



PONDICHERRY UNIVERSITY PURCHASE & STORES

B.N.K. RADIBE
ASSISTANT REGISTRAR (PURCHASE)

Kalapet, Puducherry – 605 014.
Ph: 0413-2654217 / 231/ 561

PU/PS6/Calendar/2013-14/ 3773

Dt:11.11.2013.

To

Sirs,

Sub: Pondicherry University – Quotation called for
Printing of Monthly Calendar for 2014 – Reg.

Sealed quotations are invited on behalf of the Pondicherry University for printing and supply of Monthly Calendar for the year 2014 as per the specification given below:

Name of the item	Specification	Quantity required	Cost for printing (per copy)
Monthly Calendar for the year 2014 (front & back side printing)	<ul style="list-style-type: none">18" X 23" size Real Art with multi color printing6+1 Sheet calendar with G.I. SpiralPaper quality: 130 GSM Real Art Paper	4000 Nos.	

Terms & Conditions:

- The quotations should reach the under signed on before 22.11.2013 at 4.00 p.m. and same will be opened on 4.30 p.m. on the same day.
- The quoted price should be inclusive of all taxes, packing, forwarding, transit etc, and supply shall be made at our premises.
- The University has the right to accept or reject any quotation partly or fully without assigning any reason thereof.
- Delivery is to be made within 15 days from the date of receipt of work order. If the selected firm not able to deliver all the materials with in the stipulated time, University will impose penalty from the bill amount as penalty.
- It is requested to verify the sample available with Purchase Section, Pondicherry University on all working days before quoting the rate.
- The finished goods should be strictly as per the specification. In case of any deviation, the University has the right to reject the goods.
- This tender is valid for one time printing. The validity of the quotation should be two months.
- The soft copy of the design will be provided by the University.
- The proof for undertaking similar nature of work should be produced when required.

Yours faithfully,


Assistant Registrar (Purchase).