

**PONDICHERRY UNIVERSITY**  
**(A Central University)**  
PUDUCHERRY – 605 014  
Website: [www.pondiuni.edu.in](http://www.pondiuni.edu.in)

**TENDER NOTICE**

**Procurement of Automatic Combo Snacks Vending Machine**

Pondicherry University invites sealed tenders for the supply and installation of 2 Nos. of Automatic Combo Snacks Vending Machines in the University Campus from the reputed manufacturers/suppliers.

The complete details regarding specifications, technical details, eligibility, tender document fee, EMD, address and method for submission of bid documents, etc. are available in the **Tender Document**.

**REGISTRAR**

**Tender Document**

**PONDICHERY UNIVERSITY**

**PURCHASE AND STORES**

**(R.V.NAGAR, KALAPET, PUDUCHERRY – 605 014)**

**SCHEDULE OF TERMS & CONDITIONS**

**Sub: Supply of Automatic Combo Snacks Vending Machine - Reg.**

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**Schedule of Requirements**

Sealed tenders are invited for supply of 2 Nos. of **Automatic Combo Snacks Vending Machines** for the University from the reputed manufacturers/suppliers as per the technical details and specifications given below: -

**Specifications & Allied Technical Details:**

The proposed Automatic combo vending machine should have a provision of atleast 6 trays, in which around 36 products, such as chips, biscuits, chocolates, cool drinks, soft drinks, tetra packs, mineral water, etc., can be stored. It should have the capacity to hold about 160 to 240/300 items depending on item size.

Automatic Snacks Vending Machine is used for vending biscuit packs, candy bars, wafers and any ready to eat packaged snacks under ambient temperature against receipt of Bank notes and coins.

The vending machine should have advanced features, functions and with a fully loaded payment system including coin change back to the user.

The trays are to be pulled out from the sliders for easy loading of snacks items.

The Vending machine should be capable of vending a single snacks item or up to a maximum of five snacks items in one transaction itself.

Machine should be programmable and should allow individual price settings for each dispensing spirals/snacks items.

Machine should display 'No Stock' and 'No Coin' change conditions to the user in the LCD.

**Machine should also have the following features:**

High reliability vending motors for perfect dispensing of snacks items.

Full toughened Glass Front door with white LED lighting for better visibility and showcasing of all snacks items inside the machine.

The operation should be user friendly (and digital display in programmed to decipher the amount of cash balance, etc., for the operator.)

**TERMS AND CONDITIONS**

**I. General Information: -**

**1. Last date and time of receipt of the Tenders: 18.01.2013 3.00 p.m.**

**2. Date & Time of opening of Tender: 18.01.2013 3.30 p.m.**

3. Tender Document fee and EMD rates: -

<b>S. No.</b>	<b>Equipment</b>	<b>Tender Document fee</b>	<b>E.M.D.</b>
1.	Automatic Snacks Vending Machine	Rs. 100/-	Rs. 5,000/-

The Tender Document Fee and EMD should be submitted in a separate cover by way of two **Bank Demand Drafts** and which should be enclosed with the tender.

**I. Common Conditions:**

**1. Purchase of Tender Document:**

The Tender document can be either downloaded from the University website [www.pondiuni.edu.in](http://www.pondiuni.edu.in) or procured from the Information Facilitation Counter, Dr.Ambedkar Administrative Building, Pondicherry University on payment of fee as specified above, by means of a D.D, drawn in favour of the Finance Officer, Pondicherry University, payable at Puducherry. The downloaded application should be accompanied with the tender document fee, in the form of a Demand Draft.

**2. Price Schedule**

The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery, installation, training charges (if any), Transportation, etc.

Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select the machine any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Training, etc.

The prices quoted shall remain firm until equipment is supplied to the Pondicherry University.

**3. Quoting the Core price & Tax, Duties, Discount etc.**

The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.

**4. Eligibility:**

The firm must have the requisite domain expertise with regard to supply, installation and post-sale service of the items they are quoting.

The firm should have been in existence for at least 3 years as on the date of this tender and must have executed at least three orders for this kind of equipment during the last three years.

**5. Warranty:**

The material covered under the purchase order, when installed, shall be warranted for the quality, workmanship, trouble free operation and performance for a period of **at least 24 months from the date of putting the system into operation** at the Pondicherry University, if any item covered **under warranty fails, the same shall be replaced free of cost including all the applicable charges including transportation cost both ways.**

6. Complete technical specifications and literature, including process flow, to be included with the quotation. Manufacturers of various major parts/equipment must be mentioned explicitly.

7. A clear statement regarding availability of after-sales service and availability of spare-parts for next 5 to 10 years should be included.

8. A recent customer list (within last 3 years) with contact details including email address is to be submitted with bids.

9. All equipment must operate at 230V/50 Hz single phase and / or equivalent three phase electrical power.

10. The validity of the each quotation should be at least 1 Year from closing date of the bid.

11. The offers will not be considered if received after the bid closing date and time.

12. The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.

13. The University shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.

14. No unsolicited correspondence shall be entertained after the submission of the offer.

15. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

16. Additional terms and conditions will be incorporated in the purchase order, if needed, to safeguard the interests of the University.

17. Tender is not transferable.

18. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

**19. Power to reject the offer:**

Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

20. Liquidated damages: Timely supply of the ordered items, installation, commissioning (wherever is applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.

21. The training should be provided by the supplying companies on the specimen and operation of the equipments for a minimum period from the date of installation.

## **II. Submission of Tender:**

In case of local delivery, all tenders are to be dropped in the tender box placed at the Information Facilitation Counter, Bharat Ratna Dr.B.R.Ambedkar Administrative Building, Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014. Those who submit their tenders by post shall send the same before the prescribed deadline to the **Assistant Registrar (P&S), Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014.**

## **III. Payment of EMD:**

The Tender must be accompanied by EMD as stated above, by means of a Demand Draft, drawn in favour of **the Finance Officer, Pondicherry University, payable at Puducherry** separately. *The amount is refundable. The Small Scale units are exempted from payment of EMD provided they should enclose proof of their exemption Certificate issued by the competent authority.*

The offer must be in English. The rates should be indicated both in figures and words against item specified in the given table.

## **IV. Specific Condition for Equipments**

### **1. Time Limit for the supply:**

The Successful bidders should supply the items, etc, **within 30 days** after receipt of the firm supply orders.

### **2. Payments terms:**

Out of total contract/ purchase price, 90% of the amount will be paid on satisfactory installations. Balance of 10% of the amount shall be retained as Security Deposit, towards satisfactory performance of the equipment, and which may be released on submission of a **performance bond supported by a Bank Guarantee (obtained from Nationalized Bank of India) for the 10% of the total contract/ purchase value, for the duration of the Warranty period.**

**REGISTRAR**

Date: 04.01.2013.