



புதுவைப் பல்கலைக்கழகம்
पांडिच्चेरी विश्वविद्यालय
PONDICHERY UNIVERSITY
(केंद्रीय विश्वविद्यालय / A Central University)

டா. பிரதாப்குமார் செட்டி
डॉ. प्रताप कुमार शेट्टी
Dr. H. Prathap Kumar Shetty
பேராசிரியர் மற்றும் டீன் (ஆராய்ச்சி)
आचार्य एवं अधिष्ठाता (अनुसंधान)
Professor & Dean (Research)

Bharat Ratna Dr. B.R. Ambedkar Administrative
Building
भारत रत्न डॉ. बी.आर. अम्बेडकर प्रशासनिक भवन
आर.वी.नगर/R.V. Nagar, कालापेट/Kalapet
पुदुच्चेरी/Puducherry-605 014
दू.भा./Phone : (Off.)0413-2654928.
ई-मेल/Email : dean.research@pondiuni.edu.in

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E Circular

Sub: Upgradation of UGC JRF to SRF Reg.

Attention is drawn of all the research supervisors to conduct the UGC JRF to SRF upgradation of research scholars who's upgradation is due.

You may kindly conduct the upgradation meeting online by duly constituting the 3 member committee as per UGC guidelines. The committee should have the following constitution:


1. Head of the Department, the UGC JRF to SRF upgradation of research scholars who's upgradation is due.
2. Supervisor
3. An panel of experts to the Dean of the school and the Dean will approve one of the experts).external subject expert (from outside the University)
(Supervisor may give a

The meeting may be conducted online using a convenient platform. Proper electronic evidence (such as a screen shot) may be maintained.

As there is no instruction from UGC on the minutes and hence the following method is suggested:

After the completion of the meeting, supervisor may draft the minutes (as per the UGC approved format) and send it to the external expert. External expert may sign the same and send it to the supervisor, who can further get the endorsement from Head of the Department.

Prathap Kumar Shetty
Signature

 Dr. Prathap Kumar Shetty H, Ph.D.
Professor & Dean (Research)
Pondicherry University
Puducherry - 605 014