

**PONDICHERRY UNIVERSITY
TRANSPORT SECTION**

NOTICE CALLING FOR RATES FOR HIRING BUSES

Pondicherry University invites rates from reputed bus operators in the prescribed format for hiring buses on yearly rate contract basis for the transport of University Students, Teachers, and Staff.

Buses which are in good roadworthy condition, not more than five years old and also complying with the conditions as laid down by the Government for an Educational Institution bus only would be considered.

The buses should be painted in lemon yellow (Educational Institution Bus). Daily, the buses would be required to run a distance of 100 Kms (approximately). Buses should also ply for within the campus trips for which separate payment will be made. If required buses should also ply for KV school trips.

Successful bidders would be required to sign an agreement.

The prescribed format and the terms and conditions are available in the University website:

www.pondiuni.edu.in

Interested bus operators may send their rates and particulars in the prescribed format, along with an EMD for Rs.50,000/- in the form of Demand draft drawn in favour of “The Finance Officer, Pondicherry University” and other documents in a sealed cover to the “Deputy Registrar, Transport Section, Pondicherry University, Kalapet, Pondicherry 605 014.”

Last date and time:- 2.00 pm, 10/10/2012

Date and time of opening bids:- 3.00 pm, 10/10/2012

Date: 20/09/2012

REGISTRAR

PONDICHERRY UNIVERSITY
TRANSPORT SECTION

APPLICATION FOR RUNNING CHARTERED BUSES FOR STAFF
AND STUDENTS:

1. Name of the firm :
2. Postal address with Telephone numbers :
3. Name of the Proprietor with Mobile phone number :
4. Number of years of experience in bus Operation (proof to be enclosed) :
5. Details of buses readily available for service to the college (Use additional sheets if required)
(The buses should be in the name of the proprietor)

Registration Number	Year of Manufacture	Make	Seating capacity	Names of Drivers & Conductors

(Attach photo copies of R.C book, Driving license, etc...)

6. Details of spare buses :

7. Details of workshop facilities
(Photograph must be enclosed) :

8. Details of stage carriage (Route bus) operation :

9. Details of chartered buses currently plying to
any other educational Institution/Organization
(Enclose necessary proof also) :

10. Details of E. M.D.
 - a. Amount :

 - b. Demand draft No :

 - c. Name of the bank :

 - d. Date :

(use additional sheets if necessary to provide details)

DECLARATION

I have read the terms and conditions and I abide by the rules of the University.

Date

Signature of the applicant:

Seal:

PONDICHERRY UNIVERSITY
TRANSPORT SECTION

TERMS AND CONDITIONS TO PLY CHARTERED BUSES FOR
PONDICHERRY UNIVERSITY

1. Sealed Tenders should be submitted to the University on or before 2.00 pm. 10/10/2012.
2. An Earnest Money Deposit of Rs. 50,000/- should be deposited with the University in the form of Demand draft drawn in favour of “The Finance Officer, Pondicherry University” on any nationalized bank and should be enclosed with the application.
3. The rate should be quoted in thousands for one bus per month.
4. The buses should transport only the staff and students of the University.
5. Presently, the University is hiring 16 buses plying in different routes as given in the ANNEXURE. The buses should ply in the stipulated routes without any deviation. These buses would also be required to ply for incampus trips towards which separate payment would be made. If required the buses should also ply for KV School trips.
6. Seating capacity of the buses should be 53+2 or above.
7. The buses should be operated on all days in a week except Saturdays and Sundays generally and also on Saturdays and Sundays during examinations and functions.
8. The buses should make trips after regular trips during emergency.

...2/-

9. The year of manufacture of the buses should be on or after 2007. The buses should be in the name of the applicant. Copies of R.C books of buses with seating capacity of 53+2 should be attached with the application. Photo copies of Insurance cover and Permit should also be enclosed.
- 10 All the buses should conform to rules/operating conditions prescribed under the Motor Vehicle Acts/Rules/ norms of the Government of Puducherry and they should be in proper order.
11. The applicant should be a bus operator in union territory of Puducherry for a minimum of 10 years.
12. The applicant should appoint a Coordinator or contact person who will be Coordinating with the University in the smooth operation of all the trips.
13. In the event of break down of any bus, the applicant has to arrange for spare bus. Photo copies of R.C book of this bus should also be attached with application.
14. Documents relating to workshop facilities should be enclosed with photographs.
15. The payment will be made on bills submitted in triplicate with PAN number by the firm after completion of service in every month.
16. Requirement of buses will be based on the staff / students' strength and the University may request whenever necessary to increase or decrease the number of buses and the applicant should comply with such requests. The applicant should be able to supply additional buses requisitioned on any day including holidays.

17. The contract period may be initially for a period of one year which is extendable for a period of five years based on the performance of the operator. The contract is terminable on two months notice on either side.
18. All the expenses on buses like fuel cost, salaries of staff, maintenance cost of buses, Taxes, fees, Insurance premium, etc., should be borne by the applicant.
19. If the applicant fails to make available any bus on any day, the University shall debit the rate per day per bus of the month for each day of default to the account of the applicant.
20. The deduction in monthly charges towards non-utilization of buses shall be made only for the summer vacation and not for any other intermediary vacations or holidays of the University.
21. The University reserves the right to have the vehicle inspected by the competent authorities.
22. The applicant should furnish details of chartered buses run to other educational institutions or organizations. Please provide contact phone number of those institutions/ organizations.
23. The applicant, if so required and necessary transfer the documents relating to buses to the name of the University but that shall not absolve the liability of the applicant to pay taxes, Insurance, fees and other levies under the Motor Vehicle Act & Rules. The University may provide PSV permits for the hired buses.
24. The drivers and conductors of the chartered buses should behave well with staff and students of the University. Any matters in this regard should be brought to the notice of the Deputy Registrar / Assistant Registrar Transport section immediately without dealing it directly.

25. The applicant is responsible to make good any damage of loss caused to the commuters subject to insurance regulations.
26. The applicant should assume all liabilities and keep the University wholly indemnified against any action, suit, cost, damages, charges and expenses arising how-so-ever out of the operation of the buses.
27. The University has the right to enter into contract for operation of chartered buses with one or more operators.
28. The applicant should not assign this contract or any part thereof to any third party.
29. After the termination of this operation in full or in respect of any particular bus on request the University will retransfer the bus documents.
30. The buses should not be put into private use after completion of the trips.
31. The buses along with Drivers and Conductors should be available in the University during working hours.
32. The vehicle should be parked after completion of daily trips in the University premises.
33. Whole time Drivers and Conductors should be employed for the work. In extraordinary circumstances if any changes are effected it should be informed to the University.
34. Selection of operator shall not be only on the lowest rate quoted. The University will take into account the number of buses available with the operator, workshop facilities, No of years of experience, etc., for selection.

35. The University reserves the right not to accept the lowest rate quoted if the conditions of the contract are not fully complied. The University also reserves the right to negotiate the rate with other applicants subject to fulfilling the terms and conditions of the contract.
 36. The Registrar, Pondicherry University reserves the right to accept or reject any application or bid without stating any reason. The decision of The Registrar, Pondicherry University will be final on all matters relating to this tender process.
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PONDICHERY UNIVERSITY
TRANSPORT SECTION

ANNEXURE

STAFF BUS ROUTES:-

1. Ariyankuppam route: (Private Bus) Ariyankuppam (church) – Ariyankuppam (Bridge) - Murungapakkam Bus stop – Nainarmandabam (Nagammal Koil Bus stop) – Marapalam –(Old University Bus stop) – Mudaliarpet Police Station-Old Bus Stand-Law college-Post Office-Hand made paper mill and Campus rounds.

2. Villianur route: (Private Bus) - Commune Panchayat (Villianur)-Anna Statue (Villianur) -Thattan Chavady (Villianur) (opp.to E.B) – Moolakulam – Kamban Nagar –Pavazhakaranchavady – Indira Gandhi Statue –Via ECR- Paris Mahal and Campus rounds.

STUDENT BUS ROUTES:-

1st Trip: 7.40 am

For the Students of Science Departments the buses shall ply in the following routes:-

1. Villianur route: Commune Panchayat (Villianur)-Anna Statue(Villianur) - Sulthanpet Bus Stop - Thattanchavady (opp. to E.B.) - Moolakulam-Kamban Nagar – Pavazhakaranchavady - Indira Gandhi Statue – Nellithope-New Bus Stand-Ram International-Kandan Complex and Campus rounds.

2. Villianur &Lawspet route: Commune Panchayat (Villianur)-Anna Statue (Villianur)-Sulthanpet Bus stop-Thattanchavady (opp. To E.B)-Moolakulam-Kamban Nagar-Pavazhakaranchavady-Indira Gandhi Statue--Rajiv Gandhi Statue-Tagore Nagar-Jeeva-Colony Ponniyamman Koil-Ashok Nagar(Vanavil)-Navalar Nedunchezhiyan-JTS-Uzhavar Santhai-Lawspet-Pettichettipet-Mahaveer Nagar-and Campus rounds.

3. Jipmer route: Jipmer hospital-MOH Petrol Bunk-Rajiv Gandhi Statue-Saram-Balaji-Womens College-Perumal Kovil-Muthialpet Market-Campus and Campus rounds.

4. Ariyankuppam route: Ariyankuppam (Church)-Murungapakkam Bus Stop - Nainarmandabam (Nagammal Koil Bus Stop) - Marapalam (Signal) – Viduthalai Nagar Bus Stop-Mudaliarpet Police station-Kamban Kalai arangam-Old Law College-Post Office-Hand Made Paper Mill-Women’s College Campus and Campus rounds.

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2nd Trip: 8.40 am

For the **Students of non-Science Departments** the buses shall ply in the following routes:-

1. **Villianur route: Two Buses. Gents bus & Ladies bus.** Commune Panchayat (Villianur)-Anna Statue(Villianur) - Sulthanpet Bus Stop - Thattan Chavady (opp. to E.B.) - Moolakulam-Kamban Nagar - Pavazhakaranchavady - Indira Gandhi Statue – Nellithope-New Bus Stand-Ram International-Kandan Complex and Campus rounds.
 2. **Ariyankuppam route: Two Buses: Gents bus & Ladies bus:** Ariyankuppam (Church)-Murungapakkam Bus Stop - Nainarmandabam (Nagammal Koil Bus Stop) - Marapalam (Signal) –Viduthalai Nagar Bus Stop-Mudaliarpet Police station-Kamban Kalai arrangam-Old Law College-Post Office-Hand Made Paper Mill-Women’s College - Campus and Campus rounds.
 - 3 **Jipmer route :** Jipmer Hospital - MOH Petrol Bunk – Rajiv Gandhi Statue-Saram – Balaji - Women’s College - Perumal Kovil - Muthialpet Market - Campus and Campus rounds.
 4. **Lawspet route: Two Buses: Gents bus & Ladies bus:** Rajiv Gandhi Statue-Tagore Nagar-Jeeva Colony Ponniyammancoil-Ashok Nagar(Vanavil) –Navalar Nedunchezhian-JTS-Uzhavar Santhai-Lawspet-Pettuchettipet-Mahaveer Nagar-and Campus rounds.
 - 5.**Town route:** Two Buses: Gents bus & Ladies bus: Reddiarpalayam-Indira Gandhi Statue-Nellithope-New Bus stand-Kamban kalai arangam-Old Law College-Post Office-HMP Mill-Campus and Campus rounds.
 6. **Jipmer route: (Cut Service)** Thattanchavady-Industrial Estate-Anantha Rangar Mahal-Balaji-Womens College-Campus and Campus rounds.
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