PONDICHERRY UNIVERSITY
PUDUCHERRY

FORM OF REPORT/APPLICATION FOR PERMISSION TO THE PRESCRIBED AUTHORITY FOR THE BUILDING OF OR ADDITION TO A HOUSE

Date :.....

From

To

Sir,

* This is to report to you that I propose to build a house.

* This is to request that permission may be granted to me for the building of a house.

Land

(1) Location — Survey Number : ----------

Village : ----------

District : ----------

State : ----------

(2) Area …

(3) Cost …

Building Material, etc. …

		Rate	Qnty.	Cost
				Rs.
(I) Bricks	…			
(2) Cement	…			
(3) Iron and Steel	…			
(4) Timber	…			
(5) Sanitary Fittings	…		…	
(6) Electrical Fittings	…		…	
(7) Any other Special Fittings	…		…	
(8) Labour Charges	…		…	
(9) Other Charges, if any	…		…	

Total Cost of Land and Building ... Rs.

* 2. The Construction will be supervised by me. +

.....

* I do not have any official dealing with the contractor nor did I have any official dealing with him in the post.

* I have/had official dealing with the contractor and the nature of my dealing with him is/was as under:

3. The cost of the proposed construction will be met as under:

			Amount Rs.
(i)	Own savings	…	
(ii)	Loans/Advances with details	…	
(iii)	Other sources with details	…	

Yours faithfully,

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* Strike out the portions not applicable.

\+ Enter the name and place of business of the contractor.