

PONDICHERRY UNIVERSITY
(A Central University)
PUDUCHERRY – 605 014
TENDER NOTICE

No. DOSMB/ PU/ACA-Buil/2012-13/10,

Dt: 17.10.2012

Procurement of Furniture

Pondicherry University invites sealed tenders for the supply of Furniture for Department of Ocean Studies and Marine Biology, Port Blair Campus, New Boys and Girls Hostel and Guest House, Port Blair: -

Department of Ocean Studies & Marine Biology

Furniture : New Hostels (Boys and Girls) and Guest House.

1. Chair – 118 Nos.
2. Table – 96 Nos.
3. Cot – Single – 96 Nos.
4. Plywood – For Cot – 12 mm PLT Panel - 96 Nos.
5. Dining Hall Table – Girls Hostel - 10 Nos.
6. Dining Hall Chair – Girls Hostel – 40 Nos.
7. Beds – Zeal with 19 mm PLT Panel - 04 Nos.
8. Mattress – Suitable to Zeal Bed - 04 Nos.
9. Pillow - Suitable to Zeal Bed - 08 Nos.
10. Table – 04 Nos.

Furniture : Department of Ocean Studies and Marine Biology

1. Chair – 15 Nos.
2. Tables – 15 Nos.
3. Steel Rack – Slotted steel frame 6”x15”x6” Panels – 15 Nos.
4. Storewell Plain Almirah - 15 Nos.

The complete details regarding specifications, EMD, address and method for submission, etc. can be accessed in the University Website: www.pondiuni.edu.in .

REGISTRAR

Tender Document
PONDICHERY UNIVERSITY
PURCHASE AND STORES
(R.V.NAGAR, KALAPET, PUDUCHERRY – 605 014)

SCHEDULE OF TERMS & CONDITIONS

Sub: Supply of Furniture for Department of Ocean Studies and Marine Biology Port Blair Campus New Boys and Girls Hostel and Guest House, Port Blair: - Reg.

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Schedule of Requirements

Sealed tenders are invited for supply of Furniture as per the details and specifications given below: -

Specifications Details

Furniture : New Hostels (Boys and Girls Hostel) and Guest House.

1. Chair – 118 Nos.

Modulded plastic chair with CRCA steel understructure size (48.5W x 46D x 80H) seat Height 45 (in cm) (ISO 9001 & ISO 14001 certified).

2. Table – 96 Nos.

All wood design variable combo flex Table size – 1500W x 750D x 750H (in mm) lockable drawers one side 3 and one side 1+1 Cupboard type. Precision made locks.

3. Cot – Single – 96 Nos.

PLT Panel size overall 916W x 2362L x 852H

Bed stead: 916W x 1980L x 375H

Work surface 850W x 300D

Back rest: 850W x 400H with 12mm marine ply understructure CRCA steel.

4. Plywood – For Cot – 12 mm PLT Panel - 96 Nos.

5. Dining Hall Table – Girls Hostel - 10 Nos.

Table H 740mm x W 905m x D 1515mm understructure made up of CRCA steel with detachable tubular legs. The steel structure should have alkyd amino paint and oven baked at a uniform temperature of 165.C for longer life tops are of superior quality graded chipboard laminated with high quality decorative laminate with PVC edge banded.

6. Dining Hall Chair – Girls Hostel – 40 Nos.
Dining chair made-up of moduled laminated ply wood shell color teakwood or mohageny with CRCA steel understructure without arm.
7. Beds – Zeal with 19 mm PLT Panel - 04 Nos.
Overall – 995 W x 2212 L x 878 H
Bedstead - 916 W x 1980 L x 383 H
Lower Shelf - 916 W x 672 L
Beck rest – 916 L x 375 H
Understructure made-up of CRCA steel with marine ply wood 12mm PLT Panel.
8. Mattress – Suitable to Zeal Bed - 04 Nos.
9. Pillow - Suitable to Zeal Bed - 08 Nos.
10. Table – 04 Nos.
1200W x 590D x 740H (in mm) with one side 3 drawer round tubular understructure with footrest all the steel components made-up of CRCA steel. Backing laminated table top the joints are inter locked and welded to render neat flawless appearance with precision made lock.

Furniture : Department of Ocean Studies and Marine biology

11. Chair – 15 Nos.
Size 55cm W x 61D x 80.5H seat H 44cm un specified tol = ± 0.5 cm cushion chair with fabric cover CRCA steel understructure.
12. Tables – 15 Nos.
Two side drawer one 3 drawer unit and one box and file drawer unit 1370W x 690D x 740H (in mm) round tubular understructure with footrest all the steel components made-up of CRCA steel. Backing laminated table top the joints are inter locked and welded to render neat flawless appearance with precision made locks.
13. Steel Rack – Slotted steel frame 6”x15”x6” Panels – 15 Nos.
Slotted steel frame with 6”x15”x6” Panels made-up of prime quality CRCA steel IS: 5986 / 518D designed in accordance with IS: 800 & IS: 801 standard. It should have 8 stage special pre-treatment using superior powder coating technology to give long lasting finish and anti corrosion load bearing capacity RCP 100Kg and RCR 500Kg.

14. Almirah Storewell Plain – 15 Nos.

1980H x 915W x 485D 4 adjustable shelves made-up of prime quality CRCA steel having 3 way bolting device and precision made six levers lock treated with seven step ant corrosion processes for extra durability. The multi bend seamless construction automatic airless electrostatic painting using alkyd amino paint.

TERMS AND CONDITIONS

I. General Information: -

1. Last date and time of receipt of the Tenders: 30.10.2012, 3.00 PM
2. Date & Time of opening : 30.10.2012, 3.30 PM
3. Tender Document fee and EMD rates: -

S. No.	Particulars	Tender Document fee	E.M.D.
I.	Furniture	Rs.500/-	Rs.50,000/- (*)

4. **Two bid systems** has to be strictly followed. (one for Technical bid and another for commercial bid to be submitted in separate covers)
5. However, the tender document fee and EMD as specified above should be remitted by each firm / bidder, collectively for all their bids advertised under this tender.
6. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select the equipment any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Compatibility with the existing System, Training, etc.
7. The Tender Document Fee and EMD should be submitted in a separate cover superscribing **Bank Demand Draft** and which should be enclosed with the technical bid.
8. The tenders should be addressed to the Assistant Registrar, Pondicherry University
9. In case of local delivery, all tenders are to dropped in the tender box placed at the Purchase & Stores Section, Dr.B.R.Ambedkar Administrative Building, Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014. Those who submit their tenders by post shall send the same before the prescribed deadline to the Assistant Registrar (P&S), Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014.
10. The tenders sent through fax / e-mail will not be accepted.

II. Common Conditions for Furniture

1. Purchase of Tender Document:

The Tender document can be either downloaded from the University website www.pondiuni.edu.in or procured from the Information Facilitation Counter, Dr.Ambedkar Administrative Building, Pondicherry University on payment of fee as specified above, by means of a D.D, drawn in favour of the Finance Officer, Pondicherry University, payable at Puducherry. The downloaded application should be accompanied with the tender document fee, in the form of a Demand Draft.

2. Price Schedule

The bidder may quote for the entire Furniture or individual items. The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery, installation, training charges (if any), Transportation to Port Blair, Octroi, etc. at the Port Blair Department, Pondicherry University.

The prices quoted shall remain firm until Furniture is supplied to the respective Department, Pondicherry University.

3. Quoting the Core price & Tax, Duties, Discount etc.

The taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.

4. Eligibility:

The firm must have the requisite domain expertise with regard to supply, installation and post-sale service of the items they are quoting.

The firm should have been in existence for at least six years as on the date of this tender and must have executed at least three orders for this kind of Furniture during the last three years.

5. Warranty:

The material covered under the purchase order, when installed, shall be warranted for the quality, workmanship, trouble free operation and performance for a period of **at least 36 months from the date of putting the system into operation** at the Pondicherry University, **or at least 42 months from the date of receipt of the last lot of the consignment in India.**

If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.

6. The information pertaining to infra-structural, power and any other requirement for satisfactory installation and commissioning of the whole system must be provided by the bidder, at least 120 days in advance of the installation to be commenced if purchase order is issued. All drawing for electrical connections, electrical safety items piping work etc. must be provided in detail.

7 Complete technical specifications and literature, including process flow, to be included with the quotation.

8. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids / bids as the case may be.

9. The validity of the each quotation should be at least 1 Year from closing date of the bid.

10. The offers will not be considered if received after the bid closing date and time.

11. The University shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.

12. No unsolicited correspondence shall be entertained after the submission of the offer.

13. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

14. Additional terms and conditions will be incorporated in the purchase order, if needed, to safeguard the interests of the University.

15. Tender is not transferable.

16. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

17. The original manufacturer of the modular furniture who had already supplied similar kinds of furniture for the Institutes of Higher Education may also have freedom to quote with any other model of their own product with similar specification or consider to be parallel or better models and products of the notified items under this tender

III. Power to reject the offer:

Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

1. No Agency commission will be paid to any authorized agent in India.

2 For any clarification with respect to technical specifications, please contact the respective Department Heads as per the details given below: -

S. No.	Name of the Department	Name of the Heads	Contact Numbers
1.	Department of Ocean Studies & Marine Biology, Portblair	Dr.P.M. Mohan	03192-261566 +91-9434283292

3. Payments terms:

Out of total contract/ purchase price, 90% of the amount will be paid on satisfactory installations. Balance of 10% of the amount shall be retained as Security Deposit, for a period of one year towards satisfactory performance of the Furniture, and which may be released on submission of a **performance bond supported by a Bank Guarantee.**

V. Specific Conditions for Purchase of Furniture for the Department of Ocean Studies & Marine Biology, Port Blair, Andamans.

All the equipments to be purchased for Department of Ocean Studies & Marine Biology, Port Blair should be delivered and installed at Port Blair, Andamans.

The Service Taxes and Octroi whichever are applicable for Port Blair, Andaman are to be borne by the supplier.

The quoted price for the equipment of this particular Department should be inclusive of the above additional cost (if any), for which no separate claim will be entertained by the University in any case.

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Date: 17.10.2012