PONDICHERRY UNIVERSITY
PUDUCHERRY – 605014

NOTICE INVITING TENDER

Community College Academic Management System

Pondicherry University invites sealed tenders from reputed software developers/service providers for design, development and implementation of **Community College Academic Management System** for the Pondicherry University Community Colleges.

Complete details regarding general information, tender document fee, address, method for submission of bid documents, etc., are available in the **Tender Document** hosted at www.pondiuni.edu.in

Last date for submission of Tender is 25/05/2016 by 3:00 p.m.

Date: 05/05/2016   **REGISTRAR (i/c)**

SCHEDULE OF TERMS & CONDITIONS

Sub: Design, Development and Implementation of Community College Academic
Management System for Pondicherry University – Reg.

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SCHEDULE OF REQUIREMENTS

Sealed tenders are invited for design, development and implementation of **Community College Academic Management System** for Pondicherry University Community Colleges, Puducherry and Mahe from reputed firms as per the details given below:

TERMS AND CONDITIONS

General Information

a) **Last date and time of receipt of the Tenders**   **: 25/05/2016, 3.00 p.m.**

b) **Date and Time of Opening Tender**   **: 25/05/2016, 3:30 pm**

c) **Tender Document Fee**   **: Rs.520/-** (including VAT)

The Tender Document Fee should be submitted in a cover by way of **Bank Demand Draft** (only from nationalized banks) drawn in favour of **the Finance Officer, Pondicherry University** and payable at **Puducherry** and should be enclosed with the tender in a sealed cover superscribed "**TENDER for COMMUNITY COLLEGE ACADEMIC MANAGEMENT SYSTEM**" addressed to the **Registrar(i/c), Pondicherry University, Puducherry -605 014**.

SCOPE OF WORK

The proposed software will have the following features:

a. Online Admission Module/System
   - Online Application
   - Offline Admission (Online Admission in future)
b. Student Information Module/System
c. Course Management Module/System
d. Fee Management Module/System

Development Platform: Web-based Application using Open Source Technologies like PHP, MySQL, APACHE, etc. support for both LINUX/Windows platforms.

I. GENERAL CONDITIONS

1. **Purchase of Tender Document:** The Tender document can be downloaded from the University website **www.pondiuni.edu.in**.

2. **Price Schedule:** The validity of the quotation should be **at least for three months** from closing date of the bid.

3. Prices to include <u>support for one year</u> from the date of commissioning of software

4. Technical clearance may be obtained from Computer Centre, Pondicherry University, Puducherry - 605014

5. The Vendor must provide documentation and training after completion of the work.

6. **Delivery**: 60 days from the date of placement of work order.

7. Quoting merely the lowest price does not confer any right to any bidder for award of Work order. The University reserves the right to select the firm under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Training, etc.

8. **Quoting the Core price & Tax, Duties, Discount, etc.:** The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.

9. **Eligibility:** The firm must be a Puducherry based company. The firm must have the requisite domain expertise with regard to the items they are quoting. The firm should have been in existence for **at least 5 years as** on the date of this tender and must have executed similar projects at least to two Government Institutions systems during the **last five years**. Copy of self attested document in support of the above eligibility criteria should be enclosed for verification. In the absence of any self supporting documents, tenders may be liable for rejection. In this regard the decision of the Registrar is final.

10. **Support:** 1 year from the date of commissioning

11. Complete technical specifications / details must be mentioned explicitly.

12. Offers will not be considered if received after the bid closing date and time.

13. Offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.

14. The University shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.

15. No unsolicited correspondence shall be entertained after the submission of the offer.

16. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

17. Additional terms and conditions will be incorporated in the order, if needed, to safe guard the interests of the University.

18. Tender is not transferable.

19. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of Puducherry.

20. **Power to reject the offer:** Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

II.   SUBMISSION OF TENDER

Local delivery /By Post: All the sealed tenders should be submitted to

> **The Registrar (i/c),**
> **Pondicherry University,**
> **Puducherry – 605 014.**

III. PAYMENT OF TENDER DOCUMENT FEE

- The Tender must be accompanied by **Tender Document Fee** as stated above, by means of **Demand Draft**, drawn in favor of **the Finance Officer, Pondicherry University,** payable at **Puducherry** separately.
- The offer must be in English.
- The rates should be indicated both in figures and words against item specified in the given table.

IV. SPECIFIC CONDITION

1. The Successful bidder should start the work immediately after receipt of the firm work order.
2. **Payments terms:** As per University Norms in stages

Date: 05/05/2016   **REGISTRAR (i/c)**

Tender form
About Community College