



PONDICHERRY UNIVERSITY

(A Central University)

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R. Venkataraman Nagar, Kalapet, Puducherry - 605 014*

PU/Estt/NT8/2010-11/224

Date: 02.09.2011

C I R C U L A R

Sub: PU – Estt – Mobilisation advance and Transparency in
Tendering system – Reg.

Ref: F.No.20-25/2011-Desk-U(WR) dated 13-07-2011 received
from the Under Secretary, MHRD, Government of India.

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The letter received from Shri Ramji Pendey, Under Secretary, MHRD, Government of India, which is self explanatory, is enclosed herewith for strict compliance.


DEPUTY REGISTRAR (ADMN)

✓ All Dean/Head of the Department/Co-ordinators

The Superintending Engineer / Executive Engineer, PU

All Assistant Engineers (Civil), PU

The Assistant Engineer (Electrical), PU

M/s Rites

F.No.20-25/2011-Desk-U(WR)
Government of India
Ministry of Human Resource Development
Department of Higher Education
Desk-U (WR)

...

New Delhi, dated: 13/7/2011

To

The Vice-Chancellor,
Pondicherry University,
Pondicherry – 605 014.

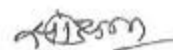
Subject: CVC Circulars reg. Mobilisation advance and Transparency
in Tendering System – Regarding

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Sir/Madam,

I am to enclose herewith a copy of communications of Central Vigilance Commission – (1) O.M. No.011/VGL/014 dated 11/2/2011 (Circular No.01/02/11) regarding 'Transparency in Tendering System' and No.01-11-CTE-SH-100 dated 17.2.2011 (circular No.02/02/11) regarding "Mobilisation-Advance" for compliance of the instructions mentioned therein.

Yours faithfully,



(RAMJI PANDEY)
Under Secretary to the Government of India

Encl.: As above.

No.C-34013/572007-Vig.
Government of India
Ministry of Human Resource Development
(Department of Higher Education)
Vigilance Section

Room No.231'C', Shastri Bhawan,
New Delhi, the 24th May, 2011.

Subject:- CVC Circulars - 1.Mobilisation Advance and 2. Transparency in
Tendering system

Please find enclosed a copy each of the Central Vigilance Commission's
OM No. No. 011/VGL/014 dated 11/2/2011 (Circular No. 01/02/11) regarding
Transparency in Tendering System and No. 01-11-CTE-SH-100 dated
17/2/2011 (Circular No02/02/11) regarding "Mobilisation Advance".

It is requested that the guidelines may kindly be circulated to all
concerned subordinate offices/autonomous bodies/PSUs under the
administrative control of your Bureau to comply with the instructions issued by
the CVC.


(K.S. Mahajan)
Under Secretary (Vig.)
Tele: 23386317

1. Spl. Secretary, 2. AS & FA, 3. AS (HE), 4. AS (EE-II), 5. AS (TEL
& DL) 6. JS (AL & P) 7. JS (SE), 8. JS (AE) 9. JS (HE) 10. JS (EE-I) 11.
DDG, 12. Shri R C Meena, Economic Adviser, 13. Shri Y.P. Mittal
Economic Adviser, 14. Shri R.P. Sisodia, JS, Shri G.S. Bothyal, JS (Plg.)

^ Copy with copy of CVC's Circulars to Director (Shri G. R. Raghavendra) CR
& BP and Smt. CR Valsala Hariharan, DS (ICC) for necessary action in respect
CR & BP and ICC Division.



सत्यमेव जयते



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केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लैक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi 110023

No.011/VGL/014

सं./No.....

दिनांक / Dated 11th February, 2011

Circular No.01/02/11

Sub: Transparency in Tendering System

There have been instances where the equipment/plant to be procured is of complex nature and the procuring organization may not possess the full knowledge of the various technical solutions available in the market to meet the desired objectives of a transparent procurement that ensures value for money spent simultaneously ensuring upgradation of technology & capacity building.

2. The Commission advises that in such procurement cases where technical specifications need to be iterated more than once, it would be prudent to invite expression of interest and proceed to finalise specifications based on technical discussions/presentations with the experienced manufacturers/suppliers in a transparent manner. In such cases, two stage tendering process may be useful and be preferred. During the first stage of tendering, acceptable technical solutions can be evaluated after calling for the Expression of Interest (EOI) from the leading experienced and knowledgeable manufacturers/suppliers in the field of the proposed procurement. The broad objectives, constraints etc. could be published while calling for EOI. On receipt of the Expressions of Interest, technical discussions/presentations may be held with the short-listed manufacturers/suppliers, who are prima facie considered technically and financially capable of supplying the material or executing the proposed work. During these technical discussions stage the procurement agency may also add those other stake holders in the discussions who could add value to the decision making on the various technical aspects and evaluation criteria. Based on the discussions/presentations so held, one or more acceptable technical solutions could be decided upon laying down detailed technical specifications for each acceptable technical solution, quality bench marks, warranty requirements, delivery milestones etc., in a manner that is consistent with the objectives of the transparent procurement. At the same time care should be taken to make the specifications generic in nature so as to provide equitable opportunities to the prospective bidders. Proper record of discussions/presentations and the process of decision making should be kept.

3. Once the technical specifications and evaluation criteria are finalized, the second stage of tendering could consist of calling for techno commercial bids as per the usual tendering system under single bid or two bid system, as per the requirement of each case. Final selection at this stage would depend upon the quoted financial bids and the evaluation matrix decided upon.

4. Commission desires that organizations formulate specific guidelines and circulate the same to all concerned before going ahead with such procurements.



(Anil Singhal)

Chief Technical Examiner

To

All Secretaries of Ministries/Departments
All CEOs/Heads of Organisations
All Chief Vigilance Officers

No. 01-11-CTE-SH-100
Central Vigilance Commission

Satarkta Bhawan, Block 'A'
GPO Complex, I.N.A.,
New Delhi- 110023
Dated the 17th Feb, 2011

Circular No. 02/02/11

Sub: Mobilization Advance

Commission had earlier issued guidelines on granting of 'Mobilisation Advance' vide OM No. UU/POL/18 dated 08.12.1997, OM No. 4CC-1-CTE-2 dated 08.06.2004 and OM No. 4CC-1-CTE-2 dated 10.04.2007.

2. The matter has been further reviewed and it has decided by the Commission that following additional guidelines may be followed in case of grant of Mobilisation Advance.

- (i) The Bank Guarantee etc. taken towards security of 'Mobilisation Advance' should be at least 110% of the advance so as to enable recovery of not only principal amount but also the interest portion, if so required.
- (ii) The mobilisation advance should not be paid in less than two instalments except in special circumstances for the reasons to be recorded. This will keep check on contractor misutilizing the full utilisation advance when the work is delayed considerably.
- (iii) A clause in the tender enquiry and the contract of cases providing for interest free mobilisation advances may be stipulated that if the contract is terminated due to default of the contractor, the 'Mobilisation Advance' would be deemed as interest bearing advance at an interest rate of _____%, (*to be stipulated depending on the prevailing rate at the time of issue of NIT*) to be compounded quarterly.



(Anil Singhal)

Chief Technical Examiner

To

All Chief Vigilance Officers