

PONDICHERRY UNIVERSITY
REGISTRAR'S SECRETARIAT

PU/Regr./11-12/135

August 5, 2011

Policy Circular No: 63

Sub: Issue of Vehicle Sticker Passes to Employees, students and contractors – Reg.

While reviewing the Security arrangements within the campus, one of the major problems identified was the entry of unauthorized and undesirable visitors into the campus, particularly during nights/odd hours.

To prevent the entry of such unauthorized outsiders, the University has decided to issue three types of sticker vehicle passes to the authorized persons: (i) The employees; (ii) Students; and (iii) Contractors and their employees.

All the Deans, HODs/Centre Heads and Officers are accordingly requested to furnish the particulars of the personal vehicles of all the faculty members/officers and other non-teaching staff of their departments/Centres/Offices and also that of their students in the following format, latest by 19.08.2011.

(A) Employees:

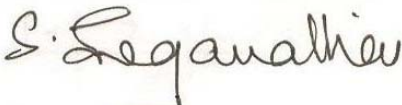
Sl.No.	Name & Designation	Type of Vehicle with Registration Number (Car/Two Wheelers) [Eg: Car-PY-01.. Bike/Scooter:PY-01...]	Date of Retirement/ Expiry of Contract engagement	Remarks, if any

(B) Students:

Sl.No.	Name	Class & Programme [Eg: II M.A. (Eco)]	Type of Vehicle with Registration Number (Car/Two Wheelers) [Eg: Car-PY-01.. Bike/Scooter:PY-01...]	End of Academic period	Remarks, if any

Passes will be distributed during the last week of August 2011.

Entry of the vehicles without the passes will be restricted from 01.09.2011. Such vehicles may be allowed only after proper verification at the gates.



REGISTRAR

All the Deans/Heads of Departments/Centre Heads/Officers
Pondicherry University.

Copy to:

- (1) The Assistant Registrar, VC's Secretariat
- (2) The Private Secretary, Directorate of SEI&RR
- (3) The Director (ASC) / Director (DDE) / Principal (Community College) – For similar action in respect of their offices