



PONDICHERY UNIVERSITY
PUDUCHERRY

CIRCULAR

Sub: PU-Admission Process for the year 2014-15-Reg.

This relates to the admission of students to PG and Ph.D. programmes of the University for the Academic Year 2014-15.

For smooth & effective admission process, the Dean / HODs / Center Heads are kindly requested to follow the procedure given below:

1. A Co-ordinator may be nominated for the admission process in each Department. Wherever more than one Programme is offered, more than one co-ordinator may be nominated, preferable, one for each programme.
2. The admission requirements have been displayed in the University website which provide the relevant amount of Course fees & Hostel Fees, along with the stipulation that an attested copy of the Voter Card / Ration Card / Aadhar Card (for Bank Account opening) and the other pertinent Certificates.
3. The bank will open its extension counters near the Department Complexes identified for the purpose. The schedule of admission has been decided in such a manner that the Departments located nearby have all been given the same date for admission. Groupings have been done as follows:-

<u>Date</u>		<u>Place</u>
04.07.2014	-	School of Management Library (New Building)
07.07.2014	-	Science Block and Silver Jubilee Complex
08.07.2014	-	Science Block and Silver Jubilee Complex and School of Management Library (New Building)
09.07.2014	-	Science Block

4. The Hostel officials will also be available in these complexes near the extension counter of the bank, so that the payments towards hostels are also made through the same counter on the same day.
5. The candidates are being advised to bring 3 copies of passport size photographs along with the soft copy, which will facilitate timely issue of ID cards. The library staff will be positioned near the counter so that all the requirements are cleared through a single window.

6. The following Seminar halls may be utilized to seat the waiting parents.

- (i) Lecture Hall - I
- (ii) Mathematics Seminar Hall
- (iii) School of Management Auditorium
- (iv) Seminar Hall - Humanities
- (v) Seminar Hall - Social Science
- (vi) Tamil Department Seminar Hall

This is issued with the approval of Vice-Chancellor.



REGISTRAR

To,

All Deans / HODs / Centre Heads

Copy to:

1. The Librarian
2. The Chief Warden (Hostels)
3. The Assistant Registrar, Vice-Chancellor's Secretariat
4. The P.A. to Director (SEI & RR)
5. The Dean (Students Welfare)
6. The Systems Manager - with a request to host the same in E-Circular
7. The Manager, Indian Bank, Pondicherry University Branch
8. The Assistant Registrar (Academic -Admission)
9. The Assistant Registrar (PCR), Registrar Secretariat.