



PONDICHERRY UNIVERSITY

Department of Chemistry

Kalapet, Pondicherry 605 014

Tel: (Dir) +91 413 2654410, Fax: (off) +91 413 2656740

e-mail: ka.che@pondiuni.edu.in

Dr. K. ANBALAGAN

Professor & Head

Ref: PU/Chem/HOD/Rate Contract for 2013-14/2013/ 885

09.07.2013

**Sub: University Rate Contract of Chemicals, Glass wares,
Plastic wares and Minor Equipments for the year 2013-14 –
Meeting of the Manufacturers - Called for - Reg.**

Pondicherry University would like to enter into agreement with the Chemical and Glass wares companies for the supply of **Chemicals, Glass Wares, Plastics Wares, Minor Equipments (for less than ₹20,000/- each) and Solvents** from the listed catalogue prices (i.e.2013-14 Price List) for the year 2013-2014.

Hence, we request you to come for discussion to the office of the Prof. & Head, Department of Chemistry, Pondicherry University, Pondicherry on **31st July 2013 (Wednesday) at 11.00 A.M at Chemistry HOD Chamber.**

You are required to attend the Rate Contract meeting as per following conditions,

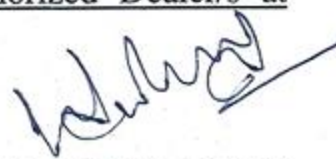
1. Come to the meeting with clear offer of quality assurance and prompt supply of the material in time.
2. Maximum discount on the catalogue price and details of new price list for the year 2013-14.
3. One or more Authorized Local Dealers in Pondicherry in the same letter for University Rate contract for the year 2013-14.
4. University expects more discounts from the dealers/manufacturers against the new price list to entertain more purchase from the end users.

5. If any discrepancies regarding the supply or quality about the chemicals / glass wares etc., raised in the meeting by the Head / Representative of the University departments, you will be deleted for at least for one year from the University Rate Contract.
6. **You are also required to send the Rate Contract proposal with the authorized dealership letter together to the undersigned on or before 26.07.2013.**
7. Late submission of the Rate Contract proposal will not be entertained.
8. No separate advertisement will be given for the meeting date.
9. Any other rules and regulations of the University will apply.

Kindly note that based on the discussion in the Rate Contract meeting, University may enter into agreement with the firms for future supply of Chemical /Glass wares/Solvents & Other Consumables at least for the current academic year.

Usually University encourages single dealer system for the supply of the consumables under Rate Contract. If you want to give one or more dealers, kindly specify all the dealers' name & address in the same letter.

Kindly make it convenient to attend the **Rate Contract meeting on 31st July 2013 (Wednesday) at 11.00 AM at Head of Chemistry Department Chamber.** If any reason, you could not attend the meeting, please ask your Authorized Dealer/s at Pondicherry, to attend the meeting without fail.


(K. ANBALAGAN)
Prof. & Head

PROFESSOR & HEAD
DEPARTMENT OF CHEMISTRY
PONDICHERRY UNIVERSITY
PUDUCHERRY - 605014.