



RECYCLE WATER & WASTE FOR MOSQUITO FREE ENVIRONMENT मच्छर रहित पर्यावरण हेतु जल तथा कूड़े को पुनः जकित कीजिए

No. ICMR-VCRC/Estt/A-18/2019/1419

PU/ADMN.

Date: 28.01.2019

Received 01 FEB 2019

To

The Director/Director-in-charge/Head of Department/Office

PU/Rreg/N 987

31/01/2019

Sir/Madam,

Ref. No. PU/Admn./4295

Date: 02 FEB 2019

Sub: Filling up of the post of Accounts Officer at ICMR-VCRC, Puducherry by deputation - Reg.

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Please find enclosed a copy of the vacancy circular inviting applications to fill the post of Accounts Officer by deputation in Pay level 10 (Pre-revised Pay Band 3: ₹15,600-39,100 + Grade Pay of ₹ 5,400/-) plus allowances as per rules.

The circular may be brought to the notice of all the eligible section officer or equivalent post and displayed in the notice board of your department/Office.

Yours faithfully,

*Paromala*  
Administrative Officer  
For Director

Encl: As above

*DR (Admn.)*





**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH

**VCRC**  
VECTOR CONTROL RESEARCH CENTRE

**ICMR-VECTOR CONTROL RESEARCH CENTRE  
MEDICAL COMPLEX, INDIRA NAGAR  
PUDUCHERRY – 605 006**

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**NO. ICMR-VCRC/ESTT/ACO/DEP/2018/**

**Dated: 25.01.2019**

**VACANCY CIRCULAR**

**Sub: Filling up one post of Accounts Officer in the Pay Level 10 of VII pay commission of Pay Matrix (Pre-revised pay scale of 15600-39100 G.P. of Rs. 5400/-) on Deputation basis at Puducherry.**

ICMR-Vector Control Research Centre, an Autonomous Institute, under the Indian Council of Medical Research, Department of Health Research, Ministry of Health and Family Welfare, invites applications for the following post on **DEPUTATION BASIS** among the officers from Central Government / State Government / Autonomous Body / PSU. The period of deputation shall initially be for a period of three years (renewable every year).

The details of the post and the eligibility criteria is given below:

<b>Name of the Post</b>	<b>Accounts Officer</b>
<b>No. of Post</b>	<b>One (1)</b>
<b>Classification</b>	<b>Group 'A' Ministerial</b>
<b>Duration of Deputation</b>	<b>Three (3) Years – Renewable every year</b>
<b>Eligibility</b>	<b>(a) Holding Analogous Post or Section Officer in Central/ State Govt./Autonomous organization / PSU with 05 years' service; and (b) Two years working experience in Budget/Finance/Accounts.</b>
<b>Pay Scale</b>	<b>Level 10 (Ten) in the Pay Matrix of VII Pay Commission (pre-revised Pay Band-3 ₹15600-39100 Grade pay ₹5400/-</b>
<b>Location</b>	<b>Puducherry</b>

Note 1: The period of Deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government **shall ordinarily not exceed three years.**

Note 2: The **departmental officers** in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment by deputation. Similarly, **deputationists** shall not be eligible for consideration for appointment by promotion.

Note 3: The upper age limit for appointment by deputation shall not be exceeding **Fifty-Six (56)** years as on the closing date of receipt of applications.

### **General conditions and terms of Deputation**

1. The Deputation will be governed as per the instructions issued by the Department of Personnel and Training from time to time and also as per the provisions of the Recruitment Rules.
2. The tenure of deputation will initially be for a period of three (03) years and is renewable every year.
3. The matter of pay and allowances will be governed strictly by the orders of the Central Government for such comparable posts.
4. The officer should be holding the analogous post on substantive basis.
5. The appointment in ICMR-VCRC will be further subject to acceptance of terms and conditions of appointment issued by ICMR.
6. In case the selected officer seeks repatriation before completion of two years on deputation, no transfer TA /DA will be paid on repatriation. Further if any officer seeks repatriation within one year or less, Transfer TA/DA already paid, if any is also liable to be recovered.
7. Applications which are not accompanied with the certificate / information to be given by the Head of Office /Employer of the Applicant as per Annexure-B will not be considered.
8. Application not sent through proper channel on or before the due date / not in the prescribed format, and applications received after the cutoff date i.e. 25.02.2019 will not be entertained.
9. Willing and eligible officers may please forward their application in the prescribed format (Annexure-A) and their certificate / information is to be given by the Head of Office / Employer of the Applicant (Annexure-B), through proper channel, to the Director, ICMR-VECTOR CONTROL RESEARCH CENTER, Medical Complex, Indira Nagar, Puducherry – 605006 on or before **25.02.2019**
10. Officials who are selected for the above post will not be permitted to withdraw their names after selection.
11. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment for the aforementioned posts.
12. The Director, ICMR-VCRC reserves the right to accept/reject any application without specifying any reason.

**DIRECTOR**

**ANNEXURE-A**

**APPLICATION FOR THE POST OF \_\_\_\_\_**

1. Name (in Block Letters) :
2. Name of the Office/Department / Ministry Where working (in Block Letter):
3. Date of Birth (in Christian Era):
4. Date of appointment in Government Service (in Christian era):
5. Date of Retirement under Central/State Government/Autonomous Body/PSU:
6. Substantive Pay scale:
7. Present Pay scale:
8. Educational Qualifications:
9. Experience:
10. Nature of present employment (Whether ad-hoc or Temporary or permanent):
11. Details of Employment, in chronological order (Enclose a separate sheet, duly authenticated by candidate's signature, if the space below is in-sufficient)

<b>Name of the Organization/ Office</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Pay Band + Grade Pay / Pay Level</b>	<b>Nature of Duties</b>

12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
13. Please state clearly whether in the light of entries made by you, you meet the requirement of the post.
14. Whether belongs to SC/ST/OBC:
15. Remarks, if any:

**Date: -**

**Signature of the Candidate**

Telephone No:

E-mail id:

Residential Address

**ANNEXURE - B**

**Certificate / information to be given by the Head of Office / Employer of the applicant**

1. It is certified that the particulars furnished by the officer in Annexure-A, are correct as per the service records.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the officer and he / she is clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. CR/APAR grading/Marks for the last 05 years in respect of the official is as under:

<b>Name of the Official</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>

6. The official will be relieved from his duties to take up the assignment in ICMR-VCRC on his/her selection on deputation basis.

**Signature of Head of Office / Employer with seal & Date**