observership for first 6 days either from the beginning of the Exam session (**26.12.2017 to 31.12.2017**) or last 5 days, (**02.01.2018 to 06.01.2018**).

The venue of Examination centres has already been hosted in the University Website. The option in the format may kindly be sent to this office on or before **27.11.2017**.

The venue of Examination centres has already been hosted in the University Website. The option in the format may kindly be sent to this office on or before **27.11.2017**.

Soliciting your kind co-operation in this regard.

Yours faithfully,


CONTROLLER OF EXAMINATIONS(i/c)

To

Dept: _____

The Controller of Examinations
DDE – Examination Wing,
Pondicherry University,
Pondicherry.

Sir,

***Sub: PU – DDE – December 2017 Exams – Willingness to visit Exam Centres – Reg.

The following members are willing to be the “Observer” of PU – DDE Exam from 26.12.2017 to 06.01.2018 and the details are given hereunder:

| Sl.No. | Name & Designation with Contact No./ Cell No. | Choices of Exam Centre (2 options) | Proposed date of Visit | |
|--------|---|------------------------------------|------------------------|----|
| | | | From | To |
| 1 | | 1. 2. | | |
| 2 | | 1. 2. | | |
| 3 | | 1. 2. | | |
| 4 | | 1. 2. | | |
| 5 | | 1. 2. | | |
| 6 | | 1. 2. | | |

This is to be routed through the concerned HOD on or before **27.11.2017**

Yours sincerely,

**DEAN/HOD/CO-ORDINATOR
(with seal)**

Date: