

Tender Notice – HEPSN Enabling Unit

Sealed quotations are invited for the purchase of special scanners for the HEPSN Enabling Unit, Pondicherry University. Specification of the equipment is given below.

Read it Air Scanner

- Scanning speed of atleast 20 pages per minute
- Require vocalize voices including Indian Voice Sangeeta
- It should be accessible in all format Eg. in MP3, doc, docx, pdf, rtf, txt, & jpeg
- It should equipped with high mega pixels Camera for good Resolution

The quotations should be send to the following address on or before 13th **November 2015**.

Dr. A. Chidambaram
Coordinator, HEPSN Enabling Unit
Pondicherry University
Puducherry -14.

II. Common Conditions

1. Purchase of Tender Document:

The Tender document can be downloaded from the University website www.pondiuni.edu.in

Warranty:

- The material covered under the purchase order, when installed, shall be warranted for the quality, workmanship, trouble free operation and performance for a period of at least 36 months from the date of putting the system into operation at the Pondicherry University, or at least 42 months from the date of receipt of the last lot of the consignment in India. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.

- Complete technical specifications and literature, including process flow, to be included with the quotation. Manufacturers of various major parts/equipment must be mentioned explicitly.
- A clear statement regarding availability of after-sales service and availability of spare parts for next 5 to 10 years should be included.
- A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids / bids as the case may be.
- If the bidder is an authorized representative in India, they are requested to inform their technical ability to take care of the problems in the system, if developed later within the warranty and outside the warranty period. The responsibility of the Indian agent must be clearly specified.
- The bidder from abroad shall obtain, if required, export permission from the appropriate authorities in his country or the country of origin for items to be shipped to India in case of items to be imported. The University shall provide necessary information if required for this purpose.
- The validity of the each quotation should be at least 1 Year from closing date of the bid.
- The offers will not be considered if received after the bid closing date and time.
- The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances. The University shall not be responsible for any delay / loss or non- receipt of tenders by post / courier service.
- No unsolicited correspondence shall be entertained after the submission of the offer. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.
- Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.
- Tender is not transferable.
- In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.
- Power to reject the offer:
- Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

- No Agency commission will be paid to any authorized agent in India.
- Liquidated damages: Timely supply of the ordered items, installation, commissioning (wherever is applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.
- For any clarification with respect to technical specifications, please contact as per the details given below: -

Sl.No	Name of Department	Name of the Investigator	Contact Numbers
1.	HEPSN – Enabling Unit	Dr.A.Chidambaram	Cell: 9994037077 Office No: 0143 - 2654762

Signature

(Dr.A.Chidambaram)