



PONDICHERRY UNIVERSITY

(A Central University)

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Deputy Registrar (P & D) &
Co-ordinator (IQAC)

PLANNING & DEVELOPMENT SECTION
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PU/DR(P&D)/2013-14/ 253

Date: 04.07.2013

To

The Committee Members

Sir/Madam,

Sub: PU – Canteen Management Committee for the Canteen II
near (Science Block) – Reg.

The Canteen Management committee in respect of the Canteen-II in the University Campus, has been reconstituted with the following members to monitor the under mentioned activities.

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|---|--------------------|
| 1) Dr.M. Vikram Reddy, Professor
of Ecology & Environmental Sciences | - Chairman |
| 2) Dr. K. Devan, Associate Prof. & PGO | - Member Secretary |
| 3) Mr. K.V. Sunooj, Asst. Prof., Food Science | - Member |
| 4) Mr.K. Jayabalan, Asst. Registrar | - Member |
| 5) Mr. N. Sankaramourthy, A.E-I, Engineering -Civil | - Member |
| 6) Mr.V.Mourougavelou, A.E., Electrical | - Member |

Activities to be monitored

1. Quality of food.
2. Hygiene of Kitchen, dining, store, washing area & Toilets.
3. Quality of service to customers.
4. Maintenance of canteen – Civil & Electrical works.
5. Cleanliness of Canteen building & Sanitation.
6. Rent and electrical charges collection.
7. Equipments provided to the caterer.
8. Working hours – (Notice to be kept).
9. Display of Menu Price list.
10. Any other matter related to the canteen.

The meeting of the committee may be held at least once in a month and copy of the minutes may be sent to the Registrar and Vice-chancellor's Secretariat for information.

Yours faithfully,


Deputy Registrar (P&D)

Copy to:

1. The A. R. – O/o Vice-Chancellor – for kind information of the V.C.
2. The A.R., O/o. the Registrar – for kind information of the Registrar.
3. Dr. K. Srikumar, HOD, Bio Chemistry – for kind information