



PONDICHERRY UNIVERSITY
Department of Chemistry

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K. THARANIKKARASU
Professor & Head

Ref: PU/Chem/HOD/Rate Contract for 2016-17/2016/626

11.02.2016

**Sub: University Rate Contract of Chemicals, Glass wares,
Plastic wares and Minor Equipments for the year 2016-17;
Meeting of the Manufacturers - Called for - Reg.**

Pondicherry University would like to enter into agreement (Rate Contract) with the Chemical and Glass wares companies for the supply of **Chemicals, Glass Wares, Plastics Wares, Minor Equipments** (for less than Rs.20,000/- each) and **Solvents** from the listed catalogue prices (**i.e.2016-17 Price List**) for the year 2016-2017.

Hence, we request you to come for discussion to the office of the Professor & Head, Department of Chemistry, Pondicherry University, Kalapet, Pondicherry-14 on **16th March 2016 (Wednesday) at 11.00 A.M at Chemistry HOD Chamber.**

You are required to attend the Rate Contract meeting as per following conditions,

1. Fresh Rate Contract Proposal should be reached the undersigned with the reference number on the cover on or before 4th March 2016.
2. The R/C proposal received after the advertisement given in the University website only taken for consideration.
3. Come to the meeting with clear offer of quality assurance and prompt supply of the material in time.
4. Maximum discount on the catalogue price and details of new price list for the year 2016-17.
5. You are also required to send the Rate Contract proposal with the authorized dealership letter together to the undersigned on or before 04.03.2016.

6. One or more Authorized Local Dealers in Pondicherry in the same letter for University Rate contract for the year 2016-17.
7. University expects more discounts from the dealers/manufacturers against the new price list to entertain more purchase from the end users.
8. If any discrepancies regarding the supply or quality about the chemicals / glass wares etc., raised in the meeting by the Head / Representative of the University departments, you will be deleted for at least for one year from the University Rate Contract.
9. Late submission of the Rate Contract proposal will not be entertained.
10. No separate advertisement/communication will be given for the meeting date.
11. Any other rules and regulations of the University will apply.
12. Please note that this year, it is planned to convene the R/C meeting in two sessions to avoid some inconvenience of the participants; the morning session for the existing R/C companies/manufacturers and for the new firms/companies, the R/C meeting will be in the afternoon session by 2.30 PM

Kindly note that based on the discussion in the Rate Contract meeting, University may enter into agreement with the firms for future supply of Chemicals/Glass wares/Solvents & Other Consumables at least for the 2016-17 academic year. Usually University encourages single dealer system for the supply of the consumables under Rate Contract. If you want to give one or more dealers, kindly specify all the dealers' name & address in the same letter.

Kindly make it convenient to attend the **Rate Contract meeting which will be held on 16th March 2016 (Wednesday) at 11.00 A.M at Head of Chemistry Department Chamber.** If any reason, you could not attend the meeting, please ask your Authorized Dealer/s at Pondicherry, to attend the meeting without fail.

(K. THARANIKKARASU)

Professor & Head.