

F. No 6-40/2013-M.I  
Government of India  
Ministry of Culture

Shastri Bhawan, New Delhi - 110001  
Dated: 28 November, 2013

To,

The Chief Secretaries of All State Governments and Union Territories.

**Sub: - Filling up of the post of Director (Exhibition & Public Relations) Group 'A', Gazetted, Non-Ministerial in Pay Band of Rs. 15600-39100 with Grade Pay of Rs. 7600/- in PB:3 by transfer on deputation (including short term contract) / transfer in the National Museum, New Delhi under the Ministry of Culture, Government of India.**

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Sir,

I am directed to say that it is proposed to prepare a panel for filling up the post of Director (Exhibition and Public Relations), Group 'A' Gazetted, Non-Ministerial in the Pay Band of Rs. 15600-39100/- with Grade Pay of Rs. 7600/- in PB-3 by transfer on deputation (including short term contract) / transfer in the National Museum, New Delhi, a subordinate office under the Ministry of Culture from the officers under the Central Government / State Government / Semi Government / Statutory or Autonomous Organizations.

2. Detailed particulars, eligibility requirements etc. in respect of the post are enclosed (Annexure-I). Persons selected on deputation basis will be entitled to the normal deputation terms as admissible under the Central Government Rules in force from time to time. The period of deputation (including short-term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not exceed four years.

3. The maximum age limit for the candidates for appointment should not exceed 56 years as on the closing date of receipt of applications.

4. It is requested that particulars of eligible officers working in your Department / Institution, duly verified and counter signed by the employer may be forwarded through proper channel in the attached proforma (Annexure- II) along with their up to date Confidential Report dossiers or Photocopy of ACRs duly attested by officers not below the rank of Under Secretary on each page for the last five years and Integrity Certificate / Vigilance Clearance and Penalty Statement imposed during the last ten years so as to reach this Ministry within 60 days from the date of publication of this circular in the Employment News / Rozgar Samachar. The applications may be sent in the following address:



Shri Sanjay Kumar  
Under Secretary (M-I)  
Room No. 210, D Wing  
Ministry of Culture,  
Shastri Bhawan, New Delhi

*File to Librarian*  
*It's Vijaya*  
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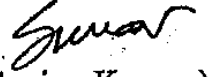
*Sawan*

*Mr. Behe*  
*sdh*  
*13-12-13*

5. The candidate who apply for the post will not be allowed to withdraw their candidature subsequently

6. The applications received without up-to-date Confidential Reports / Vigilance Clearance/ Integrity Certificates or otherwise found incomplete will not be entertained.

Yours faithfully,



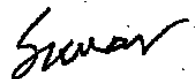
(Sanjay Kumar)

Under Secretary to the Govt. of India

Tel. No. 23380136

Copy to:

1. All Ministries / Departments of Govt. of India with the request for further circulation of vacancy among all the Attached / Subordinate Offices / Autonomous Bodies / Public Sector Undertaking / Semi Government / Recognized Research Institution under their control.
2. The Director General, National Museum, Janpath, New Delhi for displaying at Notice Board of the Museum Office and website of the Museum.
3. The Editor, Employment News (Advt.) Employment News, East Block IV, Level- V, R. K. Puram, New Delhi - 110066 along with a gist of circular (in English and Hindi) with the request to publish in the Employment News / Rozgar Samachar. A cutting of advertisement may be also supplied to this Ministry.
4. The Director General, (Doordarshan), Doordarshan Bhawan, Copernicus Marg, New Delhi - 110001 with the request to telecast the vacancy in the Employment News Bulletin.
5. The Director General, (Resettlement Division), Ministry of Defence, West Block - IV, Wing - I, R.K. Puram, New Delhi for wide publicity among eligible officers.
6. Attached / Subordinate Offices / Autonomous Organizations under Ministry of Culture.
7. Registrars of all Universities
8. NIC for placing on the website of the Ministry.



(Sanjay Kumar)

Under Secretary to the Govt. of India

Tel. No. 23380136

**Particulars of the Post**

1. Name of the Post : Director (Exhibition & Public Relation)
2. No. of Post : 1 (one)
3. Scale of Pay : Pay Band of Rs.15600-39100 with Grade Pay of Rs.7600/- in PB-3.
4. Classification : General Central Service Group 'A' Gazetted, Non-Ministerial.
5. Job description : Planning and organizing exhibitions within India as well as abroad. To deal with National Museums Public relations including publicity of exhibitions/events.
6. Method of recruitment : By transfer on deputation (including short term contract)/transfer
7. Educational Qualification

Essential:

- (i) Master's degree in Indian History or Archaeology or Anthropology or Fine Arts or Sanskrit or Palli or Prakrit or Persian or Arabic from a recognized University or equivalent.
- (ii) Experience in planning and organizing major art and archaeology exhibitions.
- (iii) Ten years experience in a responsible capacity in a Museum of standing or a comparable Institution.
- (iv) Knowledge of Indian antiquities/Museum and publications.

Desirable:

- (i) Research experience with evidence of published work.
- (ii) Study abroad in Museum or experience in mounting exhibitions.

NOTE I: Qualifications are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.

NOTE 2: The qualification(s) regarding experience is/are relaxable at the discretion of the U.P.S.C. in the case of candidates belonging to Scheduled Castes and Scheduled Tribes .if, at any stage of selection, the U.P.S.C. is of the opinion that sufficient number of candidates from these communities possessing the required experience are not likely to be available to fill up the vacancies reserved for them.

**8. Mode of Selection :** By transfer on deputation (including short-term contract)/transfer

Officers under the Central/State Government/Semi Governments/Statutory or Autonomous Organizations:

(a) (i) holding analogous posts: or

(ii) with five years service in post in the pay scale of Rs.10000-15200/- (pre-revised) Revised Pay Band of Rs.15600-39100/- with grade pay of Rs.6600/- in PB 3 or equivalent; and

(b) Possessing the educational qualifications and experience as mentioned in Column 7 above

**Note I:** Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 4 years).

**Note-2:** The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

**Note 3:** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in the Andaman and Nicobar and Lakshadweep).

BIO-DATA PROFORMA

1. Name of the applicant (In Block Letters) :
2. Date of Birth (In Christian era) :
3. Postal Address (with telephone no. & email address) :
4. Educational Qualifications

Sl. No.	Essential	Desirable
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5. Whether belongs to SC/ST
6. Present post & Scale of pay (including last drawn)
7. Details of Employment in chronological order.  
Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties
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8. Nature of present employment, i.e. ad-hoc or temporary or permanent
9. In case the present employment is held on deputation please state:
  - (a) The date of initial appointment
  - (b) Period of appointment on Deputation/contract
  - (c) Name of the parent office/organization to which you belong
10. Additional details about present Employment.  
Please state whether working under
  - (a) Central Government
  - (b) State Government
  - (c) Autonomous Organizations
  - (d) Government undertakings
  - (e) Universities

11. Are you in revised scale of pay? If yes, give the date from which revision took place and also indicate the pre-revised scale
12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Signature of the Candidate

Address.....  
.....

Date .....

**(TO BE FILLED BY THE FORWARDING AUTHORITY)**

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that no disciplinary proceedings are either pending or contemplated against the officer.
3. Integrity certificate is attached.
4. Statement of major/minor penalty imposed on the applicant in the last 10 years is attached.
5. Photocopies of up to date CR Dossiers of the officer for the last five years, duly attested, attached.
6. In the event of selection, the officers will be relieved of their duties immediately.

Signature\_\_\_\_\_

Name & Designation of the Forwarding  
Officer with Seal & Telephone No