



PONDICHERRY UNIVERSITY

PUDUCHERRY

L.R. Franklin Thomas, MA., BL., DPM.,
Asst. Registrar,
Academic Section -II

Bharat Ratna Dr. B.R. Ambedkar
Administrative Bldg., R.V. Nagar,
Kalapet, Puducherry – 605 014

PU/AS-II/Aca-4//2011

Date: 08.07.2011

CIRCULAR

Sub: Refund of admission fees – Format of Application –
Forwarded – Reg.

The request for refund of fees in respect of those students who discontinue the courses may be sent to the Academic Section -II in the format enclosed herewith as attachment along with the enclosures required therein.

A handwritten signature in black ink, appearing to be 'FT' with a horizontal line underneath.

(FRANKLIN THOMAS)
ASSISTANT REGISTRAR (ACA-II)

Encl: As above

All the HODs/Centre Head / Course Co-ordinators,
Pondicherry University,
Puducherry.

Copy to:

The Systems Manager,
Pondicherry University,
Puducherry.

- To host the circular under the E-circulars in the website.



PONDICHERRY UNIVERSITY

ACADEMIC SECTION - II

APPLICATION FOR REFUND OF ADMISSION FEES 20 - 20

1. Name of the Student :
2. Father's Name :
3. Permanent Address :

e-mail: _____ Mobile: _____

4. Course Name :
5. Date of Admission :
6. Date on which Discontinued :
7. Reason for which Discontinued :

8. Attachments Required : 1) Original Challans (201, 213 & 204)
2) Self Addressed stamped cover for Rs.30/-

DECLARATION

I hereby declare that all the information given by me in support of my application are true, complete and correct to the best of my knowledge.

SIGNATURE OF THE STUDENT

Date:

CERTIFICATE

Certified that the information furnished by the student is verified with the records and found correct.

SIGNATURE OF THE HOD/CENTRE HEAD

DATE :

Seal:

PLACE :