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E-CIRCULAR

ISSUE OF RFID ID CARDS TO THE NEWLY ADMITTED STUDENTS

It is proposed to issue RFID based Identity Cards to the Students who were admitted during the academic year 2016-17. The Students should submit their Library Membership Application form duly signed and attested by the respective HODs in the Circulation Section of the Library latest by 05/08/2016. The Students who have submitted the application forms may collect the Identity Cards from the IT Section of the Library as per the schedule mentioned in Annexure. Kindly bring the softcopy of the passport size color photograph in JPEG format in a CD (Pendrive, e-mail download, etc. are not allowed). Also note that 1) Blood Group, 2) e-mail ID and 3) Local Mobile No. are mandatory in addition to the other details.

Those who failed to submit the Library Membership Application form before the due date may submit the same latest by 02/09/2016 and they may collect their Identity Cards from 06/09/2016 to 09/09/2016 between 10.00 am to 12.30 pm and 2.00 pm to 4.30 pm.

The students of M.Sc./M.A. five year integrated courses may submit their Library Membership Application form latest by 02/09/2016 and they may collect their Identity Cards from 12/09/2016 to 16/09/2016 between 10.00 am to 12.30 pm and 2.00 pm to 4.30 pm.

Copy to: The Head, Computer Centre, with a request to host the same.

ANANDA RANGAPILLAI LIBRARY Schedule of issue of RFID Identity Cards

Sl.No	Department/Centre	Date	Time
1.	Department of Economics	08/08/2016	10.00 a.m - 11.30 a.m
2.	Department of Food Science & Technology		11.30 a.m - 12.30 p.m
3.	Department of Banking Technology		02.00 p.m - 03.30 p.m
4.	Department of Commerce (Accounts & Taxation)		03.30 p.m - 04.30 p.m
5.	Department of Management Studies	09/08/2016	10.00 a.m - 12.30 p.m
6.	Department of Commerce (Business Finance)		02.00 p.m - 04.30 p.m
7.	Department of International Business	10/08/2016	10.00 a.m - 11.30 a.m
8.	Centre for Electronic Media		11.30 a.m - 12.30 p.m
9.	Department of Tourism Studies		02.00 p.m - 03.30 p.m
10.	Department of Mass Communication		03.30 p.m - 04.30 p.m
11.	Department of Mathematics	11/08/2016	10.00 a.m – 11.30 a.m
12.	Department of Electronics Engineering		11.30 a.m - 12.30 p.m
	Department of Statistics		02.00 p.m - 03.30 p.m
1 1	Department of Library & Information Sc.		03.30 p.m - 04.30 p.m
Annual Committee of the	Department of Computer Science (MCA)	12/08/2016	10.00 a.m - 12.30 p.m
1	Department of Computer Science (M.Sc.)		02.00 p.m - 03.30 p.m
	Department of Computer Science (M.Tech.)		03.30 p.m - 04.30 p.m
1 1	Department of Chemistry	17/08/2016	10.00 a.m – 11.30 a.m
19.			11.30 a.m - 12.30 p.m
20.			02.00 p.m - 03.00 p.m
21.			03.00 p.m – 04.30 p.m
22.	Department of Biochem. and Mol. Biology	18/08/2016	10.00 a.m – 11.00 a.m
23.			11.00 a.m - 11.45 a.m
24.			11.45 a.m - 12.30 p.m
25.			02.00 p.m – 03.00 p.m
26.	Department of Ecology and Env. Sciences		03.00 p.m – 04.30 p.m
	Dept. of English	19/08/2016	10.00 a.m - 11.45 a.m
	Dept. of Hindi		11.45 a.m - 12.30 p.m
29.			02.00 p.m - 03.00 p.m
30.			03.00 p.m - 03.45 p.m
31.			03.45 p.m - 04.30 p.m
32.	Dept. of French	22/08/2016	10.00 a.m - 11.30 a.m
1	Dept. of Sanskrit and School of Law		11.30 a.m. – 12.30 p.m
34.			02.00 p.m - 03.00 p.m
35.			03.00 p.m - 04.30 p.m
36.		23/08/2016	10.00 a.m - 12.30 p.m
37.	Department of Social Work		02.00 p.m - 03.15 p.m
38.	-		03.15 p.m - 04.30 p.m
39.	•	24/08/2016	10.00 a.m - 11.30 a.m
40.			11.30 a.m - 12.30 p.m
41			02.00 p.m - 03.15 p.m
42.	UMISARC, Centre for Study of Social Excl.&Incl.		02 15 n m 04 20 n m
	Policy and rest of the Departments.		03.15 p.m - 04.30 p.m