



PONDICHERRY UNIVERSITY
ACADEMIC SECTION

S. PUNITHA
DEPUTY REGISTRAR (ACADEMIC)

Bharat Ratna Dr. B.R. Ambedkar Administrative Bldg.
R.V. Nagar, Kalapet, Puducherry 605014

No: PU/AS/Aca-9/PG Exam Nov- 17)/2017/51

Dt: 03.11.2017

CIRCULAR

Sub: End Semester Examination under CBCS regulations,
November 2017 – Payment of Exam fees & schedule
of examinations - Reg.

The P.G. Semester Examinations for November-2017 session is scheduled to be held from 20.11.2017 to 1.12.2017. The details of payment of fees & schedule of examination are given below:

1	Examination fees per credit	: Rs. 16/-
2	Last date for payment of exam. Fees (ONLINE MODE - THROUGH SAMS ONLY)	: 15.11.2017
3	Last date for uploading students attendance details	: 15.11.2017
4	Students Evaluation of faculty in SAMS	: 08.11.2017- 15.11.2017
5	Downloading of Hall Tickets from SAMS	: 15.11.2017 onwards
6	Commencement of Examinations	: 20.11.2017
7	Completion of Examinations	: 1.12.2017
8	Generation of results through SAMS by entering marks of students (both internal & external)	: 4.12.2017
9	Declaration of provisional results	: 4.12.2017
10	Submission of Consolidated results through the concerned Dean to the Deputy Registrar (Academic)	: 7.12.2017

No student shall be permitted to appear for the end semester examinations without Hall Ticket and without the required attendance of 70% in each course (as per CBCS regulations). **Students with less than 70% of attendance shall not be allowed to write semester examination of the subject(s) concerned.**

Students who have remitted semester exam fees (Preferably online)through SAMS and completed faculty evaluation on or before the stipulated date are permitted to download the Hall Ticket . Students are requested to login to SAMS to get details of courses registered, attendance, internal evaluation marks , exam fee to be paid and if there are any discrepancies, they should contact department office immediately.

The semester results may be prepared and sent to the Academic Section as noted below::

1. The original Minutes of the Programme Committee Meeting duly signed by all the members of the Committee.
2. All the pages of the consolidated result containing the marks of grades should be signed by the course teacher, HOD & V.C. nominee
3. The complete end semester result for the Department should be spiral bound and sent to the Academic Section for record.

DEPUTY REGISTRAR (ACADEMIC)

To All Deans/HODS/ Centre Heads, Pondicherry University

Copy to:

1. Prof S. Balakrishnan, Coordinator, (IQAC), P.U.
2. Prof. H. Surya Prakash Rao, Centre Head, Centre for Bioinformatics, P.U
3. The Asst. Registrar, Vice-Chancellor's Secretariat --- for kind information of Vice- Chancellor
4. The Asst. Registrar, Registrar's Secretariat --- for kind information of Registrar
5. The Systems Manager, Computer Centre --- for hosting as E- circular